



Town of St. Matthews
Post Office Box 172, 606 F.R. Huff Drive
St. Matthews, SC 29135
Phone: 803-874-2405 Fax: 803-874-4000
Email: townofstmatthews@windstream.net

Town Council Meeting
Tuesday October 7th, 2025 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Carson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the agenda or matters related to the Town of St. Matthews.
2. Mr. McKinley Till – Smoke 'Em Joint Barbeque Restaurant
3. New Business – Once Was Restorations

Mayor and Council News

1. Recognition of Town Employees
2. Town Council News

Motions Period (Town Council) – None Distributed to Administration

Old Business

1. Town Events – Update
2. LSCOG – Demolition Project – Update
3. Dominion Energy Land Donation - Update
4. Southeast Crescent Regional Commission Grant – Update
5. Meeting with the SC Department of Commerce – Update
6. SCIP Grant - Update

New Business

1. Resolution – Adopting Town Council Goals for 2026
2. Ordinance Increasing Water/ Sewer Rates By 3% Annually – 1st Reading by Title Only
3. Town of St. Matthews Municipal Elections – District 1, 3 and 5)
4. Young Saints Football Request
5. St. Matthews K-8 Career Exploration
6. Calhoun CommuniT – Farmer's Market One Year Anniversary
7. Introduction of Hate Crime Ordinance - Discussion

Report of the Town Administrator

1. Police Department
2. Fire Department
3. Maintenance Department

Executive Session

1. Contractual Matter - Administration

Adjournment

Town of St. Matthews

Town Council Meeting Minutes

Tuesday, September 02, 2025, at 6:00 p.m.

1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Mayor Helen Glover-Carson

Virgil Jacobs

Sharon Bennett

William "Webb" Carroll

Deidre Prickett

Marla Riley

Eloise Shuler-Guinyard

Also Present

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Gregory Wilson, Maintenance Supervisor

Michael Smalls, Chief of Police

The Mayor called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

The Mayor entertained a motion to accept the prior Meeting Minutes. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Prickett. The motion was carried unanimously. The Mayor entertained a motion to approve the Meeting Agenda with the addition of an Executive Session item regarding a Personnel Matter. It was moved by Mr. Jacobs and seconded by Ms. Prickett. The motion was carried unanimously.

The Police, Fire, and Animal Control Reports were accepted for informational purposes.

Citizens Input

Ms. Connie Hart-Jamison expressed her appreciation to the Town for planning and organizing the recent summer bus trip to Myrtle Beach, SC. She noted that all participants thoroughly enjoyed the trip and that she personally had a wonderful experience as well.

Mayor and Council News

Recognition of Town Employees: The Mayor acknowledged the birthdays of Town Employees for September: Councilman - Mr. Jacobs, September 12, and Mayor Carson, September 23, 2025.

Mr. Carroll stated that everything is running smoothly in the town.

Ms. Shuler-Guinyard requested mosquito spraying along Pearl Street near the cemetery and gate area. Mr. Wilson noted that the Town does not own a sprayer but will coordinate with the County. She also reported that a repair is needed to the roadway in front of her constituent, Ms. Guinyard.

The Mayor noted Edgefield's revitalization, beautification efforts, and business attraction were highlighted as inspiration for future projects. She mentioned that the Council members present enjoyed the hospitality of Edgefield and appreciated the opportunity for team building.

Ms. Prickett commended the recent retreat as well-organized and enjoyable, and reminded attendees of the upcoming Blood Drive on September 24 from 3:30 to 7:30 PM at the Town Hall.

Ms. Bennett requested an update on the splash pad. Ms. Warren informed her that the parts were being ordered.

Ms. Riley spoke on helping to secure the required number of citizen surveys for the CDBG grant application and thanked the constituents for providing the necessary information.

Resolution - CDBG Grant Application - The Town Administrator read the CDBG resolution that the Town will need to adopt. If awarded the \$308,000.00 grant, the Town will be required to provide a 10% match in the amount of \$38,099.00. The Mayor entertained a motion adopting the resolution for the thirty-one (31) dilapidated structures. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

LSCOG: Mr. Sterling Howell, Housing Manager, provided an overview of housing and rehabilitation programs available to St. Matthews residents. The Owner-Occupied Rehabilitation Program helps homeowners with major repairs (such as roofing, electrical, plumbing, and ADA compliance) to prevent properties from becoming dilapidated. Two projects are currently underway in St. Matthews, with two more planned.

He noted a recent funding increase to \$60,000 per home to address rising costs and encouraged local contractors to register through SAM.gov to keep resources in the community. Mr. Howell also highlighted a \$3 million grant awarded in 2021 to support homelessness prevention and transitional housing initiatives. Residents and nonprofits were encouraged to use North Savannah as a resource for housing assistance and to contact Mr. Howell directly for applications or questions.

Motions Period (Town Council) None Distributed to Administration

Old Business

Town Events Update

Summer Bus Trip Update - The recent town bus trip was a success, with ninety-five (95) residents in attendance. The feedback was overwhelmingly positive, stating it was a relaxing trip, a good restaurant, and a professional bus company. Approximately 75% of participants have asked for another trip before Christmas. The staff is exploring more options, including the Biltmore Estate in Asheville, North Carolina, and Concord Mills (shopping day trip), no commitments yet; updates to follow.

Softball Game: The Sheriff's Department has proposed a softball rematch to reclaim the trophy. The tentative date is set for Friday, October 3, 2025 (evening). The staff discussed it at this morning's meeting and is ready to participate. Further details are forthcoming.

Cancer Walk – The annual Cancer Walk is scheduled for Saturday, October 11, 2025. Golf carts are welcome this year; participants are encouraged to decorate their carts in pink. Carts will line up behind walkers. A light breakfast will follow at Town Hall.

Veterans Day Appreciation Dinner – Friday, November 7, 2025, 12:00 to 2:30 PM at the Town Hall Pocket Park. Hosted by the Maintenance Department. Open to veterans and surviving spouses. RSVP by Friday, October 31, 2025.

Christmas Parade – The Town of St. Matthews Christmas Parade is tentatively scheduled for December 13, 2025.

Town of St. Matthews Christmas Party – TBA

LSCOG - Demolition Project Update - The town successfully collected the required fifty-eight (58)

surveys, securing eligibility for the demolition grant. Two homeowners later expressed interest but were informed that this phase focused on a specific area. They were encouraged to apply in the next round.

Dominion Energy Land Donation Project Update - The town attorney advised proceeding with the Dominion Energy land donation. Dominion is preparing paperwork for review by staff and council before moving forward.

Southeast Crescent Regional Commission Grant Update - Additional information was submitted upon request. Awaiting confirmation from the program officer, who is expected to return to the office by tomorrow.

Town Council Retreat Update - Appreciation was expressed for attendance. The Town of Edgefield expressed its gratitude and enjoyed hosting. Town staff also provided refreshments during the retreat.

2025-2026 Budget Work Session Schedule - Tim Cornelison, the Town accountant, recommended Tuesday, September 9, or Wednesday, September 10, 2025, for FY 2025–2026 budget work sessions. The Council's consensus was on Wednesday, September 10, at 6:00 PM.

NAACP Freedom Fund Banquet - Friday, September 26, 2025. The Town Administrator confirmed the final attendance count for the upcoming NAACP Freedom Fund Banquet with the Council.

New Business

SCDES Enforcement Conference - The Town Administrator informed the Council that the South Carolina DES inspection revealed several violations at the wastewater treatment plant. She reported that these violations are being addressed through the ongoing SCIIP grant upgrades,

which include new aerators, a new mag meter, and other system improvements. The aerators have already been delivered and are pending installation. An enforcement conference was held last week with the Board of Systems and the project engineer in attendance, during which the Town reiterated that corrective measures are underway. The Administrator further noted that SCDES advised there may be potential civil penalties; however, they also acknowledged that all identified violations are in the process of being corrected with SCIIP grant funding.

MASC - Impact Fund (Innovative Municipal Projects for Advancing Change and Transformation) -
The Town Administrator informed the Council that the town may apply for a \$100,000 grant through the MASC Impact Fund, with the application deadline being September 26. She explained that the Council must decide between two possible priorities for this funding. The first option is to upgrade the town's water billing system, which is nearly 20 years old, outdated, and in need of replacement. The second option is to pursue a downtown revitalization master plan, which would provide engineering and consultant recommendations for future improvements but would not include construction work. The Administrator noted that a decision is needed from the Council on which project is more critical to pursue with this grant opportunity.

Report of the Town Administrator

Police Department — The Police Chief stated Cadet Isgett completed his four weeks and needs to complete the cumulative test before attending the Police Academy.

Fire Department - The Fire Department reported that everything is running well. He is continuing

to do routine maintenance on vehicles. Ms. Fordham requested a CPR/First Aid Class.

Maintenance Department - Maintenance vehicles that are not being used; discussion on auctioning them off, along with an old fire truck. The Lead and Copper results are back; an additional ten bottles will need to be sent for testing. Mr. Wilson stated his department has been receiving and addressing phone calls regarding overgrown properties.

Executive Session

The Mayor entertained a motion to go into Executive Session to discuss Personnel Matters. It was moved by Ms. Prickett and seconded by Mr. Jacobs. The motion was carried unanimously.

The council reconvened its Public Session at approximately 7:35 p.m. without further discussion or vote. The meeting was adjourned at approximately 7:40 p.m.

Minutes submitted by



Rosalind Johnson, Town Clerk



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Town Council Budget Work Session
Wednesday September 10th, 2025 at 6:00 p.m.
1313 Bridge Street, St. Matthews, SC 29135

Call to Order – Mayor Helen Carson

Agenda

1. Review of Proposed 2025-2026 Budget
2. Discussion, Questions and Answers

***No official action will be taken at this work session (guidance and census for a 2nd and Final Reading on September 30th 2025)**

Town of St. Matthews

Town Council Work Session

September 10th, 2025, at 6:00 p.m.

Council Members present:

Mayor Helen Glover-Carson
Marla Riley
Deidre Prickett
Sharon Bennett
Virgil Jacobs
William "Webb" Carroll

Also Present:

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk
Gregory Wilson, Maintenance Supervisor
Gregory Sandlin, Fire Chief
Micheal Smalls, Chief of Police

Absent

Eloise Shluer-Guinyard

Call to Order

Mayor Carson called the meeting to order at approximately 6:00 p.m.

Invocation and Pledge

Mr. Jacobs opened the session with a prayer, followed by the Pledge of Allegiance.

Review of Proposed 2025–2026 Budget

The Town Administrator and the Town Auditor presented a review of the Proposed 2025–2026 Budget.

Discussion

Council engaged in discussion, followed by questions and answers regarding the proposed budget.

Note

- No official action was taken at this work session.
- This session was held for guidance and discussion purposes only.
- Formal decisions, including the 2nd and Final Reading of the Budget, will take place on September 30, 2025.

Minutes submitted by:


Rosalind Johnson, Town Clerk



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Town Council Budget Work Session
Monday September 15th, 2025 at 5:30 p.m.
1313 Bridge Street, St. Matthews, SC 29135

Call to Order – Mayor Helen Carson

Agenda

1. Prayer
2. Pledge of Allegiance
3. Review of Proposed 2025-2026 Budget
4. Discussion, Questions and Answers

***No official action will be taken at this work session (guidance and census for a 2nd and Final Reading on September 30th 2025)**

Town of St. Matthews

Town Council Work Session

September 15th, 2025, at 5:30 p.m.

Council Members present:

Mayor Helen Glover-Carson
Marla Riley
Deidre Prickett
Sharon Bennett
Virgil Jacobs
William "Webb" Carroll
Eloise Shluer-Guinyard

Also Present:

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk
Gregory Wilson, Maintenance Supervisor
Gregory Sandlin, Fire Chief
Micheal Smalls, Chief of Police

Call to Order

Mayor Carson called the meeting to order at approximately 5:30 p.m.

Invocation and Pledge

Mr. Jacobs opened the session with a prayer, followed by the Pledge of Allegiance.

Review of Proposed 2025–2026 Budget

The Town Administrator and the Town Auditor presented a review of the Proposed 2025–2026 Budget.

Discussion

Council engaged in discussion, followed by questions and answers regarding the proposed budget.

Note

- No official action was taken at this work session.
- This session was held for guidance and discussion purposes only.
- Formal decisions, including the 2nd and Final Reading of the Budget, will take place on September 30, 2025.

Minutes submitted by:


Rosalind Johnson, Town Clerk



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**Special Called Town Council Meeting
Thursday September 25th, 2025 at 6:00 p.m.
1313 Bridge Street (Municipal Court), St. Matthews SC 29135**

Call to Order – Mayor Helen Carson

Agenda

1. Prayer and Pledge of Allegiance
2. Resolution – MASC Problem Solver Grant (Match Funds)

Adjournment

Town of St. Matthews

Special Called Town Council Meeting Minutes

1313 Bridge Street (Municipal Court) St. Matthews, SC 29135

Thursday, September 25th 2025

Council Members Present:

Mayor Helen Carson

Virgil Jacobs

Eloise Shuler-Guinyard

Deidre Prickett

Sharon Bennett

Absent

Webb Carroll

Marla Riley

Also Present

Rosyl Warren, Town Administrator

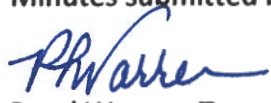
Mayor Carson called the Special Called Meeting to order at 6:03 p.m. The mayor opened the meeting with a prayer followed by the Pledge of Allegiance.

Mayor Carson noted that the meeting was called to adopt a Resolution committing the Town to providing a match for the problem solver grant by the Municipal Association. Ms. Warren explained that the grant amount was \$25,000.00 and the Town was required to commit to a 5% match in the amount of \$1,250.00.

Mayor Carson entertained a motion to adopt the Resolution committing the Town to providing the match funds. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.

Mayor Carson entertained a motion to adjourn the meeting. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously. The meeting was adjourned at approximately 6:10 p.m.

Minutes submitted by:



Rosyl Warren, Town Administrator