



Town of St. Matthews
Post Office Box 172, 606 F.R. Huff Drive
St. Matthews, SC 29135
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Town Council Meeting
Tuesday June 6th, 2023 at immediately following Public Hearing on Redistricting
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Glover-Carson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the Agenda or matters related to the Town of St. Matthews.

Mayor and Council News

1. Recognition of Town Employees
2. Town Council News

Motions Period (Town Council) – None Distributed to Administration

Old Business

1. Capital Projects – Update
2. Demolition Projects – Update
3. Playground Equipment Update
4. New Police Vehicles – Update
5. New Town Signage Update
6. MASC Annual Meeting – July 27th – 30th (Greenville, SC)
7. SCIIIP/RIA Grant – Update
8. MSW – RFP's (Council Action)
9. Town Events
10. Dick Whetstone vs. Town of St. Matthews – Update **ES**
11. Update on Ongoing Litigation - **ES**

New Business

1. Calhoun County Request – July 4th Celebrations (Held Saturday July 1st, 2023)
2. Blood Connection – Ms. Kenya Dandridge
3. 2022 Water Quality Report
4. Dominion Energy News Release – New Way to Report Streetlight Outages
5. Stormwater Study – Meeting Dates

Report of the Town Administrator

1. Chief of Police - Report
2. Fire Chief - Report
3. Maintenance Supervisor - Report

Executive Session

1. Dick Whetstone vs. Town of St. Matthews
2. Update on Ongoing Litigation

Note: **ES indicates Executive Session**

Adjourn

Town of St. Matthews

Town Council Meeting Minutes

Tuesday, May 2nd, 2023, at 6:00 p.m.

1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Mayor Helen Glover-Carson

Virgil Jacobs

William "Webb" Carroll

Eloise Shuler-Guinyard

Deidre Prickett

Sharon Bennett

Marla Riley

Also Present:

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk/Treasurer

Gregory Sandlin, Fire Chief

Michael Smalls, Police Chief

Gregory Wilson, Maint. Supervisor

The Mayor called the meeting to order at 6:00 pm. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Glover-Carson entertained a motion to accept the last Meeting Minutes. It was moved by Mr. Jacobs and seconded by Ms. Riley. The motion was carried unanimously.

The Mayor entertained a motion to approve the Meeting Agenda. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Prickett. The motion was carried unanimously.

The Police, Fire, and Animal Control Reports were accepted as information.

The Mayor acknowledged and welcomed those persons attending the Meeting.

Citizens Input

Mr. Hair was concerned about whether the different healthcare mobile units could be set up in various locations throughout the Town. He was informed to contact Terri Parker at the Calhoun County Library. He also stated that the grass in the Town limit is too high, and he was informed that it was a (DOT) Department of Transportation issue, Administrator would contact SCDOT to have grass cut.

Mayor and Council News

Recognition of Town Employees: The Mayor acknowledged the birthdays of Town Employees for May: Chief Smalls on May 5th.

Town Council News: Mayor Glover-Carson and Ms. Warren attended a meeting with the South Carolina Office of Resilience and Kimley Horn regarding areas in St. Matthews and Calhoun County with flooding issues. The Mayor and Ms. Parker will continue to work with Food Share to provide fresh fruits and vegetables to citizens. She also thanked everyone who participated in making the Purple Martin Festival successful.

Mr. Carroll thanked everyone for a job well done for the Purple Martin Festival.

Ms. Prickett thanked everyone for making the Purple Martin Festival a success.

Ms. Bennett stated that the elected official's float was the best in the Purple Martin Parade. The children thoroughly enjoyed the festivities. She informed the Mayor that Lower Muller was prone to flooding. She also co-sponsored an Heirs Property workshop, which was a free service to the public.

Ms. Shuler-Guinyard thanked everyone for their participation in the Purple Martin Festival. She also stated that there was a sink hole on Fair Street that needs to be repaired.

Ms. Riley stated that the Purple Martin Festival was a success. She also would like the Department of Transportation to cut the grass around the old laundromat and to have the DOT street sweeper to sweep her area.

Resolution to Proclaim April as Fair Housing Month: The Mayor entertained a motion to accept the Resolution naming April as Fair Housing Month. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

Motions Period (Town Council): None Distributed to Administration

Ordinance: The Mayor entertained a motion Authorizing and Directing the Town of St. Matthews, St. Matthews SC to enter into an intergovernmental agreement relating to South Carolina Local Revenue services. It was moved by Ms. Prickett and seconded by Mr. Carroll. The motion was carried unanimously.

Old Business

Capital Projects Update: Mr. Wilson gave an update on the Penny Sales Tax Projects that are currently in progress at Lake Inspiration, the Town Hall, and the Municipal Court building.

Demolition Projects-Update: Ms. Warren spoke with Dr. Addison and is awaiting quotes for the abatement process to remove the asbestos.

Redistricting Process: Ms. Warren will contact South Carolina Department of Revenue and Fiscal Affairs Office and the public will be notified regarding a Public Hearing.

Purple Martin Festival Update: The Town is still getting great reviews from the Public.

Playground Equipment Update: Ms. Warren and Mr. Wilson met with the playground vendor to revamp the area to ensure the playground equipment will properly fit the space.

New Police Vehicles: The two new Ford Interceptors are in the process of being equipped with lights and markings.

New Town Signage Update: The Town received the new lighted sign outside Town Hall. The new digital sign will ship on May 16, 2023.

New Business

SCIIP/RIA Grant – Update: The Town of St. Matthews was awarded over three million (\$3,000,000.00) dollars for water and sewer projects. Ms. Warren, Mr. Wilson, and Jay Cates will attend a grant meeting on May 31, 2023. They will be informed on the Grant administration process.

MASC-Elected Officials Institute of Government (Council Graduate) – Ms. Eloise Shuler-Guinyard graduated.

MASC Annual Meeting: July 27th – 30th (Greenville SC) – Please inform Ms. Warren or Ms. Johnson if you plan to attend the conference as soon as possible. Mr. Charlie Barrineau, the MASC field representative, will conduct a workshop for Council members on July 18, 2023 at 6:00 pm.

MSW-RFP Deadline Dates: May 15, 2023, is the deadline for any vendors that are interested and have any questions. The deadline for submission is May 31, 2023 at 5:00 pm.

Blood Drive: The Fire Department will sponsor a blood drive supporting Blood Emergency Readiness Corps. on May 22, 2023, from 2:00 p.m. to 7:00 p. m. Ms. Warren thanked Council member Prickett for arranging the Blood Drive.

Facilities Use Form: Ms. Warren advised a “Use of Facilities” Form for anyone requesting to use the Town Pocket Park and Lake Inspiration. In order to assure this level of partnership, all Residents desiring use of the facilities must pay a \$100.00 deposit. The park must be returned to the same status that it was at the time of reservation. Upon completion of the reserved event and sign-off by the Town Maintenance Supervisor, Town Administration will fully refund the \$100.00 deposit.

St. Matthews Community Garden Grand Opening will be held on May 10, 2023. The Event will start at 10:00 a.m. at 304 Agnes Street, St. Matthews, SC 29135.

St. Matthews High School Wide Reunion Request: Ms. Veronica Mintz Mcrae is requesting the use of the former Saint Matthews High School site on Richland Avenue. The date of the event is September 30, 2023. The event is scheduled from 8:00 a.m. to 5:00 p.m., and attendees will be providing their own food. The Mayor entertained a motion to allow the St. Matthews High School Wide Reunion to use the former Saint Matthews High School site on Richland Avenue on September 30, 2023. It was moved by Mr. Jacobs and seconded by Mr. Carroll. The vote was carried unanimously.

Update on Ongoing Litigation: Will be discussed in Executive Session.

Personnel Matter: Will be discussed in Executive Session.

Report of the Town Administrator

The Town will be hosting several Events in the coming months:

June 2nd – “Movie Night”

June 23rd & 24th – Spring Clean-Up Days

August 19th – “Community Day”

Dec. 9th – Christmas Parade

In addition to these events, a Community Yard Sale and Softball game for Town Employees and Council Members are being planned. Information on these events will follow soon.

Chief of Police: The Police Department is pleased to announce that Cadet Washington has

completed her first three weeks of training. Hopefully, in the next week, she will attend the Police Academy for the cumulative test. The Police Department was trained on the proper use of Narcan which is an antidote. The Police Department received a grant of \$60,000.00 for body cameras.

Fire Chief Report: The Community Day will be held on August 19, 2023, Old St. Matthews High School on Richland Avenue. The Fire Department attended Career Day at Calhoun County High School. They are pleased to announce that a junior volunteer will be voted on next Monday. In addition, all seven members of the Fire Department passed the (EMR) Emergency Medical Response class.

Maintenance Supervisor Report: Fair Street will be closed until further notice due to ongoing repairs to a large sink hole in the road.

Mayor Glover-Carson entertained a motion to go into Executive Session to discuss an update on the ongoing Litigation and a Personnel Matter. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.

Council reconvened its Public Session at approximately 7:55 pm. Mayor Glover-Carson entertained a motion to adjourn the Meeting. It was moved by Mr. Carroll and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously. The Meeting was adjourned at approximately 8:00 p.m.

Minutes submitted by:



Rosalind Johnson, Town Clerk/Treasurer



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Town Council Meeting
Tuesday July 11th, 2023 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Glover-Carson

Agenda

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3. Approval of the Agenda
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Citizens Input

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Mayor and Council News

1. Recognition of Town Employees
2. Town Council News
3. Representative Russell Ott
4. The Tiffany Grant Foundation – Ms. Latisha Walker

Ordinance – 2023-3 – Amendment to Ordinance Article II, Section 34-21 – Disobedience to Traffic Law (1st Reading by Title Only)

Ordinance – 2023-4 – Compensation of Mayor and Council (1st Reading by Title Only)

Motions Period (Town Council) – None Distributed to Administration

Old Business

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2. Demolition Projects – Update
3. Playground Equipment Update
4. New Town Signage Update
5. MASC Annual Meeting – July 27th – 30th (Greenville, SC)
6. SCIIP/RIA Grant – Update
7. Town Events
8. Stormwater Study - Update
9. Dick Whetstone vs. Town of St. Matthews – Update **ES**
10. Potential Legal Matter - **ES**

New Business

1. Calhoun County Public Schools – Back to School Bash (July 29th 2023)
2. SCDHEC – Sanitary Survey Report
3. Rabies Exposure
4. Dominion Energy News Release
5. Stormwater Study – Meeting Dates
6. August Town Council Meeting
7. 2023/2024 Budget Process

Report of the Town Administrator

1. Chief of Police - Report
2. Fire Chief - Report
3. Maintenance Supervisor - Report

Town of St. Matthews
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Council Members Present:

Mayor Helen Glover-Carson

Virgil Jacobs

William "Webb" Carroll

Eloise Shuler-Guinyard

Deidre Prickett

Sharon Bennett (via zoom)

Marla Riley

Also Present:

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Michael Smalls, Police Chief

Gregory Wilson, Maint. Supervisor

Mayor Glover-Carson called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Glover-Carson entertained a motion to accept the prior Meeting Minutes. It was moved by Mr. Carroll and seconded by Mr. Jacobs. The motion was carried unanimously.

The Mayor entertained a motion to approve the Meeting Agenda. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

The Police, Fire, and Animal Control Reports were accepted as information.

The Mayor acknowledged and welcomed those persons attending the Meeting.

Citizens Input

Mr. Pinckney was concerned about the maintenance at Lake Inspiration.

Mr. Phipps, the Business Development Manager/ Building Official for CC&I Services, spoke about

services his company could provide that would benefit the Town.

Mayor and Council News

Recognition of Town Employees: The Mayor acknowledged the birthdays of Town Employees for June: Ms. Riley on June 10th.

Town Council News: Mayor Glover-Carson thanked everyone for making the Movie Night a huge success. She received comments that the event was thoroughly enjoyed by many.

Mr. Carroll thanked everyone for the Movie Night and commented that everyone enjoyed it.

Ms. Prickett thanked everyone for the Movie Night. She wanted to remind all about the upcoming Blood Drive on July 17, 2023, from 2:00 p.m. – 7:00 p.m. at 1313 Bridge Street, St. Matthews, SC. If anyone wishes to donate to the canned food drive may do so at the St. Matthews Fire Department.

Ms. Shuler-Guinyard is concerned about trash on Liberty Street and commented that the shrubbery needs to be trimmed.

Ms. Riley was concerned about providing more street lights in her district. She also asked about the Town providing an extra trash can for a resident if they have a death in their family.

Motions Period (Town Council): None Distributed to Administration

Old Business

Capital Projects Update: Mr. Wilson gave an update on the Penny Sales Tax Projects that are currently in progress at Lake Inspiration, the Town Hall, and the Municipal Court building.

Demolition Projects Update: The Demolition Projects are progressing slowly. Ms. Warren, Mr.

Wilson, Mayor Glover-Carson, and Mr. Carroll will be having an upcoming meeting with Dr. Addison concerning the Demolition projects.

Playground Equipment Update: The playground Equipment has been ordered and will take approximately three months before arriving.

New Police Vehicles Update: Captain Britt has a new unmarked vehicle, while Officer Merkle has a marked vehicle. Cadet Washington leaves for the Academy on June 11, 2023. The Police Chief commented that a resident from Orangeburg stated how great it was to see the Town of St. Matthews working together for the Community. On August 01, 2023, the National Night Out will be held at the Town Pocket Park. The Police Department will host an Adult Western dance at the Town Pocket Park on September 01, 2023.

New Town Signage Update: Ms. Warren received a call from Mr. Holbert informing her that he is monitoring the weather before installing the new signage.

MASC Annual Meeting: The meeting will be held on July 27th - 30th in Greenville, SC. The Mayor and several Council Members will attend this year's conference.

SCIIP/RIA Grant Update: There were over 500 people in attendance at the meeting last week in Columbia, SC. The Town received \$3.1 million dollars for water system upgrades, the meeting was held for all grantees as to how the grant will be administered. A meeting will be held on July 21, 2023 at LSCOG, in Aiken. The Funds must be spent by December 2026, with the work being completed by July 2026.

MSW - RFP'S (Council Action): Two bids for the contract were received, Waste Management and Tri-County Sanitation. If Tri-County Sanitation was selected, there would be a six-week break of service. The contract ends in June for Waste Management. Waste Management produced the

lowest bid. The Mayor entertained a motion to accept Waste Management's bid. It was moved by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously.

Town Events: The Town will host several Events in the coming months.

June 15th - Town of St. Matthews Celebrates Father's Day

June 23rd - Bingo Night at Town Hall 5:30 p.m.

June 23rd & 24th - Spring Clean-Up Days

July 17th - Blood drive (1313 Bridge Street) 2:00 p.m. -7:00 p.m.

August 1st - National Night Out (Town Hall Pocket Park)

August 19th - Fire Department Sponsors "Community Day"

September 1st - Western Dance (Adults Only) Town Hall

September 22nd - Town Employee Softball Game (Public Invited)

September - Community Yard Sale (Date to be Announced)

October 13th - Halloween Movie Night / Costume Contest (Town Hall)

December 9th - Town of St. Matthews Christmas Parade

Canned Food Drive - All Year Long!

Dick Whetstone vs. Town of St. Matthews Update: Will be discussed in the Executive Session.

Update on Ongoing Litigation: Will be discussed in the Executive Session.

New Business

Calhoun County Request July 4th Celebrations to be held on Saturday, July 1st, 2023: The Mayor entertained a motion to allow Calhoun County the use of Richland Avenue for the 4th of July celebration and a \$500.00 donation to help with fireworks using the same line item as last year. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried

unanimously.

Blood Connection Ms. Kenya Dandridge – Ms. Prickett spoke about the upcoming Blood Drive.

2022 Water Quality Report: A report will be distributed to all utility customers.

Dominion Energy News Release: There is a new way to report streetlight outages. Citizens can call the Town Hall for more information.

Stormwater Study Meeting Date: The meeting will be held on June 20, 2023, at 6:00 p.m., at 1313 Bridge Street, St. Matthews, SC.

Report of the Town Administrator

Fire Chief Report: The Fire Department is focusing on the Canned Food Drive and Community Day Event planned for August 19, 2023. The Fire Department is establishing water point areas where they could retrieve water throughout the Town. There were Several new recruits added to the Fire Department. If someone would like to make monetary donations instead of giving canned food, they can do so.

Maintenance Supervisor Report: Clean-Up Day is scheduled for June 23 & 24 at the National Guard Armory.

Mayor Glover-Carson entertained a motion to go into Executive Session to discuss Dick Whetstone vs. Town of St. Matthews and an update on the Ongoing Litigation. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Carroll. The motion was carried unanimously.

Council reconvened its Public Session at approximately 7:10 p.m. Mayor Glover-Carson

entertained a motion to adjourn the Meeting. It was moved by Mr. Carroll and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously. The Meeting was adjourned at approximately 7:16 p.m.

Minutes submitted by:

A handwritten signature in blue ink that reads "Rosalind Johnson". The signature is written in a cursive style with a large initial "R".

Rosalind Johnson, Town Clerk