



# Town Council Meeting

Tuesday, June 7, 2022 at 6:00 pm

## MEETING LOCATION

1313 Bridge Street, St. Matthews SC 29135

### 1. Call to Order

Mayor Helen Peterson

### 2. Agenda

- a. Prayer and Pledge of Allegiance
- b. Approval of Prior Meeting Minutes

#### Attachments:

- **Council Meeting Minutes 05/03/2022** (Council\_Meeting\_Minutes\_05032022.pdf)

### c. Approval of the Agenda

#### Attachments:

- **Council Agenda 06/07/2022** (Council\_Meeting\_Agenda\_06032022.pdf)

### d. Acceptance of the Police and Fire Reports

#### Attachments:

- **Fire Department Report 06/2022** (Fire\_Department\_Report\_062022.pdf)
- **Police Department Report 06/2022** (Police\_Department\_Report\_062022.pdf)

### 3. Citizen Input

Each Citizen must sign in and has up to 3 minutes to speak to matters on the Agenda or matters related to the Town of St. Matthews.

### 4. Mayor and Council News

- a. Recognition of Town Employees
- b. Town Council News

### 5. Motions Period (Town Council)

### 6. Old Business

Capital Projects Update

- a. Capital Projects Update
- b. WODA Cooper - Multi-Family Housing Withdrawal
- c. Demolition Assistance Program
- d. Second Mt. Beulah Baptist Church Request
- e. Audits Update
- f. Sewer Issue (Rucker Drive) - ES
- g. Dick Whetstone vs. Town of St. Matthews - ES

### 7. New Business

- a. **Be Kind, Be Great Community Event**
  - b. **MASC Annual Meeting**
  - c. **SC Revenue and Fiscal Affairs Letter**
  - d. **LSCOG - Home Consortia Renewal**
  - e. **Water Systems Contract**
- 8. Report of the Town Administrator**
- a. **Town Truck & Dump Trailer**
  - b. **Yard Trash Update**
  - c. **SERCAP Tour**
  - d. **EPA Inspection**
  - e. **Pump Repair/Replacement at Guess Lane**
  - f. **Event Committee**
  - g. **Department Heads - Cell Phones**
  - h. **Chief of Police Report**
  - i. **Fire Chief Report**
  - j. **Maintenance Supervisor Report**
- 9. Executive Session**
- a. **Sewer Issue (Rucker Drive)**
  - b. **Dick Whetstone vs. Town of St. Matthews**
- 10. Adjourn**

**Town of St. Matthews**

**Town Council Meeting Minutes**

**Tuesday, May 3<sup>rd</sup> 2022 at 6:00 p.m.**

**1313 Bridge Street, St. Matthews, SC 29135**

**Council Members Present:**

Mayor Helen Carson-Peterson  
Eloise Shuler-Guinyard  
Deidre Prickett  
William "Webb" Carroll  
Sharon Bennett  
Marla Riley  
Virgil Jacobs

**Also Present:**

Rosyl Warren, Town Administrator  
Michael Smalls, Chief of Police  
Gregory Sandlin, Fire Chief  
Gregory Wilson, Maint. Supervisor

Mayor Helen Carson-Peterson called the Meeting to order at 6:00 p.m. The Meeting was opened in prayer by Mr. Jacobs followed by the Pledge of Allegiance. The Mayor entertained a motion to approve the prior Meeting Minutes. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.

The Mayor then entertained a motion to approve the Meeting Agenda. Town Administrator requested that the Agenda be amended to add a request from Second Mt. Beulah Baptist Church under New Business. It was moved by Ms. Shuler-Guinyard to approve the Agenda with the addition under New Business. It was seconded by Ms. Bennett. The motion was carried unanimously.

The Police, Fire and Animal Reports were accepted as information.

**Citizens Input**

Aleen Floyd – concerned about trash pick-up on Gilford Street. Baxter Street sidewalks has overgrowth.

Maggie Bull – concerned about the proposed multi-family housing project.

Arthur Bull – concerned about the proposed multi-family housing project.

Joanne Gleaton – concerned about trash and yard debris not being picked up and also about the multi-family housing project.

**Mayor and Council News**

The Mayor expressed birthday greetings on behalf of Council to Chief Michael Smalls who is celebrating his birthday on May 5<sup>th</sup>.

Ms. Shuler-Guinyard – Pearl Street drainage. Ms. Shuler-Guinyard has spoken to Rep. Russell Ott to see if the drainage can be redirected.

Mr. Jacobs – Scraping of Flagler Circle. Sink in the road on Upper Muller and Bridge Street. Water Leak on Calhoun Road (was repaired yesterday).

Ms. Bennett – Drainage on Lower Muller, roots are growing in the drainage. “No Fishing” signs on the pier at Lake Inspiration.

### **Old Business**

CPM Building Lease Purchase Closing – The Town has closed on the building. CPM will be billed for the use of the ATM space.

Town Property Bid Assignment – Paperwork has been submitted to the closing Attorney for the purchase of Town property on Chestnut Street.

Capital Project – Process is ongoing, meeting with Architects will take place next week.

Demolition Assistance Program – Council approved the application for citizens to apply for grants up to \$6,900.00 to assist with the demolition of dilapidated structures. More information will be forthcoming at the next Council Meeting.

Purple Martin Update – Purple Martin Parade and Festival was a success and well attended.

Encore Live ABC License Protest (1628 Bridge Street) will be discussed in Executive Session.

Dick Whetstone vs. Town of St. Matthews – will be discussed in Executive Session.

Multi-Family Housing Proposal – Planning Commission will meet and bring recommendations to Council for final approval. The deadline for the application has been delayed by the State.

### **New Business**

SERCAP Meeting Request – The National Board will be touring the Town’s water and sewer infrastructure on Wednesday May 18<sup>th</sup> at 2:00 p.m. Council is welcomed to join them on this tour.

Request from Second Mt. Beulah Baptist Church – The Church is requesting use of Town Hall parking lot on June 11, 2022 for a community yard sale. Ms. Prickett asked if the Church will carry their own insurance for the event. The Mayor entertained a motion to allow Second Mt. Beulah Baptist Church to use the Town Hall parking lot with the understanding that they purchase the necessary event insurance. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

### **Report of the Town Administrator**

Town Truck and Dump Trailer Purchase – The Town has purchased the Truck and Dump Trailer. The grabber is still on back order. The Town also purchased a storage shed to keep Town records.

Yard Trash Update – reminded Council of the Yard trash regulations. A newsletter will go out in the next utility bill to also remind citizens of the regulations.

Police Department Personnel Matter – This will be discussed in Executive Session.



Chief of Police Report – Chief Smalls reported that he would like to get back to community policing. He will be looking to purchase a screen and projector so that they can have movie nights. He is concerned about the young people in our community. He is also looking at having gym nights at John Ford Community Center.

Fire Chief Report – There were 25 calls this month which was down from the previous month. Ladder Truck will have new lettering. Fire Department received a “Be Safe” Grant totaling \$30,000.00. The Fire Department will be purchasing electronic rescue tools for Engine 22. Other grants are in the works.

Maintenance Department Report – Dump Truck and Trailer have been purchased, there will be training for the drivers.

Millage Update – This is the reassessment year. The Town has to rely on the County for the numbers and the final numbers will come in late August. Therefore, August is our budget month and millage will be assessed at that time.

The Mayor emphasized a Federal Program “SC Safe”. This program assists individuals with rent and utility bills. She encouraged Council member to share this information with their constituents.

The Mayor entertained a motion to go into Executive Session to discuss Encore Live ABC License, Dick Whetstone vs The Town of St. Matthews and Police Department Personnel Matter. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.

Council reconvened its public session at approximately 7:00 p.m. with no further discussion. Mayor Carson-Peterson entertained a motion to adjourn the meeting. It was moved by Ms. Bennett and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously. The meeting was adjourned at approximately 7:15 p.m.

Minutes submitted by:

A handwritten signature in blue ink that reads "Rosyl Warren". The signature is written in a cursive, flowing style.

Rosyl Warren, Town Administrator



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**Town Council Meeting**  
**Tuesday June 7, 2022 at 6:00 p.m.**  
**1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135**

**Call to Order – Mayor Helen Carson-Peterson**

**Agenda**

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

**Citizens Input**

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the Agenda or matters related to the Town of St. Matthews.

**Mayor and Council News**

1. Recognition of Town Employees
2. Town Council News

**Motions Period (Town Council)**

Ms. Prickett – Increase in Mayor and Council Stipend

**Old Business**

1. Capital Projects Update
2. WODA Cooper – Multi-Family Housing Withdrawal
3. Demolition Assistance Program
4. Second Mt. Beulah Request
5. Audits
6. Sewer Issue (Rucker Drive) - ES
7. Dick Whetstone vs. Town of St. Matthews - ES

**New Business**

1. Be Kind Be Great Community Event
2. MASC Annual Meeting
3. SC Revenue and Fiscal Affairs Letter
4. LSCOG – Home Consortia Renewal
5. Water Systems Contract

**Report of the Town Administrator**

1. Town Truck & Dump Trailer
2. Yard Trash Update
3. SERCAP Tour
4. EPA Inspection
5. Pump Repair/Replacement at Guess Lane
6. Event Committee
7. Department Heads – Cell Phones
8. Chief of Police Report
9. Fire Chief Report
10. Maintenance Supervisor Report

**Executive Session**

1. Sewer Issue (Rucker Drive)
2. Dick Whetstone vs. Town of St. Matthews

**Note: ES indicates Executive Session**

**Adjournment**

<b>CALL TYPE</b>	<b>May 2022</b>	<b>Year-to-Date</b>
<b>Alarm - False</b>	<b>8</b>	<b>30</b>
<b>FIRE - Structure</b>	<b>6</b>	<b>14</b>
<b>FIRE - Vehicle</b>	<b>0</b>	<b>6</b>
<b>FIRE - Woods/Grass</b>	<b>1</b>	<b>24</b>
<b>MVA</b>	<b>9</b>	<b>38</b>
<b>Medical</b>	<b>5</b>	<b>11</b>
<b>Other</b>	<b>4</b>	<b>25</b>
<b>Inside Town Limits</b>	<b>15</b>	<b>46</b>
<b>Outside Town Limits</b>	<b>19</b>	<b>103</b>
<b>Total Calls</b>	<b>34</b>	<b>149</b>



**St. Matthews Police Department**

**May 2022**

**Activity Summary**

**Chief Michael Smalls Jr.**

<b>Activity</b>	<b># of calls</b>	<b>Arrest</b>		
Alarms	13			
Animal Complaint	4			
Assaults	1			
Assist Motorist	4			
Breach of Trust/Stolen Vehicle				
Burglary				
CDV				
Civil Disturbance	10			
Domestic Disturbance	5			
DUS				
Escorts/Roadblocks				
Follow Up	4			
Gunshots Fired in Town Limits	1			
Harrassments	2			
Hit and Run				
Identity Theft				
Juvenile	1			
Larceny				
Malicious Injury to Property				
Mental	1			
Missing Person/Runaway	1			
Motor Vehicle Accidents	2			
Other	4			
Noise	4			
PDC/Public Drunk/DUI				
Prisoner Transport				
Property Check	18			
Public Service/Welfare Check	18			
Sexual Assaults				
Shoplifting	4			
Simple Possessions				
Suicide Threats				
Suspicious Activity/Vehicles	10			
Traffic Stops	85			
Trespass	2			
Unknown	4			
Vandalism				
Warrant	2			
911 Hangups	4			
Assist Other Agencies	EMS	CCSO	Fire Dept	DSS
1	6		3	
<b>Total for the Month</b>	<b>214</b>			