



*Town of St. Matthews*  
*Post Office Box 172, 606 F.R. Huff Drive*  
*St. Matthews, SC 29135*  
*Phone: 803-874-2405 Fax: 803-874-4000*  
*Email: townofstmatthews@windstream.net*

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**Town Council Meeting**  
**Tuesday July 11<sup>th</sup>, 2023 at 6:00 p.m.**  
**1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135**

**Call to Order – Mayor Helen Glover-Carson**

**Agenda**

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

**Citizens Input**

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the Agenda or matters related to the Town of St. Matthews.

**Mayor and Council News**

1. Recognition of Town Employees
2. Town Council News
3. Representative Russell Ott
4. The Tiffany Grant Foundation – Ms. Latisha Walker

**Ordinance – 2023-3** – Amendment to Ordinance Article II, Section 34-21 – Disobedience to Traffic Law (1<sup>st</sup> Reading by Title Only)

**Ordinance – 2023-4** – Compensation of Mayor and Council (1<sup>st</sup> Reading by Title Only)

**Motions Period (Town Council)** – None Distributed to Administration

**Old Business**

1. Capital Projects – Update
2. Demolition Projects – Update
3. Playground Equipment Update
4. New Town Signage Update
5. MASC Annual Meeting – July 27<sup>th</sup> – 30<sup>th</sup> (Greenville, SC)
6. SCIIP/RIA Grant – Update
7. Town Events
8. Stormwater Study - Update
9. Dick Whetstone vs. Town of St. Matthews – Update **ES**
10. Potential Legal Matter - **ES**

**New Business**

1. Calhoun County Public Schools – Back to School Bash (July 29<sup>th</sup> 2023)
2. SCDHEC – Sanitary Survey Report
3. Rabies Exposure
4. Dominion Energy News Release
5. Stormwater Study – Meeting Dates
6. August Town Council Meeting
7. 2023/2024 Budget Process

**Report of the Town Administrator**

1. Chief of Police - Report
2. Fire Chief - Report
3. Maintenance Supervisor - Report

**Town of St. Matthews**  
**Town Council Meeting Minutes**  
**Tuesday, June 6<sup>th</sup>, 2023, at 6:00 p.m.**  
**1313 Bridge Street, St. Matthews, SC 29135**

**Council Members Present:**  
Mayor Helen Glover-Carson  
Virgil Jacobs  
William “Webb” Carroll  
Eloise Shuler-Guinyard  
Deidre Prickett  
Sharon Bennett (via zoom)  
Marla Riley

**Also Present:**  
Rosyl Warren, Town Administrator  
Rosalind Johnson, Town Clerk  
Gregory Sandlin, Fire Chief  
Michael Smalls, Police Chief  
Gregory Wilson, Maint. Supervisor

Mayor Glover-Carson called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Glover-Carson entertained a motion to accept the prior Meeting Minutes. It was moved by Mr. Carroll and seconded by Mr. Jacobs. The motion was carried unanimously.

The Mayor entertained a motion to approve the Meeting Agenda. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

The Police, Fire, and Animal Control Reports were accepted as information.

The Mayor acknowledged and welcomed those persons attending the Meeting.

**Citizens Input**

Mr. Pinckney was concerned about the maintenance at Lake Inspiration.

Mr. Phipps, the Business Development Manager/ Building Official for CC&I Services, spoke about

services his company could provide that would benefit the Town.

### **Mayor and Council News**

Recognition of Town Employees: The Mayor acknowledged the birthdays of Town Employees for June: Ms. Riley on June 10th.

Town Council News: Mayor Glover-Carson thanked everyone for making the Movie Night a huge success. She received comments that the event was thoroughly enjoyed by many.

Mr. Carroll thanked everyone for the Movie Night and commented that everyone enjoyed it.

Ms. Prickett thanked everyone for the Movie Night. She wanted to remind all about the upcoming Blood Drive on July 17, 2023, from 2:00 p.m. – 7:00 p.m. at 1313 Bridge Street, St. Matthews, SC. If anyone wishes to donate to the canned food drive may do so at the St. Matthews Fire Department.

Ms. Shuler-Guinyard is concerned about trash on Liberty Street and commented that the shrubbery needs to be trimmed.

Ms. Riley was concerned about providing more street lights in her district. She also asked about the Town providing an extra trash can for a resident if they have a death in their family.

**Motions Period (Town Council):** None Distributed to Administration

### **Old Business**

Capital Projects Update: Mr. Wilson gave an update on the Penny Sales Tax Projects that are currently in progress at Lake Inspiration, the Town Hall, and the Municipal Court building.

Demolition Projects Update: The Demolition Projects are progressing slowly. Ms. Warren, Mr.

**Wilson, Mayor Glover-Carson, and Mr. Carroll will be having an upcoming meeting with Dr. Addison concerning the Demolition projects.**

**Playground Equipment Update: The playground Equipment has been ordered and will take approximately three months before arriving.**

**New Police Vehicles Update: Captain Britt has a new unmarked vehicle, while Officer Merkle has a marked vehicle. Cadet Washington leaves for the Academy on June 11, 2023. The Police Chief commented that a resident from Orangeburg stated how great it was to see the Town of St. Matthews working together for the Community. On August 01, 2023, the National Night Out will be held at the Town Pocket Park. The Police Department will host an Adult Western dance at the Town Pocket Park on September 01, 2023.**

**New Town Signage Update: Ms. Warren received a call from Mr. Holbert informing her that he is monitoring the weather before installing the new signage.**

**MASC Annual Meeting: The meeting will be held on July 27th - 30th in Greenville, SC. The Mayor and several Council Members will attend this year's conference.**

**SCIIP/RIA Grant Update: There were over 500 people in attendance at the meeting last week in Columbia, SC. The Town received \$3.1 million dollars for water system upgrades, the meeting was held for all grantees as to how the grant will be administered. A meeting will be held on July 21, 2023 at LSCOG, in Aiken. The Funds must be spent by December 2026, with the work being completed by July 2026.**

**MSW - RFP'S (Council Action): Two bids for the contract were received, Waste Management and Tri-County Sanitation. If Tri-County Sanitation was selected, there would be a six-week break of service. The contract ends in June for Waste Management. Waste Management produced the**

lowest bid. The Mayor entertained a motion to accept Waste Management's bid. It was moved by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously.

**Town Events: The Town will host several Events in the coming months.**

**June 15th - Town of St. Matthews Celebrates Father's Day**

**June 23rd - Bingo Night at Town Hall 5:30 p.m.**

**June 23rd & 24th - Spring Clean-Up Days**

**July 17th - Blood drive (1313 Bridge Street) 2:00 p.m. -7:00 p.m.**

**August 1st - National Night Out (Town Hall Pocket Park)**

**August 19th - Fire Department Sponsors "Community Day"**

**September 1st - Western Dance (Adults Only) Town Hall**

**September 22nd - Town Employee Softball Game (Public Invited)**

**September - Community Yard Sale (Date to be Announced)**

**October 13th - Halloween Movie Night / Costume Contest (Town Hall)**

**December 9th - Town of St. Matthews Christmas Parade**

**Canned Food Drive - All Year Long!**

**Dick Whetstone vs. Town of St. Matthews Update: Will be discussed in the Executive Session.**

**Update on Ongoing Litigation: Will be discussed in the Executive Session.**

### **New Business**

**Calhoun County Request July 4<sup>th</sup> Celebrations to be held on Saturday, July 1<sup>st</sup>, 2023: The Mayor entertained a motion to allow Calhoun County the use of Richland Avenue for the 4th of July celebration and a \$500.00 donation to help with fireworks using the same line item as last year. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried**

unanimously.

**Blood Connection Ms. Kenya Dandridge – Ms. Prickett spoke about the upcoming Blood Drive.**

**2022 Water Quality Report: A report will be distributed to all utility customers.**

**Dominion Energy News Release: There is a new way to report streetlight outages. Citizens can call the Town Hall for more information.**

**Stormwater Study Meeting Date: The meeting will be held on June 20, 2023, at 6:00 p.m., at 1313 Bridge Street, St. Matthews, SC.**

### **Report of the Town Administrator**

**Fire Chief Report: The Fire Department is focusing on the Canned Food Drive and Community Day Event planned for August 19, 2023. The Fire Department is establishing water point areas where they could retrieve water throughout the Town. There were Several new recruits added to the Fire Department. If someone would like to make monetary donations instead of giving canned food, they can do so.**

**Maintenance Supervisor Report: Clean-Up Day is scheduled for June 23 & 24 at the National Guard Armory.**

**Mayor Glover-Carson entertained a motion to go into Executive Session to discuss Dick Whetstone vs. Town of St. Matthews and an update on the Ongoing Litigation. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Carroll. The motion was carried unanimously.**

**Council reconvened its Public Session at approximately 7:10 p.m. Mayor Glover-Carson**

entertained a motion to adjourn the Meeting. It was moved by Mr. Carroll and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously. The Meeting was adjourned at approximately 7:16 p.m.

Minutes submitted by:

A handwritten signature in blue ink that reads "Rosalind Johnson". The signature is written in a cursive, flowing style.

Rosalind Johnson, Town Clerk

**Town of St. Matthews**  
**Special Called Town Council Meeting Minutes**  
**June 6, 2023, at 6:00 p.m.**

**Council Members present:**

Mayor Helen Glover-Carson  
William "Webb" Carroll  
Deidre Prickett  
Virgil Jacob  
Sharon Bennett (via zoom)  
Marla Riley  
Eloise Shuler-Guinyard

**Also Present:**

Rosyl Warren, Town Administrator  
Rosalind Johnson, Town Clerk  
Gregory Sandlin, Fire Chief  
Michael Smalls, Police Chief  
Gregory Wilson, Maint. Supervisor

The Mayor called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Helen Glover-Carson entertained a motion to go into the Public Hearing – An Ordinance Redrawing Council Districts. The Public Hearing opened at 6:01 p.m. There were no public comments. The Mayor closed the Public Hearing at 6:02 p.m. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Riley. The motion was carried unanimously.

Mayor Helen Glover-Carson entertained a motion to accept Ordinance 2023-2 – 2<sup>nd</sup> and Final Reading - An Ordinance Redrawing Council Districts. It was moved by Ms. Prickett and seconded by Mr. Carroll. The motion was carried unanimously.

The meeting was adjourned at approximately 6:04 pm.

Minutes submitted by:

  
Rosalind Johnson, Town Clerk





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**Town Council Meeting**  
**Tuesday August 1<sup>st</sup>, 2023 at 5:00 p.m.**  
**1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135**

**Call to Order – Mayor Helen Glover-Carson**

**Agenda**

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

**Citizens Input**

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the Agenda or matters related to the Town of St. Matthews.

**Mayor and Council News**

1. Recognition of Town Employees
2. Town Council News

**Public Hearing – Open/Close** – Amendment to Ordinance Article II, Section 34-21 – Disobedience to Traffic Law

**Public Hearing – Open/Close** – Compensation of Mayor and Council

**Ordinance – 2023-3** – Amendment to Ordinance Article II, Section 34-21 – Disobedience to Traffic Law (Council Action) (2<sup>nd</sup> and Final Reading)

**Ordinance – 2023-4** – Compensation of Mayor and Council (2<sup>nd</sup> and Final Reading)

**Ordinance – 2023-5** – 2023-2024 Budget Ordinance (1<sup>st</sup> Reading by Title Only)

**Ordinance – 2023-6** – Open Burning (1<sup>st</sup> Reading by Title Only)

**Motions Period (Town Council)** – None Distributed to Administration

**Old Business**

1. Demolition Projects – Update
2. 2024 Budget Dates – 8/15 (Work Session) 8/29 (Work Session)
3. Potential Legal Matter - **ES**

**New Business**

1. NAACP – 2023 Annual Freedom Fund Banquet (10/21/2023)
2. "Paint A Rock" – Laura Hair, 4-H Agent

**Executive Session**

1. Potential Legal Matter

**Note: ES indicates Executive Session**

**Adjourn**

**Town of St. Matthews**  
**Town Council Meeting Minutes**  
**Tuesday, July 11<sup>th</sup>, 2023, at 6:00 p.m.**  
**1313 Bridge Street, St. Matthews, SC 29135**

**Council Members Present:**  
Mayor Helen Glover-Carson

Virgil Jacobs

William "Webb" Carroll

Deidre Prickett

Sharon Bennett

Marla Riley

**Also Present:**

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Gregory Wilson, Maintenance Supervisor

**Absent:**

Eloise Shuler Guinyard

Mayor Glover-Carson called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Glover-Carson entertained a motion to accept the prior Meeting Minutes. It was moved by Mr. Jacobs and seconded by Ms. Bennett. The motion was carried unanimously.

The Mayor entertained a motion to approve the Meeting Agenda. Ms. Warren requested that an item be added on the Agenda under the Report of the Town Administrator. She reported on a revision to the Open Burning Ordinance. The Mayor entertained a motion to accept Agenda with the additional item under the Report of the Town Administrator. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.

The Police, Fire, and Animal Control Reports were accepted as information.

The Mayor acknowledged and welcomed those persons attending the Meeting.

**Citizens Input** – No Citizens present wished to speak.

**Mayor and Council News**

**Recognition of Town Employees:** There were no birthdays for the Month of July. Mr. Wilson was recognized as Employee of the Quarter. He was given a certificate by the Town Administrator.

**Town Council News:** Mayor Glover-Carson stated that Mt. Pisgah Baptist Church Pastor and his wife will be doing a Health Fair on July 15, 2023, starting at 10:00 a.m. The Mayor and Ms. Parker from Calhoun County Library are working together with the Food Share Project.

Mr. Carroll thanked everyone for collaborating in making Bingo Night a huge success.

Mr. Jacobs voiced concern about the log trucks that were entering the Town.

Ms. Bennett will sponsor her annual Back to School Bash on August 12, 2023. Anyone wishing to make a monetary donation to the event may do so before August 10, 2023.

Ms. Prickett reminded everyone about the upcoming Blood Drive on July 17, 2023, from 2:00 p.m. to 7:00 p.m. at 1313 Bridge Street, St. Matthews, SC. If anyone wishes to make a monetary donation to the canned food drive may do so at the St. Matthews Fire Department.

The Rock Snake Project has been a huge success, Ms. Prickett appreciates all that have participated thus far.

Ms. Riley was concerned about providing more street lights in her district. She also stated that there were constituents concerned about the fire that took place on Hall Street.

Representative Russell Ott thanked the Mayor, the Town Council, and Ms. Warren for the invitation to speak at the Town Council Meeting. He announced that the Town would be

awarded \$750,000.00 for a new Fire Department. The Mayor and Ms. Prickett thanked Mr. Ott for all he continues to do for the Citizens of Calhoun County.

**The Tiffany Grant Foundation:** The Tiffany Grant Foundation is a community-based, Christ-centered organization founded in the loving memory of Ms. Grant. She was a loving mother, sister, nurse, and natural leader determined to help the youth. Ms. Latisha Walker, among others, established the Tiffany Grant Foundation to keep her legacy alive by supporting vulnerable populations by providing resources, support, and services needed to students on their journey toward excellence.

**Ordinance – 2023-3:** Amendment to Ordinance Article, Section 34-21 – Disobedience to Traffic Law (1<sup>st</sup> Reading by Title Only). Officer Merkle spoke about the careless operation and careless driving point system. The insurance company would automatically charge four (4) points for those violations. The Police Department would like to have the ordinance amended. They would like to have the article amended to Disobedience to Traffic Law, allowing no points but a fine. The Mayor entertained a motion to accept Amendment to Ordinance Article, Section 34-21 – Disobedience to Traffic Law (1<sup>st</sup> Reading by Title Only). It was moved by Mr. Carroll and seconded by Mr. Jacobs. The motion was carried unanimously.

**Ordinance – 2023-4:** Compensation of the Mayor and Council Members (1<sup>st</sup> Reading by Title Only). The Mayor entertained a motion to accept the Compensation of the Mayor and Council Members (1<sup>st</sup> Reading by Title Only). It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.

**Motions Period (Town Council): None Distributed to Administration**

**Old Business**

**Capital Projects Update:** Mr. Wilson gave an update on the Penny Sales Tax Projects that are currently in progress at Lake Inspiration, the Town Hall, and the Municipal Court building.

**Demolition Projects Update:** The Demolition Projects are progressing slowly. Ms. Warren, Mr. Wilson, Mayor Glover-Carson, and Mr. Carroll had a meeting with Dr. Addison concerning the Demolition projects. The Abator will be here on July 12, 2023, to look at the structures.

**Playground Equipment Update:** The Hardee Construction Co. will prepare the ground within the next two weeks before the playground equipment can be installed.

**New Town Signage Update:** All Town Events and notices can be placed on the Town Signage.

**MASC Annual Meeting:** The meeting will be held on July 27th - 30th in Greenville, SC. The Mayor and several Council Members will attend this year's conference. The Mayor and Council Members attending the conference can collect their packets from Town Hall on July 25, 2023.

**SCIIP/RIA Grant Update:** Ms. Warren will give an update at the next Town Council Meeting.

**Town Events:** The Town will host several Events in the coming months.

**July 17th - Blood drive at 1313 Bridge Street 2:00 p.m. to 7:00 p.m.**

**August 1st - National Night Out at Town Hall Pocket Park**

**August 19th - Fire Department Sponsors "Community Day"**

**September 1st - Adults Only Western Dance at the Town Hall**

**September 22nd - Town Employee Softball Game. The public is invited to attend.**

**September - Community Yard Sale (Date to be Announced)**

**October 13th - Halloween Movie Night / Costume Contest at the Town Hall**

**December 9th - Town of St. Matthews Christmas Parade**

**Canned Food Drive - All Year Long!**

**Stormwater Study Update: Several persons attended, expressing their concerns and identifying areas in the Town that have a tendency to flood during heavy rainfall.**

**Dick Whetstone vs. Town of St. Matthews Update: Will be discussed in Executive Session.**

**Update on Ongoing Litigation: Will be discussed in Executive Session**

### **New Business**

**Calhoun County Public Schools - "Back to School Bash": Will be held July 29, 2023 from 9:00 a.m. to 1:00 p.m. at Calhoun County High School.**

**SCDHEC Sanitary Survey Report: Ms. Wise, Water Systems, and the Town received a satisfactory result on the Sanitary Survey Report.**

**Rabies Exposure: The Town was notified that an individual was attacked and bitten by a fox in the Lakeview Apartments Community. The Fox was killed and later tested positive for Rabies.**

**Dominion Energy News Release: The Citizens can call Town Hall for more information.**

**August Town Council Meeting: The Mayor and Council Members agreed to have the next Town Council Meeting at 5:00 p.m.**

**2023/2024 Budget Process: The first reading by Title only of the 2023/2024 Budget will be held on August 01, 2023.**

### **Report of the Town Administrator**

**Fire Chief Report: The Fire Department is focusing on the Canned Food Drive and Community Day Event planned for August 19, 2023. The Fire Department received several new volunteers, including Officer Merkle from the Police Department.**

**Maintenance Supervisor Report: Mr. Wilson stated that the yard debris would be recovered at a later date due to the tractor being repaired.**

**Mayor Glover-Carson entertained a motion to go into an Executive Session to discuss Dick Whetstone vs. Town of St. Matthews and a Potential Legal Matter. It was moved by Ms. Prickett and seconded by Mr. Jacobs. The motion was carried unanimously.**

**Council reconvened its Public Session at approximately 8:10 p.m. Mayor Glover-Carson entertained a motion to adjourn the Meeting. It was moved by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously. The Meeting was adjourned at approximately 8:11 p.m.**

**Minutes submitted by:**



**Rosalind Johnson, Town Clerk**



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**Town Council Meeting**  
**Tuesday September 5<sup>th</sup>, 2023 at 6:00 p.m.**  
**1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135**

**Call to Order – Mayor Helen Glover-Carson**

**Agenda**

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

**Citizens Input**

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the Agenda or matters related to the Town of St. Matthews.

**Mayor and Council News**

1. Recognition of Town Employees
2. Town Council News
3. Sarah Schultz – The Blood Connection
4. Yolanda Robinson-Durham – Domestic Violence Prevention Prayer Walk

**Motions Period (Town Council)** – None Distributed to Administration

**Old Business**

1. Demolition Projects – Update
2. Capital Projects – Update
3. Board of Zoning Appeals – Recommendations (Council Approval Needed)
4. 2024 Budget Dates – 9/7 – Work Session, 9/26 – 2<sup>nd</sup> and Final Reading, Public Hearing
5. NAACP – 2023 Annual Freedom Fund Banquet (10/21/2023)
6. “Paint A Rock” – Update
7. November Council Meeting – 11/14/2023
8. Town Events – Update
9. Contractual Matter – Fire Department **ES**

**New Business**

1. SCDHEC – Consent Order

**Report of the Town Administrator**

1. Fire Department Report
2. Police Department Report
3. Maintenance Department Report

**Executive Session**

1. Potential Legal Matter (Fire Department)

**Note: **ES** indicates Executive Session**

**Adjourn**



**Town of St. Matthews**  
**Town Council Meeting Minutes**  
**Tuesday, August 1, 2023, at 6:00 p.m.**  
**1313 Bridge Street, St. Matthews, SC 29135**

**Council Members Present:**

Mayor Helen Glover-Carson

Virgil Jacobs

William "Webb" Carroll

Deidre Prickett

Sharon Bennett

Marla Riley

Eloise Shuler Guinyard

**Also Present:**

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Michael Smalls, Chief of Police

Mayor Glover-Carson called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Glover-Carson entertained a motion to accept the prior Meeting Minutes. It was moved by Mr. Jacobs and seconded by Ms. Bennett. The motion was carried unanimously.

The Mayor entertained a motion to approve the Meeting Agenda. Ms. Warren requested that an item be added to the Agenda under New Business. She will report on the current situation concerning the Town wells. The Mayor entertained a motion to accept the Agenda with the additional item under New Business. It was moved by Ms. Bennett and seconded by Ms. Prickett. The motion was carried unanimously.

The Police, Fire, and Animal Control Reports were accepted as information.

The Mayor acknowledged and welcomed those persons attending the Meeting.

**Citizens Input** – No Citizens present wished to speak.

**Mayor and Council News**

Recognition of Town Employees: The Mayor acknowledged the birthdays of Town Employees for August: Mr. Bennett on August 3<sup>rd</sup>, Mr. Owens on August 25<sup>th</sup>, and Ms. Shuler-Guinyard on August 26<sup>th</sup>.

Mr. Carroll stated he was pleased that the Boil Water issue was resolved.

Ms. Shuler-Guinyard applauded Mr. Jacobs for ensuring everyone was safe at the MASC Conference. She stated that the conference was very interesting, and much was learned.

Mr. Jacobs expressed his concern about the Code Red Alert and the need to implement any suggestions for future purposes. He stated that the Town received several concerns about the boil water advisory. Ms. Warren said a copy of the Code Red Alert would be inserted in each utility customer's August bill.

Ms. Prickett stated the MASC Conference was excellent and very encouraging.

Ms. Bennett stated the MASC Conference was excellent and how great it is to work with a great team of individuals. She also asked about the status of the Drain on Lower Muller Street. Ms. Warren stated that the Department of Transportation (DOT) and herself rode around Town and that all the issues were reported. Ms. Warren will follow up with the Department of Transportation (DOT). Ms. Bennett reminded everyone that her back-to-school bash will be held on August 19, 2023, and she is still receiving donations.

Ms. Riley spoke with the Department of Transportation, and it was stated that they have limited help. They are diligently working to solve everyone's concerns.

**Public Hearing – Open/Close – Amendment to Ordinance Article II, Section 34-21 – Disobedience to Traffic Law.** The Mayor opened the Public Hearing at 5:15 p.m. Chief Smalls commented that it is a State Statute that citizens be charged points and a fine for a speeding ticket. Chief Smalls stated that the insurance companies are aware when a Police Officer writes a ticket for careless driving with zero points, they will change it to a reckless driving offense. Captain Britt stated to combat the offense of a speeding ticket. The Police Department would like to rename the offense in the City Ordinance. All golf carts must register with the Highway Department and be insured. The Mayor closed the Public Hearing at 5:30 p.m. The Mayor entertained a motion to accept the Amendment to Ordinance Article II, Section 34-21-Disobedience to Traffic Law. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.

**Public Hearing – Open/Close – Compensation of Mayor and Council-** The Mayor opened the Public Hearing at 5:30 p.m. and closed it at 5:31 p.m.

**Ordinance – 2023-3 – Amendment to Ordinance Article II, Section 34-21 – Disobedience to Traffic Law (Council Action) (2<sup>nd</sup> and Final Reading) -** The Mayor entertained a motion to adopt Ordinance-2023-3 Amendment to Ordinance Article II, Section 34-21 – Disobedience to Traffic Law (Council Action) (2<sup>nd</sup> and Final Reading). It was moved by Ms. Shuler-Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.

**Ordinance – 2023-4 – Compensation of Mayor and Council (2<sup>nd</sup> and Final Reading)-** The Mayor entertained a motion to adopt Ordinance-2023-4 - Compensation of Mayor and Council (2<sup>nd</sup> and Final Reading). It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.

Ordinance – 2023-5 – 2023-2024 Budget Ordinance (1<sup>st</sup> Reading by Title Only)- The Mayor entertained a motion to accept Ordinance 2023-5-2023-2024 Budget Ordinance (1st Reading by Title Only). It was moved by Mr. Jacobs and seconded by Ms. Prickett. The motion was carried unanimously.

Ordinance – 2023-6 – Open Burning (1<sup>st</sup> Reading by Title Only) - The Mayor entertained a motion to accept Ordinance - 2023-6 - Open Burning (1st Reading by Title Only). It was moved by Ms. Prickett and Seconded by Ms. Bennett. The motion was Carried unanimously.

**Motions Period (Town Council):** None Distributed to Administration

### **Old Business**

Demolition Projects Update – The demolition projects are getting ready to begin. Ms. Warren stated she found a company that will be doing the abatement process. Mr. Mitchell is waiting to obtain the demolition permits from DHEC.

2024 Budget Date – 8/15 (Work Session) 8/29 (Work session) – The work session will start @ 6:00 p.m.

Potential Legal Matter – This will be discussed in Executive Session.

### **New Business**

2023 NAACP Annual Freedom Fund Banquet (10/21/2023) – The NAACP requested the Town of St. Matthews become a partner/sponsor at their annual celebration. They will have their Annual Freedom Fund Banquet on Saturday, October 21, 2023. The Event location will be held at John

Ford Community Banquet Hall starting at 5:00 p.m. The Town will purchase an advertisement for their Souvenir Journal.

“Paint A Rock” – Laura Hair, 4-H Agent – Ms. Hair from Calhoun County 4-H Program will host “Paint A Rock” for the Town’s Rock Snake. The rocks and paint will be provided, and the event will occur on Thursday, August 10<sup>th</sup>, from 3:00 p.m. to 5:00 p.m.

Town Well – The well on Bynum Street failed. Therefore, the Town is currently using the Well on Church Street. A Boil Water Advisory was issued to the Town of St. Matthews as a precautionary measure. Ms. Warren received an estimate from AAA Well Drilling, Inc. The estimated cost to repair the well is \$19,764.04.

Mayor Glover-Carson entertained a motion to go into an Executive Session to discuss a Potential Legal Matter. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.

Council reconvened its Public Session at approximately 5:52 p.m. Mayor Glover-Carson entertained a motion to adjourn the Meeting. It was moved by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously. The Meeting was adjourned at approximately 5:53 p.m.

Minutes submitted by:



Rosalind Johnson, Town Clerk



*Town of St. Matthews*  
*Post Office Box 172, 606 F. R. Huff Drive*  
*St. Matthews, SC 29135*  
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**Town Council Meeting**  
**Tuesday October 3<sup>rd</sup>, 2023 at 6:00 p.m.**  
**1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135**

**Call to Order – Mayor Helen Glover-Carson**

**Agenda**

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

**Citizens Input**

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the Agenda or matters related to the Town of St. Matthews.

**Mayor and Council News**

1. Recognition of Town Employees – No October Birthdays
2. Town Council News

**Motions Period (Town Council)** – None Distributed to Administration

**Old Business**

1. Demolition Projects – Update
2. Capital Projects – Update
3. NAACP – 2023 Annual Freedom Fund Banquet (10/21/2023)
4. “Paint A Rock” – Update
5. November Council Meeting – 11/14/2023
6. Town Events – Update
7. SCDHEC – Consent Order

**New Business**

1. SC Department of Public Safety – Grant Award
2. Fire Department
3. Town of Santee – Fall Community Yard Sale (10/07/2023)
4. Young Saints Football Request
5. Calhoun County High School – College and Career Fair
6. Dominion Energy - Information

**Report of the Town Administrator**

1. Fire Department Report
2. Police Department Report
3. Maintenance Department Report

**Executive Session**

**Adjourn**

**Town of St. Matthews**  
**Special Called Town Council Meeting Minutes**  
**September 26<sup>th</sup>, 2023, at 6:00 p.m.**

**Council Members present:**

Mayor Helen Glover-Carson  
William ‘Webb’ Carroll  
Deidre Prickett  
Virgil Jacobs  
Sharon Bennett  
Marla Riley

**Also Present:**

Rosyl Warren, Town Administrator  
Rosalind Johnson, Town Clerk  
Michael Smalls, Police Chief

**Absent**

Eloise Shuler-Guinyard

The Mayor called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Helen Glover-Carson entertained a motion to go into the Public Hearing – regarding the 2023-2024 Budget. The Public Hearing opened at 6:02 p.m. There were no public comments. The Mayor closed the Public Hearing at 6:02 p.m. Ms. Warren, the Town Administrator requested to have the Administrator’s Budget Recommendations included in Ordinance NO. 2023-5.

Mayor Helen Glover-Carson entertained a motion to accept Ordinance 2023-5 – 2<sup>nd</sup> and Final Reading and to have the Administrator’s Budget Recommendations for Fiscal Year 2023-2024 included in Ordinance NO. 2023-5. It was moved by Ms. Prickett and seconded by Mr. Carroll. The motion was carried unanimously.

The meeting was adjourned at approximately 6:17 pm.

Minutes submitted by:



Rosalind Johnson, Town Clerk

**Town of St. Matthews**  
**Town Council Meeting Minutes**  
**Tuesday, September 5, 2023, at 6:00 p.m.**  
**1313 Bridge Street, St. Matthews, SC 29135**

**Council Members Present:**  
Mayor Helen Glover-Carson  
Virgil Jacobs  
William "Webb" Carroll  
Deidre Prickett  
Sharon Bennett  
Marla Riley  
Eloise Shuler Guinyard

**Also Present:**  
Rosyl Warren, Town Administrator  
Rosalind Johnson, Town Clerk  
Gregory Sandlin, Fire Chief  
Michael Smalls, Chief of Police

Mayor Glover-Carson called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Glover-Carson entertained a motion to accept the prior Meeting Minutes. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Bennett. The motion was carried unanimously.

The Mayor entertained a motion to approve the Meeting Agenda. Ms. Warren requested that an item be added to the Agenda under New Business. She will report on a request from the Calhoun County Emergency Services. The Mayor entertained a motion to accept the Agenda with the additional item under New Business. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Prickett. The motion was carried unanimously.

The Mayor entertained a motion to accept the Police, Fire, and Animal Control Reports as information. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.



The Mayor acknowledged and welcomed those persons attending the Meeting.

**Citizens Input –**

Ms. Pinckney was concerned that the playground equipment at Lake Inspiration is not spaced out enough from one play area to the next. She would also like to see Lake Inspiration maintained on a regular basis. Ms. Pinckney stated she spoke with a Department of Transportation (DOT) representative concerning trimming the trees and maintenance around Lake Inspiration, and they reverted her back to the Town.

Ms. Walley informed the Mayor, Council, and Citizens about concerns in the Town. She stated that the grass needs to be maintained on Lower Muller Street. The Mayor and Ms. Shuler-Guinyard stated the Town will need to determine who is responsible for maintaining that area.

Ms. Bennett stated that a personal property needs to be trimmed on Church and Agnes Street.

Ms. Padron was concerned about an abandoned house next to her home. Mr. Jacobs informed her that the Town cannot cut private property. Ms. Warren stated she filed a complaint with the County Building Inspector requesting to have the house condemned.

**Mayor and Council News**

Recognition of Town Employees: The Mayor acknowledged the birthdays of Town Employees for September: Mr. Jacobs on September 12<sup>th</sup> and Ms. Glover-Carson on September 23<sup>rd</sup>.

Mr. Carroll appreciated the collaboration of the Town in resolving the issue concerning maintaining the grass in certain areas.

Ms. Shuler-Guinyard expressed her concerns about the grass being maintained in certain areas

of the Town.

Mr. Jacobs expressed his concern about log trucks on Hungerpillar and Flagler Street. Chief Smalls stated the Police Department can't enforce the law without a sign from the Highway Department saying which way they can travel.

Mayor: Mayor Glover-Carson thanked the Town Employees for doing a superb job for the Town of St. Matthews.

Ms. Prickett commented that the Community Day was grand. She thanked Ms. Warren for doing a splendid job for the Town.

Ms. Bennett thanked those who supported her back-to-school event. She also expressed her gratitude to the Town Employees for doing an excellent job for all the Town Events. Ms. Bennett informed everyone to be careful due to the increase in reported Covid cases.

Ms. Riley was concerned about Waste Management not picking up citizens' trash and damaging their carts. She spoke with the Department of Transportation concerning the lighting in her area and hasn't received any results.

Sarah Schultz – The Blood Connection – The Blood Drive will be held on September 11, 2023, from 2:00 p.m. to 7:00 p.m. at 1313 Bridge Street, St. Matthews, SC. All donors will receive sixty dollars (\$60.00) in rewards.

Yolanda Robinson-Durham-Domestic Violence Prevention Prayer Walk – On October 07, 2023, Ms. Robinson-Durham will be hosting a Walk of Jericho in observation of Domestic Violence. The event will start on Amelia Street and end on Market Place and Square Area from 8:30 a.m. to 12:00 p.m.

## **Motions Period (Town Council): None Distributed to Administration**

### **Old Business**

**Demolition Projects Update – The demolition projects are beginning, and the abatement process has begun.**

**Capital Projects Update – Mr. Wilson stated that the Capital Projects are about 90% completed.**

**Board of Zoning Appeals Recommendations (Council Approval Needed) – Ms. Warren stated the Board of Zoning Appeals is in need of two members. She is recommending two individuals to fill those positions. The persons are Ms. Anne Crook and Mr. Jacob Hair. The Mayor entertained a motion to accept Ms. Anne Crook and Mr. Jacob Hair to fill the Board of Zoning Appeals seats. It was moved by Mr. Jacobs and seconded by Ms. Bennett. The motion was carried unanimously.**

**2024 Budget Dates, 9/7 – Work Session, 9/26 – 2<sup>nd</sup> and Final Reading, Public Hearing – The sessions will be held at 1313 Bridge Street, St. Matthews, SC, starting at 6:00 p.m.**

**NAACP – 2023 Annual Freedom Fund Banquet will be held on October 21, 2023. Ms. Warren will give confirmation on her decision concerning the Town sponsorship for the Banquet.**

**“Paint A Rock” Update – Ms. Prickett spoke with the Orangeburg County assistant administrator about an award concerning the rock contest, which the Town can apply for at the Municipal Association for a chance to win. The Town collected one thousand two hundred and six rocks (1206). There was an individual from Florida who sent their rocks through the mail. Ms. Warren suggested having everyone who painted a rock come together for a picture day.**

**November Council Meeting will be held on November 14, 2023, due to the Municipal Elections on November 7, 2023.**

**Town Events Update – Ms. Warren thanked the Town Staff and especially the Maintenance**

Department for all they do for the Town.

Soft-Ball Game: The game will be held on September 22, 2023. On September 14, 2023, there will be a meeting to discuss the rules and regulations for the game. Representative Russell Ott will play on Chief Sandlin's team, The Bridge Street Dragons. Senator Vernon Stephens will be throwing out the first pitch. Ms. Pricket will be singing the National Anthem. Mr. Chris Roland will be the Master of Ceremony.

October 13, 2023 – Halloween Movie Night/ Costume Contest (Town Hall)

October 14, 2023 – Town Yard Sale - A sign-in sheet will be available at Town Hall if anyone would like to participate in the yard sale.

December 9, 2023 – Town of St. Matthews Christmas Parade

December 15, 2023 – Town Christmas Party

Contractual Matter – Fire Department – This will be discussed in Executive Session.

### **New Business**

The Department of Health and Environmental Control (SCDHEC) Consent Order – Ms. Warren stated that in 2021, the Town system was hit with E. coli, and the matter was rectified. The Department of Health and Environmental Control (SCDHEC) sent a letter for a consent order penalizing the Town a fine for \$7,000.00 concerning the E. coli issue. A previous employee with DHEC left, and a new employee read the file, resulting in an updated consent order letter.

Calhoun County Emergency Services Request - David Chojnacki requested the Town to donate the small antenna on Amelia Street to the Calhoun County Emergency Services. Mr. Chojnacki would like to start a broadcasting class to teach individuals how to use the antenna. The Mayor

entertained a motion to donate the antenna to the Calhoun County Emergency Services. It was moved by Mr. Jacobs and seconded by Mr. Carroll. Ms. Guinyard and Ms. Riley opposed it. The motion was carried.

### **Report of the Town Administrator**

**Fire Department Report –** The Fire Chief thanked everyone who came out and made the Community Day a success. He also stated that a fire occurred at the Corner Pantry store, and he would like to commend Officer Lewis for quickly responding to the grease fire.

**Police Department Report -** The Police Chief thanked the Town employees for a wonderful night at the Western Event and expressed how awesome it is to work with a great team.

**Maintenance Department Report –** Mr. Wilson stated that he will be meeting with Mr. James Burns from Dominion Energy on September 8, 2023, concerning various lighting issues throughout the Town.

Mayor Glover-Carson entertained a motion to go into Executive Session to discuss a Potential Legal Matter concerning the Fire Department. It was moved by Ms. Prickett and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

The council reconvened its Public Session at approximately 7:22 p.m. The Mayor entertained a motion to relocate the Fire Department to the old National Guard Armory. It was moved by Ms. Prickett and seconded by Ms. Shuler-Guinyard. Ms. Riley opposed the vote. The motion was carried.

The meeting was adjourned at approximately 7:24 p.m.

Minutes submitted by:

A handwritten signature in blue ink that reads "Rosalind Johnson". The signature is written in a cursive style with a large initial "R".

Rosalind Johnson, Town Clerk