



Town of St. Matthews
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Town Council Meeting
Tuesday July 2nd, 2024 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Glover-Carson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the Agenda or matters related to the Town of St. Matthews.

Mayor and Council News

1. Recognition of Town Employees
2. Town Council News
3. Dr. William Molnar – Executive Director, Lower Savannah Council of Governments

Motions Period (Town Council) – None Distributed to Administration

Old Business

1. Capital Projects – Update
2. Demolition Projects – Update
3. Town Events – Update
4. Fire Department – Update
5. TextMyGov – Presentation

New Business

1. 2023 CCR Report
2. MASC Annual Meeting
3. ARPA Funds Request – Maintenance Department
4. Operation Round Up Grant – Fire Department

Report of the Town Administrator

1. Fire Department Report
2. Police Department Report
3. Maintenance Department Report

Executive Session

Potential Legal Matter - Administration

Adjournment

Town of St. Matthews

Special Called Meeting

Wednesday, June 12th 2024 at 5:30 p.m.

Councilmembers Present:

Mayor Helen Carson
Virgil Jacobs
Deidre Prickett
Marla Riley
Sharon Bennett

Also Present:

Rosyl Warren, Town Administrator

Councilmembers Absent:

Eloise Shuler-Guinyard
William "Webb" Carroll

Mayor Carson called the meeting to order at 5:31 p.m. Mr. Jacobs opened the meeting in prayer followed by the Pledge of Allegiance.

Town Summer Project

Ms. Warren presented to Town Council an idea for a "Summer Bus Trip" for citizens. The Bus trip would include a visit to the International African American Museum, the South Carolina State Aquarium and the Tanger Outlet Mall in Charleston, South Carolina. The Councilmembers present were very receptive to the idea.

Ms. Warren has been in contact with the Charter Bus Company, the Museum and Aquarium for group ticket prices. Potential ticket prices were presented to Council. Ms. Warren indicated that the Town did not wish to make a profit from the trip however, the Town wishes to cover the cost of the trip with the sale of tickets.

Councilmembers suggested that Ms. Warren move forward with the planning of the 'Summer Bus Trip' in hopes that we would have significant response from our citizens. Ms. Warren gave Council the proposed ticket prices; Adult – Bus and Museum - \$45.00, Adult 62+ - Bus and Museum \$39.00, Adult – Bus and Aquarium \$57.95, Child – Bus and Aquarium \$52.95, Child – Bus and Museum - \$37.00. Children under 6 are free for the Museum.

It was also suggested by Councilmember Prickett to have a deadline for ticket sales.

Fire Department Grand Opening

Ms. Warren, announced that the Grand Opening for the Fire Department is scheduled for July 26th and 27th 2024. On Friday, July 26th there will be a "Celebration Dinner" at 7:00 p.m. this event is an 'invitation only' event. The Saturday event will be open to the public, there will be a "Parade of Trucks" at 9:30 a.m., followed by the Community Day. Tours of the New Fire Department will be held on both days.

Mayor Carson entertained a motion to adjourn the Meeting. It was moved by Mr. Jacobs and seconded by Ms. Prickett. The motion was carried unanimously. The Meeting was adjourned at approximately 6:10 p.m.

Minutes submitted by:



Rosyl Warren,
Town Administrator

Town of St. Matthews

Town Council Meeting Minutes

Tuesday, June 04, 2024, at 6:00 p.m.

1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Mayor Helen Glover-Carson

Virgil Jacobs

William "Webb" Carroll

Deidre Prickett

Sharon Bennett

Marla Riley

Eloise Shuler- Guinyard

Also Present:

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Gregory Wilson, Maintenance Supervisor

Michael Smalls, Chief of Police

Mayor Glover-Carson called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Glover-Carson entertained a motion to accept the prior Meeting Minutes. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.

Mayor Glover-Carson entertained a motion to approve the Meeting Agenda. Ms. Warren requested that an item be added under the Executive Session to discuss a Potential Legal Matter. The Mayor entertained a motion to accept the request to add an item under Executive Session to discuss a Potential Legal Matter. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Bennett. The motion was carried unanimously.

The Mayor entertained a motion to accept the Police, Fire, and Animal Control Reports. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.

The Mayor acknowledged and welcomed those persons attending the Meeting.

Marilyn Amaker invited the Town to the Grand Opening of the new West End Heritage Center on 1708 Calhoun Road, St. Matthews, S.C. The Event will take place on Friday, June 07, 2024, at 11:00 am.

Citizens Input

Melanie Maples-Begly, a concerned citizen, brought up an issue concerning the noise level stemming from Town Events. Ms. Begly feels as though her concerns are not being addressed.

Jacob Hair – Mr. Jacobs thanked the Town for the splash pad at Lake Inspiration and stated it was enjoyed by his grandson.

Johnny Felder – Mr. Felder emphasized the importance of informing citizens where to vote in the upcoming election.

Mayor and Council News

Recognition of Town Employees: The Mayor acknowledged the birthdays of Town Employees for June: Ms. Riley on June 10th.

Mr. Carroll noted positive progress in the Town.

Ms. Shuler-Guinyard thanked the Maintenance Department for the road repairs and requested continue attention to bushes next to the fence.

Mr. Jacobs requested to have the Highway Department cut the grass on Herlong Avenue.

The Mayor informed everyone that she is on the Board at the Lower Savannah Council of Governments, and she would like to partner with them in having a series of informational sessions. The sessions will be pertaining to aging and resources available to the elderly. The Mayor would like to plan a session in mid- June.

Ms. Prickett asked to notify her or Ms. Warren if anyone knows of any vacant lots for sale in Town for affordable housing projects.

Ms. Bennett thanked the Town and the Mayor for recognizing her parents' 55th wedding anniversary and raised concerns about grass maintenance on Milligan Circle. There was someone working on the road on Lower Muller Street who placed the road pieces in a residents yard. Ms. Bennett would like to have that issue resolved.

Ms. Riley stated the Highway Department has started cleaning her district but have not completed the task. Ms. Riley also mentioned that her constituents have complaints about foxes in the area.

Motions Period (Town Council): None Distributed to Administration

Old Business

Capital Projects Update: Ms. Warren was pleased with the splash pad usage at Lake Inspiration and mentioned plans to purchase a smaller swing for infants. Mr. Wilson stated he is extremely happy with the splash pad, and a citizen complimented how well things look at Lake Inspiration. Mr. Wilson discussed getting a quote from Bobby Mitchell to get dirt for Poole Circle and have it graded for grass. Mr. Wilson also spoke with the company concerning the benches and

fishing rods for the pier.

Demolition Projects Update: Ms. Warren stated she received a quote for the demolition in place. Mr. Bobby Mitchell is in the process of demolishing the Fairey Motor building.

Town Events — Updates

The Fire Department Grand Opening – The Grand Opening is tentatively planned for July 26, 2024 at 7:00 pm.

Community Day Event – The Community Day is scheduled for July 27, 2024.

National Night Out – The Police Department is scheduled to have the National Night Out on August 06, 2024. The Town Council Meeting will begin at 5:00 pm on that day.

Western Dance – The Western Dance is scheduled for August 30, 2024, at 7:00 pm.

Fire Department Update – The Fire Chief stated there has been progress at the new fire station. The Fire Department is setting up and getting the old fire station in order for the Maintenance Department. Hopefully, by the end of June, the Fire Department will start moving into the new fire station. Ms. Warren stated the Grand Opening would be invitation-only, and there would be a dinner served.

New Business

Police Department Promotion – Chief Smalls stated that he has received The Greg's grocery boxes, and if the Town knows anyone who needs groceries, the Police Department will distribute them to the individual. The Police Department has two new cadets who will begin their four-week program, and once completed, they will attend the Police Academy. Officer Lewis was promoted to Patrolman First Class.

Text MyGov Information – Ms. Warren stated Text MyGov works with Towns whose population is 2,000 or less helping expand ways of communication to their citizens.

MASC – Annual Meeting – Ms. Warren informed the Council she would let them know the hotel preference once the drawing has been completed.

New Town Hall Hours – Town Hall will be open from Monday through Thursday from 9:00 am to 6:00 pm and will close at noon on Fridays.

Code Enforcement – Nuisance Abatement Ordinance – This ordinance originated in 1997 for overgrown and dilapidated properties. Mr. Wilson and Fire Chief Sandlin will be sworn in by Judge Bloom as Code Enforcement Officers. Mr. Jacobs stated there needs to be a way to enforce the upkeep of the area once it is cut down.

Report of the Town Administrator

Maintenance Department Report – Mr. Wilson stated that the Chestnut Street water leak has been repaired.

Executive Session

The Mayor entertained a motion to go into Executive Session to discuss a Potential Legal Matter. It was moved by Ms. Bennett and seconded by Ms. Riley. The motion was carried unanimously.

Council reconvened its Public Session at approximately 7:14 p.m. without further discussion or vote.

The Mayor entertained a motion to adjourn the Meeting. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Carroll. The motion was carried unanimously. The meeting was

adjourned at approximately 7:15 p.m.

Minutes submitted by

A handwritten signature in blue ink that reads "Rosalind Johnson". The signature is written in a cursive style with a large, looping initial "R".

Rosalind Johnson, Town Clerk