



Town Council Meeting

Tuesday, December 6, 2022 at 6:00 pm

MEETING LOCATION

1313 Bridge Street, St. Matthews, SC 29135

1. Call to Order

Mayor Helen Peterson

2. Agenda

- a. Prayer and Pledge of Allegiance
- b. Approval of Prior Meeting Minutes
- c. Approval of the Agenda
- d. Acceptance of the Police and Fire Reports

3. Citizen Input

Each Citizen must sign in and has up to 3 minutes to speak to matters on the Agenda or matters related to the Town of St. Matthews.

4. Mayor and Council News

- a. Recognition of Town Employees
- b. Town Council News

5. Motions Period (Town Council) - None Distributed to Administration

6. Old Business

- a. Capital Projects Update
- b. Park Bench Memorials
- c. Demolition Request Update - 405 Harry C. Raysor Drive
- d. Town Christmas Parade
- e. Redistricting Process
- f. Update from Legal Counsel on On-going Litigation - ES

7. New Business

- a. Town Christmas Cards
- b. Town Staff Christmas Party and Holiday Dates
- c. Boards and Commissions
- d. Town and Country Parking Lot
- e. Town Signage
- f. Potential Economic Development Matter - ES
- g. Personnel Matter - ES

8. Report of the Town Administrator

- a. Event Committee - Purple Martin Festival
- b. Chief of Police Report
- c. Fire Chief Report
- d. Maintenance Supervisor Report

9. Executive Session

- a. Update from Legal Counsel on On-going Litigation
- b. Potential Economic Development Matter

c. Personnel Matter

10. Adjourn

Contact: Rosyl Warren (townofstmatthews@windstream.net 803-874-2405) | Agenda published on
12/01/2022 at 4:45 PM

Town of St. Matthews
Special Called Town Council Meeting Minutes
November 14, 2022 at 6:00 p.m.

Council Members present:

Mayor Helen Carson-Peterson
William 'Webb' Carroll
Deidre Prickett
Virgil Jacob
Sharon Bennett
Marla Riley
Eloise Shuler-Guinyard

Also Present:

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk/Treasurer
Michael Smalls, Chief of Police
Gregory Sandlin, Fire Chief

Mayor Helen Carson-Peterson called the meeting to order at 6:00 p.m. Mr. Jacobs opened the meeting in prayer followed by the Pledge of Allegiance.

Citizens Input: No Citizens were present.

Council Session:

1. Demolition Request (Harry C. Raysor Drive): Ms. Bronson the owner of the property on Harry C. Raysor Drive is requesting to have a portion of her building demolished. Ms. Warren informed Ms. Bronson she needed to provide the Town with the following information: 1. A formal written request to demolish a portion of the building. 2. Reasons why the building cannot be repaired and why it needs to be demolished. 3. Cost estimates for repair and/or demolition. 4. Plans for the space if demolition is approved. 5. Comprehensive Plan from a Contractor or Engineer on how the building will be demolished (i.e., Traffic Control, Encroachment, SCDOT permit.)
2. Demolition Beautification Project Applications: Demolition will come from the Penny Sales Tax and Council will decide the amount each applicant will be allotted. Mr. Jacobs suggested doing a second phase for the Demolition Project since the Town only received (14) applications. The Council members commented there need to be a stipulation clause that states homeowner need to maintain the property and have the grass cut for four (4) times a year. Ms. Warren will be sending out a bid requests to the Calhoun Times. The Council Members will review the applications and approve which property will be demolished after bids are received.
3. Potential Economic Development Matter - ES
4. Personnel Matter – ES

Mayor Carson – Peterson entertained a motion to go into Executive Session to discuss Potential Economic Development Matter and a Personnel Matter. It was moved by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously.

Council reconvened its public session with no further discussion. Mayor Carson-Peterson entertained a motion to adjourn the Meeting. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Carroll. The motion was carried unanimously. The meeting was adjourned at approximately 8:00pm.

Minutes submitted by:

A handwritten signature in blue ink that reads "Rosalind Johnson". The signature is written in a cursive, flowing style.

Rosalind Johnson, Town/Clerk

Town of St. Matthews
Town Council Meeting Minutes
Tuesday, November 01, 2022 at 6:00 p.m.
1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Mayor Helen Carson-Peterson
Virgil Jacobs
William "Webb" Carroll
Eloise Shuler - Guinyard
Sharon Bennett
Marla Riley
Deidre Prickett via phone

Also Present:

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk/Treasurer
Gregory Sandlin, Fire Chief
Michael Smalls, Police Chief
Gregory Wilson, Maint. Supervisor

The Mayor called the meeting to order at 6:00 pm. Mr. Jacobs opened the Meeting in prayer followed by the Pledge of Allegiance. Mayor Carson-Peterson entertained a motion to accept prior meeting minutes. It was moved by Mr. Jacobs and seconded by Ms. Bennett. The motion was carried unanimously.

The Mayor entertained a motion to approve the Meeting Agenda. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.

The Mayor entertained a motion to accept the Police and Fire Report. It was moved by Mr. Jacobs and seconded by Shuler-Guinyard. The motion was carried unanimously.

Citizens Input

There were no Citizens present.

Mayor and Council News

1. Recognition of Town Employees – The Mayor acknowledged the birthday of Town Employee Ms. Johnson birthday, November 15th.

2. Town Council News:

Mayor Carson – Peterson: John Felder apartments was nice with all the added additions.

Ms. Bennett: The program at the Fire Department was for 911/Runners was very touching. Tri-County event Pig Pickening was very interesting. The Police Department movie night was excellent. Ms. Bennett talked with the Chief of Police on organizing a neighborhood watch group to make the neighborhood safe. Ms. Bennett asked, could the Town Council members receive Town email addresses and start having the meetings live streamed.

Mr. Carroll: He commented everything is running smoothly.

Ms. Riley: Concerned about the street lights. Ms. Warren stated, that Dominion Energy will start on the 3rd week of November replacing the street light bulbs with LED bulbs.

Ms. Shuler-Guinyard: She thanked everyone for the cards and prayers during her time of bereavement.

3. SC Youth Challenge- Deputy Director Ronnie Scott- He brought along with him Arthur Johnson and Von Libby who also works for the Agency. SC Job Challenge Academy is an opportunity for graduates of SCYCA (South Carolina Youth Challenge Academy) to further their success with vocational training and career readiness through partnerships with technical colleges. All programs are 100% free to the cadets through scholarships and will be completed in 5 months or less while the cadets reside at McCrady Training Center. The mission is to empower and prepare youth to develop personal, academic, and career success through education, mentoring, and training. The eligibility requirements are targeted toward 16-18 years old, males and females. They must be a high school dropout, a potential dropout, or has been expelled. The student must test drug free, not a convicted felon, nor under felony indictment. They also have to be physically and mentally capable of completing the program.

Motions Period (Town Council)- None Distributed to Administration

Old Business

Capital Projects Update: Mr. Wilson gave an update on the Penny Sales Tax projects that are currently on going at Town Hall, Lake Inspiration, and the Municipal Court.

Grand Re-Opening of John Felder Apartments – Mayor Helen Caron - Peterson and Ms. Eloise Shuler- Guinyard attended the re-opening and they commented the renovations were pleasing to all who attended.

Dick Whetstone vs. Town of St. Matthews – Will be discussed in Executive Session.

New Business

1. Park Bench Memorials- Lake Inspiration, Town Pocket Park – Memorial Benches can be donated or purchased in memory of a loved one.
2. Demolition Request - ES
3. Waste Management – Ride - A – Long- The Town was getting complaints from residents and Ms. Matthews rode with Waste Management to see what issues the Town needs to address.
4. Police Department Policies- Polices are being unified across the state making all Departments accredited.
5. Town Council Districts-Redistricting-The Revenue Fiscal Affair redistrict every ten years.
6. SC DHEC – ES
7. Potential Economic Development Matter – ES

8. Town Employee Thanksgiving and Christmas luncheon – Thanksgiving luncheon will be Wednesday, November 23, 2022 at 12:30 p.m. The Christmas luncheon will be on Friday, December 23, 2022 at 12:30 p.m. The location is Eartha's Bistro, 904 Bridge Street, St. Matthews, SC 29135.
9. Winter Coat Drive- Mayor Carson -Peterson wants to speak with the Event Committee on receiving gently worn coats for children. The deadline is November 18, 2022 and Town Hall will receive all donations. The age group consist of kindergarten through eighth grade students.

Report of the Town Administrator

Event Committee – The Christmas parade is scheduled for December 10, 2022. The Purple Martin kick off meeting is scheduled for November 17th, 2022.

Chief of Police – On 10/28/2022 the Police Department had a movie night for Halloween featuring Adams Family 2. The event overall was a success. On Halloween there were no incidents to report.

Fire Chief Report – The Department is still doing training. Fire Chief Sandlin thanked Ms. Bennett and everyone for their support during the 911 Flag Ceremony.

Maintenance Supervisor Report – Ms. Warren has instructed Mr. Wilson to do some type of community event for his department. On Pearl Street someone has been cutting down trees, however they have no utility services and will be asked to remove the trees.

Mayor Helen Carson Peterson entertained a motion to go into Executive Session to discuss Dick Whetstone vs. Town of St. Matthews, Demolition Request, SC DHEC, and Potential Economic Development Matter. It was moved by Ms. Shuler- Guinyard and seconded by Ms. Bennett. The motion was carried unanimously.

Council reconvened its public session at approximately 8:00 pm. There was no further discussion. Mayor Carson-Peterson entertained a motion to adjourn the Meeting. It was moved by Mr. Jacobs and seconded by Mr. Carroll. The motion was carried unanimously. The Meeting was adjourned approximately 8:08 p.m.

Minutes submitted by:



Rosalind Johnson, Town Clerk/Treasurer



Town of St. Matthews
Post Office Box 172, 606 F.R. Huff Drive
St. Matthews, SC 29135
Phone: 803-874-2405 Fax: 803-874-4000
Email: townofstmatthews@windstream.net

Town Council Meeting
Tuesday December 6th, 2022 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Carson-Peterson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the Agenda or matters related to the Town of St. Matthews.

Mayor and Council News

1. Recognition of Town Employees
2. Town Council News

Motions Period (Town Council) – None Distributed to Administration

Old Business

1. Capital Projects – Update
2. Park Bench Memorials
3. Demolition Request Update – 405 Harry C. Raysor Drive
4. Town Christmas Parade
5. Redistricting Process
6. Update from Legal Counsel on On-going Litigation - **ES**

New Business

1. Town Christmas Cards
2. Town Staff Christmas Party and Holiday Dates
3. Boards and Commissions
4. Town and Country Parking Lot
5. Town Signage
6. Potential Economic Development Matter – **ES**
7. Personnel Matter - **ES**

Report of the Town Administrator

1. Event Committee – Purple Martin Festival
2. Chief of Police Report
3. Fire Chief Report
4. Maintenance Supervisor Report

Executive Session

1. Update from Legal Counsel on ongoing litigation
2. Potential Economic Development Matter
3. Personnel Matter

Note: **ES indicates Executive Session**

Adjournment

CALL TYPE	November 2022	Year-to-Date
Alarm - False	7	63
FIRE - Structure	1	30
FIRE - Vehicle	0	9
FIRE - Woods/Grass	2	34
MVA	7	84
Medical	1	30
Other	0	55
Inside Town Limits	7	107
Outside Town Limits	11	197
Total Calls	18	304

**St. Matthews Police Department
Activity Summary
November 2022**

Activity	# of calls	Arrest		
Alarms	18			
Animal Complaint				
Assaults	3			
Assist Motorist				
Breach of Trust/Stolen Vehicle/Property	5			
Burglary/Break-In	1			
CDV				
Civil Disturbance	18			
Domestic Disturbance	3			
DUS				
Escorts/Roadblocks	11			
Follow Up	14			
Gunshots Fired in Town Limits	6			
Harrassments	3			
Hit and Run				
Identity Theft				
Juvenile				
Larceny				
Malicious Injury to Property				
Mental	1			
Missing Person/Runaway				
Motor Vehicle Accidents	5			
Other	8			
Noise				
PDC/Public Drunk/DUI				
Prisoner Transport	3			
Property Check	7			
Public Service/Welfare Check	6			
Sexual Assaults				
Shoplifting	1			
Simple Possessions				
Suicide Threats				
Suspicious Activity/Vehicles	18			
Traffic Stops	57			
Trespass	5			
Unknown	2			
Vandalism	3			
Warrant	1			
911 Hangups	16			
Assist Other Agencies	EMS	CCSO	Fire Dept	DSS
6	6		1	
Total for the Month	228			