



# **Town Council Meeting**

**Tuesday, January 3, 2023 at 6:00 pm**

## **MEETING LOCATION**

1313 Bridge Street, St. Matthews, SC 29135

### **1. Call to Order**

Mayor Helen Peterson

### **2. Agenda**

- a. Prayer and Pledge of Allegiance**
- b. Approval of Prior Meeting Minutes**
- c. Approval of the Agenda**
- d. Acceptance of the Police , Fire and Animal Reports**

### **3. Citizen Input**

Each Citizen must sign in and has up to 3 minutes to speak to matters on the Agenda or matters related to the Town of St. Matthews.

### **4. Mayor and Council News**

- a. Recognition of Town Employees**
- b. Town Council News**
- c. Dr. William Molnar - Lower Savannah Council of Governments**

### **5. Motions Period (Town Council) - None Distributed to Administration**

### **6. Old Business**

- a. Capital Projects Update**
- b. Town Christmas Parade - Update**
- c. Redistricting Process - Update**
- d. Update on On-going Litigation - ES**

### **7. New Business**

- a. Town Christmas Cards - Update**
- b. Town Staff Christmas Party - Update**
- c. Boards and Commissions**
- d. Town and Country Parking Lot - Update**
- e. Town Signage - Update**
- f. Potential Economic Development Matter - ES**
- g. SCDHEC - Sanitary Survey**
- h. Meeting with USDA Representative**
  - i. Calhoun County High School Marching Band Request**
  - j. Demolition and Beautification Projects**

### **8. Report of the Town Administrator**

- a. 2023 Holiday Schedule - Council Approval**
- b. 2023 Council Meeting Calendar**
- c. Report on November Utility Bills**
- d. MASC - Municipal Elected Officials Institute of Government**
- e. Chief of Police Report**

- f. Fire Chief Report**
  - g. Maintenance Supervisor Report**
  - 9. Executive Session**
    - a. Update on On-going Litigation**
    - b. Potential Economic Development Matter**
  - 10. Adjourn**
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Contact: Rosyl Warren (townofstmatthews@windstream.net 803-874-2405) | Agenda published on  
12/29/2022 at 6:05 PM

**Town of St. Matthews**

**Town Council Meeting Minutes**

**Tuesday, December 06, 2022 at 6:00 p.m.**

**1313 Bridge Street, St. Matthews, SC 29135**

**Council Members Present:**

Mayor Helen Carson-Peterson  
 Virgil Jacobs  
 William "Webb" Carroll  
 Eloise Shuler - Guinyard  
 Sharon Bennett  
 Marla Riley  
 Deidre Prickett via phone

**Also Present:**

Rosyl Warren, Town Administrator  
 Rosalind Johnson, Town Clerk/Treasurer  
 Gregory Sandlin, Fire Chief  
 Michael Smalls, Police Chief  
 Gregory Wilson, Maint. Supervisor

The Mayor called the meeting to order at 6:00 pm. Mr. Jacobs opened the Meeting in prayer followed by the Pledge of Allegiance. Mayor Carson-Peterson entertained a motion to accept prior meeting minutes. It was moved by Mr. Jacobs and seconded by Ms. Bennett. The motion was carried unanimously.

The Mayor entertained a motion to approve the Meeting Agenda. It was moved by Mr. Jacobs and seconded by Ms. Riley. The motion was carried unanimously.

The Mayor entertained a motion to accept the Police and Fire Report. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Riley. The motion was carried unanimously.

**Citizens Input**

**Jacob Hair:** He applauded the individuals in charge of the Town improvements from the Penny Sales Tax.

**Marvin Pinckney:** He was concerned with his neighbor playing loud music and his dog attacking citizens as they passed by. The lights on Bynum and Gilford Street are not bright as they would like for them to be. Chief Smalls would follow – up on music and dog.

**Mayor and Council News**

Mayor recognized Ms. Bennett for receiving an Honorary Doctor of Philosophy Degree in Business and Entrepreneurship Coaching Certification.

1. Recognition of Town Employees – The Mayor acknowledged the birthdays of Town Employees for the month of December: Mr. Britt- December 4<sup>th</sup>, Mr. Merkle December -8<sup>th</sup>, and Ms. Bennett – December 10<sup>th</sup>.

## 2. Town Council News:

Mayor Carson – Peterson: She spoke with Mr. Scott from the SC Youth Challenge Academy and he would like to partner with local Ministries on ways to help the youth. Also, The Mayor would like to partner with St. Matthews K-8 schools to have a Winter Coat Drive that would provide coats to students in need.

Ms. Bennett: The Seniors in her district were concerned about the new LED lights were not as bright as they wished for. Mr. Wilson informed Ms. Bennett that any citizens wishing to have their lights changed in their yards must contact Dominion Energy. In addition, On December 14, 2022, Tri- County Health Network will be do a Fruit and Vegetable Giveaway at 1:00pm at the Calhoun County Administrative Building Parking Lot.

Mr. Carroll: He commented everything is running smoothly, and now people are getting to see the improvements in the Town.

Ms. Riley: She is concerned about the street lights issues. She was informed that Dominion Energy still needs to finish installing lights in town.

Ms. Shuler-Guinyard: She thanked everyone for the work they do. Ms. Warren stated she reached out to the property owner to resolve this issue near John Felder Apartments where trees and dead leaves need to be cleaned up.

### **Motions Period (Town Council)**- None Distributed to Administration

#### **Old Business**

Capital Projects Update - Mr. Wilson gave an update on the Penny Sales Tax Project that are currently on-going at Lake Inspiration, Town Hall, and Municipal Court.

Park Bench memorials - Benches will be available to purchase in memory of a loved one. The price of the benches will vary between \$700.00 to \$900.00.

Demolition Request Update – 405 Harry C. Raysor Drive – Ms. Warren will reach out to Ms. Bronson on the Demolition update, to ensure she has all the permits and police (traffic control) completed.

Town Christmas Parade – This year the Thornton Family were chosen as the Grand Marshal. There is currently more than forty (40) plus entries. Santa will be giving out treats, and the lighting of the Christmas tree ceremony will take place after the parade. Ms. Warren thanked Mr. Carroll for all his help preparing for the Christmas parade, and members of the Event Committee.

Redistricting Process – Ms. Warren will contact Fiscal Affairs Office to find out the requested information needed to proceed in the redistricting process.

Update from Legal Counsel on On-going Litigation – will be discussed in Executive Session.

#### **New Business**

1. **Town Christmas Cards – This year the Town will distribute Christmas cards to Seniors and Businesses in Town.**
2. **Town Staff Christmas Party and Holiday Dates – The Town Christmas Party will take place on December 23, 2022 at 12:30 pm. The location will be Eartha’s Bistro, St. Matthews. In addition, Town Hall will be closed on Monday, December 26, 2022 and Tuesday, December 27, 2022, in observance of Christmas.**
3. **Boards and Commissions – Mr. Jacobs entertained a motion to give the Board and commission a twenty-five (\$25.00) stipend for Christmas. It was seconded by Ms. Shuler – Guinyard. The vote was carried unanimously. Mr. Jacobs suggested to invite the Board and Commission to the Christmas Party. Ms. Shuler - Guinyard suggested giving the Event Committee a twenty- five (\$25.00) stipend for Christmas.**
4. **Town and Country parking Lot – Mr. Mohammed Hloubi, the owner of Town and Country, was concerned with Encore having functions without cleaning up after the events. He suggested purchasing the parking lot from the Town since it needs repairs.**
5. **Town Signage – Mr. Holbert will replace the Town sign due to damage. He will be also be replacing the Marquee sign. The Town is looking to purchase a digital sign.**
6. **Potential Economic Development Matter – Will be discussed in Executive Session.**
7. **Personal Matter – Will be discussed in Executive Session.**

#### **Report of the Town Administrator**

**Event Committee – Ms. Warren met with the Purple Martin Committee, and she is working diligently to have the Town involved in the next Purple Martin Festival.**

**Chief of Police – The Chief of Police introduced his two new cadets and stated they had completed the first week of their four-week Academy training. During this Holiday Season, be aware of your surroundings and stay alert while going shopping.**

**Fire Chief Report – The Fire department received Hydraulic Tools that are necessary for extrication in an accident.**

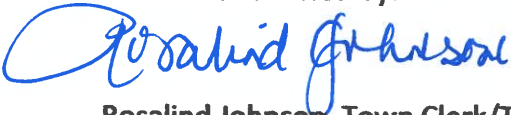
**Maintenance Supervisor Report – The Town Christmas lights and Garland were put up and the new LED lights looks good.**

**The Rose Garden Club thanked, the Maintenance Department for their assistance putting up the Lights through Town.**

**Mayor Helen Carson Peterson entertained a motion to go into Executive Session to discuss Update from Legal Counsel on On-going Litigation, Potential Economic Development Matter, and Personnel matter. It was moved by Ms. Shuler- Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.**

Council reconvened its public session at approximately 8:09 pm. Mayor Carson – Peterson entertained a motion to give Town employees an additional one hundred (\$100.00) besides the two hundred (\$200.00) which was already in the budget. It was moved by Mr. Jacobs and seconded by Mr. Carroll. Ms. Shuler-Guinyard and Ms. Bennett opposed the motion. Mayor Carson-Peterson entertained a motion to adjourn the Meeting. It was moved by Ms. Guinyard and seconded by Mr. Carroll. The motion was carried unanimously. The Meeting was adjourned approximately 8:30 p.m.

Minutes submitted by:



Rosalind Johnson, Town Clerk/Treasurer



*Town of St. Matthews*  
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*St. Matthews, SC 29135*  
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**Town Council Meeting**  
**Tuesday January 3<sup>rd</sup>, 2023 at 6:00 p.m.**  
**1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135**

**Call to Order – Mayor Helen Carson-Peterson**

**Agenda**

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

**Citizens Input**

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the Agenda or matters related to the Town of St. Matthews.

**Mayor and Council News**

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**Motions Period (Town Council)** – None Distributed to Administration

**Old Business**

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6. Fire Chief Report
7. Maintenance Supervisor Report

**Executive Session**

1. Update on On-going Litigation
2. Potential Economic Development Matter

**Note: **ES** indicates Executive Session**

Adjourn



<b>CALL TYPE</b>	<b>December 2022</b>	<b>Year-to-Date</b>
<b>Alarm - False</b>	<b>5</b>	<b>68</b>
<b>FIRE - Structure</b>	<b>9</b>	<b>39</b>
<b>FIRE - Vehicle</b>	<b>0</b>	<b>9</b>
<b>FIRE - Woods/Grass</b>	<b>0</b>	<b>34</b>
<b>MVA</b>	<b>6</b>	<b>92</b>
<b>Medical</b>	<b>2</b>	<b>32</b>
<b>Other</b>	<b>7</b>	<b>62</b>
<b>Inside Town Limits</b>	<b>14</b>	<b>121</b>
<b>Outside Town Limits</b>	<b>15</b>	<b>214</b>
<b>Illegal Burns (info only)</b>	<b>0</b>	<b>0</b>
<b>Total Calls</b>	<b>29</b>	<b>335</b>

**St. Matthews Police Department**

**Activity Summary**

**December 2022**

<b>Activity</b>	<b># of calls</b>	<b>Arrest</b>		
Alarms	13			
Animal Complaint				
Assaults				
Assist Motorist	2			
Breach of Trust/Stolen Vehicle/Property	1			
Burglary/Break-In	5			
CDV				
Civil Disturbance	22			
Domestic Disturbance	2			
DUS				
Escorts/Roadblocks	19			
Follow Up	5			
Gunshots Fired in Town Limits	1			
Harrassments	4			
Hit and Run				
Identity Theft				
Juvenile				
Larceny	1			
Malicious Injury to Property				
Mental	3			
Missing Person/Runaway	1			
Motor Vehicle Accidents	5			
Other	12			
Noise				
PDC/Public Drunk/DUI				
Prisoner Transport	4			
Property Check	26			
Public Service/Welfare Check	17			
Sexual Assaults	1			
Shoplifting	2			
Simple Possessions				
Suicide Threats				
Suspicious Activity/Vehicles	21			
Traffic Stops	68			
Trespass	2			
Unknown	4			
Vandalism				
Warrant	2			
911 Hangups	16			
Assist Other Agencies	EMS	CCSO	Fire Dept	DSS
3	3		3	4
<b>Total for the Month</b>	<b>272</b>			