



Town Council Meeting

Tuesday, November 1, 2022 at 6:00 pm

MEETING LOCATION

1313 Bridge Street, St. Matthews, SC 29135

1. Call to Order

Mayor Helen Peterson

2. Agenda

- a. Prayer and Pledge of Allegiance
- b. Approval of Prior Meeting Minutes

Attachments:

- **Special Called Meeting - Budget Hearing 10/04/222** (Special_Called_Meeting_Minutes_-_Budget_Hearing_10-4-22.pdf)
- **Town Council Meeting Minutes 10/04/2022** (Council_Meeting_Minutes_10-04-2022.pdf)

c. Approval of the Agenda

Attachments:

- **Town Council Agenda 11/01/2022** (Town_Council_Agenda_11-01-2022.pdf)

d. Acceptance of the Police and Fire Reports

Attachments:

- **Fire Department Report 11/2022** (Fire_Department_Report_11-2022.pdf)
- **Police Department Report 11/2022** (Police_Department_Report_11-2022.pdf)

3. Citizen Input

Each Citizen must sign in and has up to 3 minutes to speak to matters on the Agenda or matters related to the Town of St. Matthews.

4. Mayor and Council News

- a. Recognition of Town Employees
- b. Town Council News
- c. SC Youth Challenge - Director Ronnie Scott

5. Motions Period (Town Council) None Distributed to Administration

6. Old Business

- a. Capital Projects Update

Attachments:

- **Capital Projects Update** (Capital_Projects_Update_11-2022.pdf)

- b. Grand Re-Opening of John Felder Apartments - Update**
- c. Dick Whetstone vs. Town of St. Matthews - ES**

7. New Business

- a. Park Bench Memorials - Lake Inspiration, Town Pocket Park**
- b. Demolition Request - ES**
- c. Waste Management - Ride-A-Long**
- d. Police Department Policies**
- e. Town Council Districts - Redistricting**
- f. SC DHEC - ES**
- g. Potential Economic Development Matter - ES**
- h. Town Employee Thanksgiving and Christmas Luncheon**
- i. Winter Coat Drive**

Attachments:

- **Winter Coat Drive** (Winter_Coat_Drive.pdf)

8. Report of the Town Administrator

- a. Event Committee**

Attachments:

- **Annual Christmas Parade Flyer - 2022** (Christmas_Parade_Flyer_2022.pdf)

- b. Chief of Police Report**
- c. Fire Chief Report**
- d. Maintenance Supervisor Report**

9. Executive Session

- a. Dick Whetstone vs. Town of St. Matthews**
- b. Demolition Request**
- c. SC DHEC**
- d. Potential Economic Development Matter**

10. Adjourn

Town of St. Matthews
Special Called Town Council Meeting Minutes
October 04, 2022 at 6:00 p.m.

Council Members present:

Mayor Helen Carson-Peterson
William "Webb" Carroll
Deidre Prickett
Virgil Jacob
Sharon Bennett

Also Present:

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk/Treasurer
Michael Smalls, Chief of Police
Gregory Sandlin, Fire Chief
Gregory Wilson, Maint. Supervisor

Absent

Marla Riley
Eloise Shuler-Guinyard

Mayor Pro-Tempore, Mr. Jacobs called the meeting to order at 6:00 p.m. Mr. Jacobs opened the meeting in prayer followed by the Pledge of Allegiance.

Citizens Input: No citizens signed to speak.

The Budget Hearing opened at 6:02 pm.

Administrator's Budget Recommendation FY 2022-2023

1. No Mileage Increase: Will remain the same for Fiscal Year 2022-2023.
2. No Water/Sewer Rate Increase: Mr. Jacobs entertained a motion not to have water/sewer increase until next year. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.
3. 4.7 % pay increase for all employees: Mr. Jacobs entertained a motion to increase employees cost of living rate to 3.5 percent. It was moved by Ms. Prickett and seconded by Mr. Carroll. The motion was carried unanimously.
4. \$250.00 Christmas Bonus for all employees: Mr. Jacobs entertained a motion to give each employee a two-hundred-dollar (\$200.00) Christmas Bonus. It was moved by Ms. Bennett and seconded by Mr. Carroll. The motion was carried unanimously.
5. Increase starting pay for Police Officers to \$17.48 per hour: Mr. Jacobs entertained a motion to increase new officers and current officers starting pay to \$17.48 per hour. It was moved by Ms. Prickett and seconded by Mr. Carroll. The motion was carried unanimously.

6. Increase Firemen Salary to \$ 15.00 per hour. Mr. Jacobs entertained a motion to increase Firemen Salary to \$15.00 per hour. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.
7. Include \$5,000.00 in the Budget for Community Events: Mr. Jacobs entertained a motion to include \$5000.00 to the Fiscal Year 2022-2023 budget for Event Committee. It was moved by Ms. Prickett and seconded by Mr. Carroll. The motion was carried Unanimously.
8. Police – New Weapons: Mr. Jacobs entertained a motion to accept the invoice in the amount of \$5,640.55 for new weapons. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.

Mr. Jacobs entertained a motion to adopt the proposed Town of St. Matthews Budget for 2022-2023 Fiscal Year. It was moved by Mr. Carroll and seconded by Ms. Prickett. The motion was carried unanimously.

A handwritten signature in blue ink, appearing to be 'RJ' with a stylized flourish.

Rosalind Johnson, Town Clerk/Treasurer

Town of St. Matthews

Town Council Meeting Minutes

Tuesday, October 04, 2022 at 6:00 p.m.

1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Mayor Helen Carson-Peterson
Virgil Jacobs
William "Webb" Carroll
Deidre Prickett
Sharon Bennett

Also Present:

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk/Treasurer
Gregory Sandlin, Fire Chief
Gregory Wilson, Maint. Supervisor
Michael Smalls, Police Chief

Absent :

Marla Riley
Eloise Shuler- Guinyard

The regular Town Council Meeting proceeded after 2022-2023 Budget Hearing. Mr. Jacobs entertained a motion for the approval of Prior Meeting Minutes. It was moved by Ms. Bennett and seconded by Ms. Prickett. The motion was carried unanimously.

Mr. Jacobs then entertained a motion to accept the agenda with item number four (4) SC DHEC – Enforcement moved to Executive Session. Mr. Jacobs made a motion to accept the Agenda with the necessary correction. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously. Mr. Jacobs then entertained a motion to accept the Police, Fire, and Animal reports. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.

Citizens Input

Audrey Murph – She was concerned about a tree being uprooted from the roots across from her house.

Jacob Hair: Town Ordinance- when was the last successful Audit conducted and what was the outcome.

Ruth Govan: On Agnes Street she is having issues with drainage line and rodents on her property. Ms. Sumpter from DOT commented that the property owner is responsible and DOT only clean the right away. She explained that DOT can't do anything without the homeowner permission. Ms. Prickett made a suggestion to seek assistance from the community to assist Ms. Govan.

Mayor and Council News

Recognition of Town Employees – No birthdays for the month of October.

Town Council News: Ms. Bennett: She was concerned that the County has a virtual option for meetings and could the Town have the same option. Also, is Upper Muller owned by John Ford because inside the fence the grass needs to be maintained. Spokesperson from DOT commented that they don't have the right away but they would check on the issue.

Mr. Carroll: Expressed positive feedback with the progress of Lake Inspiration.

Calhoun County Community Development Director – Tyrone Dantzler – Wants to make sure the quality of life is show cased in the Calhoun County. Mr. Dantzler would like to work with municipalities to develop sewer projects for this area.

Motions Period (Town Council)- None Distributed to Administration

Old Business

Capital Project Update: Mr. Wilson gave an update that Hardee Construction has completed the roofing on the fire and court side of the Town Hall. The Guardrail Project has been completed. On Lake Inspiration they will be redoing the splash pad, refinishing the play area, placing barbecue grills, tables, benches, and parking area.

Audits- Town CPA continues to work on preparation for Audits and we are hoping to have all past due Audits completed by the summer of next year.

Dick Whetstone vs. Town of St. Matthews – Will be discussed in Executive Session.

Fire Department-Contractual Matter - Will be discussed in Executive Session.

Police Department – Legal matter – Will be discussed in Executive Session.

New Business

Grand Re-Opening of John Felder Apartments- On October 11, 2022 between 11:00 a.m. and 1:00 p.m. there will be a reopening celebration.

Town Community Day- Chief Greg Sandlin- the event was very successful and he appreciates everyone who came out to help.

Request from Friends of St. Matthews (Trunk or Treat)- They are requesting a \$500.00 financial assistance for the Trunk or Treat Event. Mayor Helen Carson-Peterson entertained a motion to assist The Friends of St. Matthews with A \$250.00 donation. It was moved by Mr. Webb and seconded by Ms. Prickett. The motion was carried unanimously.

SC DHEC-Enforcement- will be discussed in Executive Session.

Report of the Town Administrator

Event Committee – The Christmas parade is scheduled for December 10, 2022.

Chief of Police – On 10/29/2022 the Police Department will do a movie night for Halloween featuring Ghost Busters II. They will be serving popcorn, drinks, and hotdogs.

Fire Chief Report – Corey and Ross are doing a good job running the Fire Department while Chief Sandlin is on leave. The Federal Government added another 90 million to the grant cycle and hopefully the Fire Department will be successful in obtaining grant funds.

Maintenance Supervisor Report – No Report

Mayor Helen Carson Peterson entertained a motion to go into Executive Session to discuss Dick Whetstone vs. Town of St. Matthews, Police Department Legal Matter, Fire Department Contractual Matter and SC DHEC – Enforcement matters. It was moved by Mr. Jacobs and seconded by Ms. Bennett. The motion was carried unanimously.

Council reconvened its Public Session at 8:02 p.m. with no further discussion. The Mayor then entertained a motion to adjourn the meeting. It was moved by Mr. Jacobs and seconded by Ms. Bennett. The motion was carried unanimously. The Meeting was adjourned approximately 8:05 p.m.

Minutes submitted by:

A handwritten signature in blue ink, appearing to be 'RJ', with a small dot at the end.

Rosalind Johnson, Town Clerk/Treasurer



Town of St. Matthews
Post Office Box 172, 606 F. R. Huff Drive
St. Matthews, SC 29135
Phone: 803-874-2405 Fax: 803-874-4000
Email: townofstmatthews@windstream.net

Town Council Meeting
Tuesday November 1st, 2022 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Carson-Peterson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the Agenda or matters related to the Town of St. Matthews.

Mayor and Council News

1. Recognition of Town Employees
2. Town Council News
3. SC Youth Challenge – Director Ronnie Scott

Motions Period (Town Council) – None Distributed to Administration

Old Business

1. Capital Projects – Update
2. Grand Re-Opening of John Felder Apartments - Update
3. Dick Whetstone vs. Town of St. Matthews – **ES**

New Business

1. Park Bench Memorials – Lake Inspiration, Town Pocket Park
2. Demolition Request - **ES**
3. Waste Management – Ride-A-Long
4. Police Department Policies
5. Town Council Districts - Redistricting
6. SC DHEC – **ES**
7. Potential Economic Development Matter – **ES**
8. Town Employee Thanksgiving and Christmas Luncheon
9. Winter Coat Drive

Report of the Town Administrator

1. Event Committee
2. Chief of Police Report
3. Fire Chief Report
4. Maintenance Supervisor Report

Executive Session

1. Dick Whetstone vs. Town of St. Matthews
2. Demolition Request
3. SC DHEC
4. Potential Economic Development Matter

Note: **ES indicates Executive Session**

Adjournment

CALL TYPE	October 2022	Year-to-Date
Alarm - False	5	54
FIRE - Structure	0	28
FIRE - Vehicle	0	9
FIRE - Woods/Grass	6	32
MVA	4	75
Medical	3	27
Other	4	55
Inside Town Limits	9	97
Outside Town Limits	13	182
Total Calls	22	279

**St. Matthews Police Department
Activity Summary
October 2022**

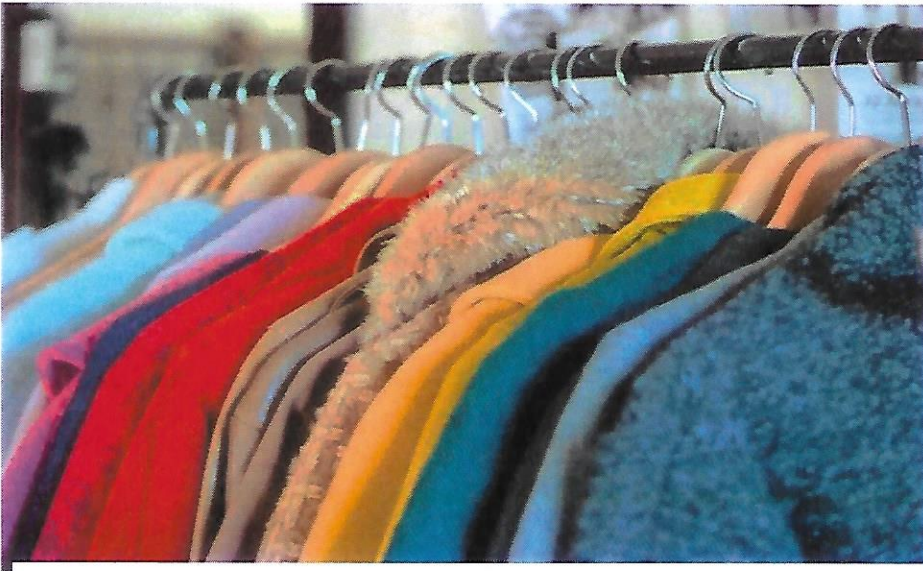
Activity	# of calls	Arrest		
Alarms	16			
Animal Complaint	1			
Assaults				
Assist Motorist	3			
Breach of Trust/Stolen Vehicle/Property	2			
Burglary/Break-In	1			
CDV				
Civil Disturbance	14			
Domestic Disturbance	4			
DUS				
Escorts/Roadblocks	4			
Follow Up	6			
Gunshots Fired in Town Limits				
Harrassments	1			
Hit and Run				
Identity Theft				
Juvenile				
Larceny				
Malicious Injury to Property				
Mental	4			
Missing Person/Runaway	2			
Motor Vehicle Accidents	3			
Other	4			
Noise	2			
PDC/Public Drunk/DUI				
Prisoner Transport	2			
Property Check	2			
Public Service/Welfare Check	15			
Sexual Assaults				
Shoplifting				
Simple Possessions				
Suicide Threats				
Suspicious Activity/Vehicles	19			
Traffic Stops	61			
Trespass	3			
Unknown	8			
Vandalism	1			
Warrant	3			
911 Hangups	11			
Assist Other Agencies	EMS	CCSO	Fire Dept	DSS
2	7		3	
Total for the Month	204			











MAYOR AND TOWN COUNCIL

Announces its WINTER COAT Drive



We are accepting

Gently Used

Children's Coats

**Until November
18, 2022**

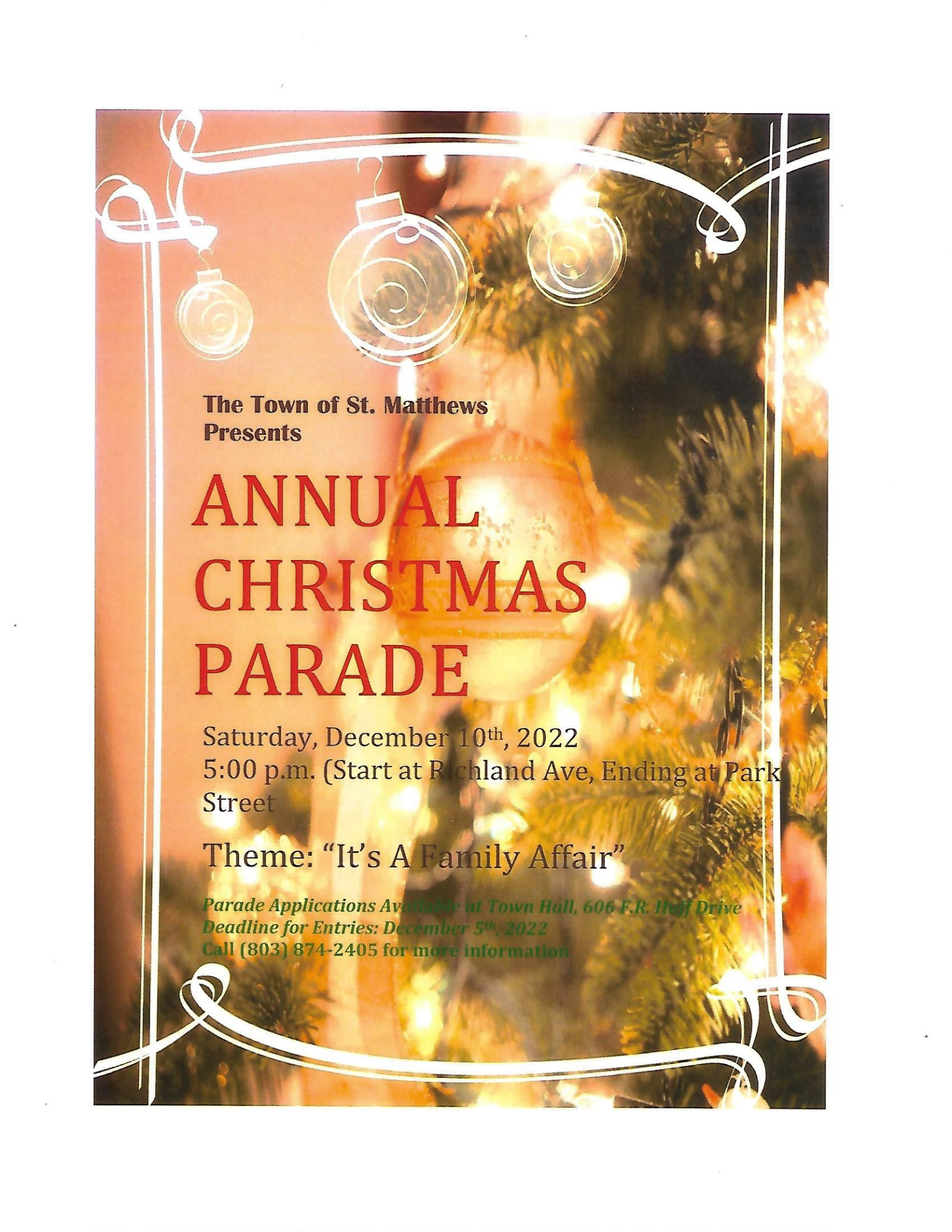
**Please drop them
off at Town Hall.**

**Coats will be
disbursed to those
in need!**

TOWN OF ST. MATTHEWS

606 F.R. Huff Drive
St. Matthews, SC 29135
803-874-2405
Stmatthews.sc.gov

9:00 a.m. – 12:00 p.m.
1:00 p.m. – 4:00 p.m.



**The Town of St. Matthews
Presents**

ANNUAL CHRISTMAS PARADE

Saturday, December 10th, 2022

**5:00 p.m. (Start at Richland Ave, Ending at Park
Street)**

Theme: "It's A Family Affair"

Parade Applications Available at Town Hall, 606 F.R. Huff Drive

Deadline for Entries: December 5th, 2022

Call (803) 874-2405 for more information