



*Town of St. Matthews*  
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**Town Council Meeting**  
**Tuesday June 4<sup>th</sup>, 2024 at 6:00 p.m.**  
**1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135**

**Call to Order – Mayor Helen Glover-Carson**

**Agenda**

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

**Citizens Input**

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the Agenda or matters related to the Town of St. Matthews.

**Mayor and Council News**

1. Recognition of Town Employees
2. Town Council News

**Motions Period (Town Council)** – None Distributed to Administration

**Old Business**

1. Capital Projects – Update
2. Demolition Projects – Update
3. Town Events – Update
4. Fire Department – Update

**New Business**

1. Police Department Promotion
2. TextMyGov - Information
3. MASC – Annual Meeting
4. New Town Hall Hours
5. Code Enforcement – Nuisance Abatement Ordinance

**Report of the Town Administrator**

1. Fire Department Report
2. Police Department Report
3. Maintenance Department Report

**Executive Session**

**Adjournment**

**Town of St. Matthews**

**Town Council Meeting Minutes**

**Tuesday, May 07, 2024, at 6:00 p.m.**

**1313 Bridge Street, St. Matthews, SC 29135**

**Council Members Present:**

Mayor Helen Glover-Carson

Virgil Jacobs

William "Webb" Carroll

Deidre Prickett

Sharon Bennett

Marla Riley

Eloise Shuler- Guinyard

**Also Present:**

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Gregory Wilson, Maintenance Supervisor

Michael Smalls, Chief of Police

Mayor Glover-Carson called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Glover-Carson entertained a motion to accept the prior Meeting Minutes. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

The Mayor entertained a motion to approve the Meeting Agenda. Ms. Warren requested to add an item under New Business number four, Calhoun County request, and number five Addendum to Employer Resolution for Council Member's Insurance. Ms. Warren also requested that an item regarding a Personnel Matter for Administration be added under the Executive Session. The Mayor entertained a motion to accept the request to add items four and five under New Business and a Personnel Matter under Executive Session. It was moved by Ms.

Riley and seconded by Ms. Bennett. The motion was carried unanimously.

The Mayor entertained a motion to accept the Police, Fire, and Animal Control Reports. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

### **Citizens Input**

Melanie Maples-Begly, a concerned citizen, brought up an issue with the noise level stemming from the Purple Martin Festival. Her concerns were duly noted.

The Mayor acknowledged and welcomed those persons attending the Meeting.

### **Mayor and Council News**

Recognition of Town Employees: The Mayor acknowledged the birthdays of Town Employees for May: Chief Smalls on May 5<sup>th</sup>.

Mr. Carroll is pleased to see things are going well in the Town.

Ms. Shuler-Guinyard would like a newsletter in next month's water bill requesting citizens to place the 911 numbers in their yards. She would also like the Highway Department to remove the trash when cutting the grass close to the road.

Mr. Jacobs stated that the street signs need to be identified. Also, on Herlong Street, the grass needs to be trimmed along the sidewalks. Paris Lane grass needs to be cut down.

The Mayor attended the African American Mayor Conference in Atlanta, Georgia. The Mayor shared her experience and the valuable information she gained from attending the conference.

Ms. Prickett thanked everyone who took part in the Purple Martin Festival.

Ms. Bennett stated that one of her constituents asked whether funding was available for air conditioners. Ms. Bennett asked if the Town could make a presentation to her parents in recognition of their 55<sup>th</sup> wedding anniversary celebration on May 18, 2024.

Ms. Riley spoke with the supervisor at the Highway Department concerning her District needing trees cut down and sidewalks trimmed. The Highway Department was able to service her area the next day.

**Motions Period (Town Council):** None Distributed to Administration

### **Old Business**

Capital Projects Update: Mr. Wilson stated that the Capital Projects are nearing completion, and they are finalizing the remaining tasks.

Demolition Projects Update: Ms. Warren stated she could not reach the company that is responsible for completing the Demolition Project. The individual from the company needed to get a permit from DHEC. Mr. Garcia from DHEC stated the individual said the job was canceled and asked for a refund. Ms. Warren stated the Town would have to find someone to complete the demolition in place, and she is waiting for a quote from another source to complete the demolition.

### **Town Events — Updates**

Ms. Warren played the video presented by New Perspective Media from the Purple Martin

## **Festival.**

**May 16<sup>th</sup> - National Police Week – on 05/14/2024, Ms. Vibudulu and Cadet Darby will read books at St. Matthews K-8 School. On 05/15/2024, Chief Smalls and Cadet Darby will pass out meals at Hardee's. On May 17, 2024, from 9 am to 10:30 am, the St. Matthews Police Department will serve doughnuts and Coffee at Town Hall Pocket Park.**

**June 14<sup>th</sup> & 15<sup>th</sup> - Town Clean Up Day has been postponed until further notice.**

## **New Business**

**ARPA Funds Requests – The Fire Department is requesting funds to purchase new bunker gear in the amount of \$17,629.14. Ms. Warren is requesting to purchase a new vehicle for Administration for \$28,571.00. Mr. Jacobs made a motion to accept the request for the Fire Department to purchase new bunker gear and Administration to purchase a 2020 Chevrolet Traverse. Ms. Prickett seconded the motion. The Mayor entertained the motion to approve the Fire Department to purchase new bunker gear in the amount of \$17,629.14 and Administration to purchase a 2020 Chevrolet Traverse in the amount of \$28,571.00. The motion was carried unanimously.**

**MASC – Annual Meeting – The 2024 Annual Meeting of the Municipal Association of South Carolina will take place July 17-21 at the Hyatt Regency Greenville. Ms. Warren requested the Mayor and Council members to inform her by Friday, May 10, 2024, if they are attending this year's conference.**

Employee of the Quarter – Ms. Warren presented Ms. Rivers with a certificate for being chosen as the Employee of the Quarter.

SC Peba Resolution – Ms. Warren stated the resolution is intended for Council Members to be considered active Employees to be enrolled in the SC Peba system. Each of the Council members will need to sign the resolution to be approved for the addendum to health insurance and retirement plan. Mr. Jacobs made a motion to continue being active in SC Peba health insurance. Ms. Prickett seconded the motion. The mayor entertained the motion approving the Council members as active employees in SC Peba health insurance benefits and retirement system. The motion was carried unanimously.

Request from Calhoun County – Calhoun County has requested a donation from the Town to help with this year's fireworks show that will be held on June 29, 2024. Ms. Bennett made a motion to accept Calhoun County's request in the amount of \$500.00 for this year's fireworks show, providing that the Town will be recognized as a sponsor. Mr. Carroll seconded the motion. The Mayor entertained the motion to support the Calhoun County fireworks show by donating \$500.00, provided that the Town be recognized as a sponsor. There was one opposing vote by Councilwoman Ms. Shuler-Guinyard. The motion was carried.

### **Report of the Town Administrator**

Fire Department Report – The new Fire Department is going well and looks really good. With the interstate widening of I-26, the Fire Department will have to cover the area Caw Caw Fire Department cannot cover. The Fire Chief stated that in the next meeting, he would ask about

cost recovery to recoup working the wrecks on the interstate. Next month, the Fire Chief will be traveling to Myrtle Beach, South Carolina to accept an award on behalf of the Fire Department for the Town of St. Matthews being designated as a Fire Safe Community.

**Police Department Report**—The Police Chief stated he is still working on the silent auction for the old vehicles and equipment that are no longer being used. The proceeds will go to the Town, and all purchases must be made with a cashier's check or money order.

**Maintenance Department Report** – Mr. Wilson stated that his Department is wrapping up the Capital Projects. On Friday, May 03, 2024, there was a water leak on Rucker Drive. One of the main issues that occurred at 3:00 a.m. Saturday morning, there was no way to send out a Boil Water Advisory to residents in that area. The Town will seek to find ways to notify residents of important information.

### **Executive Session**

The Mayor entertained a motion to go into Executive Session to discuss a Personnel Matter, a Personnel Matter concerning the Fire Department, a Potential Legal Matter, and a Personnel Administrative Matter. It was moved by Mr. Jacobs and seconded by Mr. Carroll. The motion was carried unanimously.

Council reconvened its Public Session at approximately 8:25 p.m. without further discussion or vote. The Mayor entertained a motion to adjourn the Meeting. It was moved by Ms. Prickett and seconded by Mr. Carroll. The motion was carried unanimously. The meeting was

adjourned at approximately 8:30 p.m.

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Minutes submitted by

A handwritten signature in blue ink that reads "Rosalind Johnson". The signature is written in a cursive style with a large initial "R".

Rosalind Johnson, Town Clerk