



Town Council Meeting

Tuesday, March 7, 2023 at 6:00 pm

MEETING LOCATION

1313 Bridge Street (St. Matthews Municipal Court) , St. Matthews, SC 29135

1. Call to Order

Mayor Helen Peterson

2. Agenda

- a. Prayer and Pledge of Allegiance
- b. Approval of prior Meeting Minutes
- c. Approval of the Agenda
- d. Acceptance of Police, Fire and Animal Reports

3. Citizen Input

Each Citizen must sign in and has up to 3 minutes to speak to matters on the Agenda or matters related to the Town of St. Matthews.

4. Mayor and Council News

- a. Recognition of Town Employees
- b. Town Council News

5. Motions Period (Town Council) - None Distributed to Administration

6. Old Business

- a. Capital Projects - Update
- b. Redistricting Process - Update
- c. Purple Martin Festival - Update
- d. Demolition Projects - Update
- e. Utility Billing Issues
- f. Winter Trim of Crepe Myrtles - Update
- g. Update on On-going Litigation - ES
- h. Potential Economic Development Matter - ES

7. New Business

- a. S. C. Ethics Commission Filing Deadline 03/30/2023
- b. Playground Equipment - Update
- c. Employee Handbook
- d. New Police Vehicles
- e. Landscaping Bids
- f. New Town Signage
- g. Town of Santee Annual Community Yard Sale
- h. Lake Inspiration Dam Inspection - SCDHEC
- i. Contractual Matter - ES

8. Report of the Town Administrator

- a. Chief of Police Report
- b. Fire Chief Report
- c. Maintenance Supervisor Report

9. Executive Session

a. Update on On-going Litigation

b. Potential Economic Development Matter

c. Contractual Matter

10. Adjourn

Contact: Rosyl Warren (townofstmatthews@windstream.net 803-874-2405) | Agenda published on 03/02/2023 at
5:57 PM

Town Council Meeting Minutes

Tuesday, February 7, 2022, at 6:00 p.m.

1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Virgil Jacobs – Mayor Pro Tempore
Deidre Prickett
Marla Riley
Eloise Shuler-Guinyard
William “Webb” Carroll
Sharon Bennett

Also Present:

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk
Michael Smalls, Chief of Police
Gregory Sandlin, Fire Chief
Gregory Wilson, Maint. Supervisor

Absent:

Mayor Helen Glover-Carson

Mr. Jacobs called the meeting to order at 6:00 pm. He opened the Meeting in prayer, followed by the Pledge of Allegiance. Mr. Jacobs entertained a motion to accept prior meeting minutes. It was moved by Ms. Prickett and seconded by Ms. Eloise Shuler-Guinyard. The motion was carried unanimously.

Mr. Jacobs entertained a motion to approve the Meeting Agenda. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Riley. The motion was carried unanimously.

Mr. Jacobs entertained a motion to accept the Police and Fire Reports. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Jacobs. The motion was carried unanimously.

Citizens Input

Marvin Pinckney: Voiced concerns about the Fire Department's potential move to the National Guard Armory. He stated that the residents have an issue with the noise and traffic that may occur in his area. The lights on the corner of Bynum and Gilford Street have yet to be repaired. One of his neighbors is concerned about the kids playing basketball late at night at the old Basketball Court on Bynum Street and leaving trash.

Mayor and Council News

Recognition of Town Employees: Mr. Jacobs acknowledged Town Employees' birthdays for February. Nathan Young on February 1st, Aubrey Ferguson on February 2nd, Adrian Johnson on February 6th, Ross Binsley on February 10th, and Shakkia Vibudulu on February 27th.

Town Council News

Mr. Carroll: He stated everything is going well throughout the Town.

Ms. Shuler-Guinyard stated that she would like the Town to coordinate a Black History program next year. She would like the Police Department to start patrolling Pearl Street due to high traffic.

Ms. Prickett mentioned that some citizens were having issues with Waste Management and would like the Town to resolve them. She also stated that a new restaurant, Smoke 'Em Barbecue Joint, has opened in town and would like for everyone to patronize the new restaurant. Finally, she suggested that the Town start having a ribbon-cutting ceremony for all new businesses that open in town.

Ms. Riley would like the Town to plan a celebration next year commemorating Martin Luther King Jr. Day. Ms. Riley was concerned about the streets not being properly cleaned by the street sweeper. Ms. Warren informed Ms. Riley that since multiple counties use the street sweeper, it must be requested by the citizens to have the streets cleaned.

Motions Period (Town Council) - None were distributed to Administration

Old Business

Capital Projects Update: Mr. Wilson gave an update on the Penny Sales Tax Project that is currently going on at Lake Inspiration, the Town Hall, and the Municipal Court building. Ms. Warren informed the Council of the playground conditions and would like to purchase new equipment. The price for the younger kids' equipment is approximately \$11,124.00, and \$24,030.00 for the older kids' equipment. It would cost approximately \$40,000.00 to replace the rubber flooring, new surface sets, and sprinkler heads. Ms. Prickett suggested asking the County which company they used to purchase their playground equipment and find out the cost of ordering multiple pieces of equipment to lessen the cost. Mr. Jacobs entertained a motion allowing Ms. Warren complete discretion to purchase new playground equipment. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.

Audit-Update: Tim Cornelison, CPA, Stated that the first audit should have no findings and that he will be done approximately within a month.

Redistricting Process: On March 07, 2023, a public forum will be scheduled, and the public will be invited to attend the meeting.

Purple Martin Festival Update: The Purple Martin Festival will be held on April 21 and April 22, 2023. On April 21, 2023, the Town will be responsible for Community Bingo, the Street Dance, and Food Trucks vendors. The Event Committee met with the County last Thursday to start planning for the event. The Event Committee will meet on February 8, 2023, to discuss further

plans. In addition, they are checking with Pastor Charley to use the Word of Faith Community Center for Bingo Night.

Demolition Projects-Update: Any building built before 1978 must be tested for asbestos and lead paint. Dr. Addison will fully report what must occur before Mr. Mitchell can start the demolition process.

Utility Billing Issues: The water bills are read by radio reads, and Verizon will install new 5G modems to run the bills accurately.

Update on On-going Litigation: Will be discussed in the Executive session. **Potential Economic Development:** Will be discussed in the Executive Session.

New Business

Winter Trim of Crepe Myrtles: There are fifty (50) Crepe Myrtle trees along both sides of the railroad tracks in downtown St. Matthews. Ms. Warren received two quotes to have the trees trimmed. SC Lawn and Landscape quoted a fee of \$100.00 per tree. The total estimated cost would be around \$5,000.00. Tru Blu Landscapes quoted a fee of \$125.00 per tree. The estimated cost would be around \$6,250.00. Mr. Jacob entertained a motion to accept the lowest bid for trimming the Crepe Myrtles along FR Huff Drive. It was moved by Ms. Prickett and seconded by Mr. Carroll. Ms. Shuler-Guinyard opposed it the motion. The motion was carried.

Town Newsletter: A newsletter will be done quarterly and will be placed inside the citizens' water bill.

Meeting with Calhoun County: The Town met with Calhoun County Officials, and they agreed to begin quarterly meetings.

Water System Upgrades: Ms. Warren and Mr. Wilson met with Water Systems and some upgrades were suggested for future projects.

Meeting with LSCOG-Dilapidated Structures: Ms. Warren, Mr. Wilson, and Mr. Carroll rode with the representative to view some dilapidated structures throughout the town. Because the Towns LMI (Low to Moderate Income) rating is too high, they can only focus on a specific area. They looked at over sixty-three (63) dilapidated houses. It was suggested that Mack Hill be the area of concentration because of the number of dilapidated structures in that area.

Report of the Town Administrator

1. **Chief of Police:** The Chief of Police stated that one of the cadets is attending the Police Academy for 8 to 9 weeks. The second cadet will retest within two weeks, and upon passing,

she will attend the Police Academy. A shooting incident occurred two weeks ago, and the suspect was apprehended within an hour. The Police Chief is planning another Movie Night. The Chief of Police wants to get with local Pastors to discuss gang violence. The Police Department received packets containing departmental policies and procedures. On March 07, 2023, the Police Department will be audited by the Police Academy.

2. Fire Chief Report: Everything is running well in his department. There was one illegal burn, and the homeowner was ticketed for burning under a shed. He is still waiting to hear from the Red Cross concerning smoke detectors for the citizens.

3. Maintenance supervisor Report: Mr. Wilson stated his department is running smoothly, and he is mainly focusing on Capital Projects.

Mr. Jacobs entertained a motion to go into Executive Session to discuss the update concerning the ongoing litigation and potential economic development matter. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Bennett. The motion was carried unanimously.

Council reconvened its Public Session at approximately 7:10 pm with no further discussion. Mr. Jacobs entertained a motion to adjourn the Meeting. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Carroll. The motion was carried unanimously. The Meeting was adjourned at approximately 7:20 p.m.

Minutes submitted by:



Rosalind Johnson, Town Clerk/Treasurer



Town of St. Matthews
Post Office Box 172, 606 F.R. Huff Drive
St. Matthews, SC 29135
Phone: 803-874-2405 Fax: 803-874-4000
Email: townofstmatthews@windstream.net

Town Council Meeting

Tuesday March 7th, 2023 immediately after Public Form on Redistricting at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Glover-Carson

Agenda

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2. Approval of prior Meeting Minutes
3. Approval of the Agenda
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Citizens Input

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Mayor and Council News

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2. Town Council News

Motions Period (Town Council) – None Distributed to Administration

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5. Utility Billing Issues
6. Winter Trim of Crepe Myrtles - Update
7. Update on On-going Litigation – **ES**
8. Potential Economic Development - **ES**

New Business

1. Ethic Commission Filing Deadline – 03/30/2023
2. Playground Equipment Update
3. Employee Handbook
4. New Police Vehicles
5. Landscaping Bids
6. New Town Signage
7. Town of Santee Annual Yard Sale
8. Lake Inspiration Dam Inspection – SCDHEC
9. Contractual Matter - **ES**

Report of the Town Administrator

1. Chief of Police Report
2. Fire Chief Report
3. Maintenance Supervisor Report

Executive Session

1. Update on On-going Litigation
2. Potential Economic Development Matter
3. Contractual Matter

Note: ES indicates Executive Session

Adjourn

CALL TYPE	February 2023	Year-to-Date
Alarm - False	5	13
FIRE - Structure	0	7
FIRE - Vehicle	4	6
FIRE - Woods/Grass	11	14
MVA	2	8
Medical	4	13
Other	3	5
Inside Town Limits	11	28
Outside Town Limits	19	39
Illegal Burns (info only)	1	2
Total Calls	30	67

**St. Matthews Police Department
Activity Summary
February 2023**

Activity	# of calls	Arrest		
Alarms	28			
Animal Complaint	1			
Assaults	1			
Assist Motorist	2			
Breach of Trust/Stolen Vehicle/Property				
Burglary				
CDV				
Civil Disturbance	11			
Domestic Disturbance	1			
DUS				
Escorts/Roadblocks	6			
Follow Up	14			
Gunshots Fired in Town Limits	4			
Harrassments	1			
Hit and Run				
Identity Theft				
Juvenile				
Larceny				
Malicious Injury to Property				
Mental	1			
Missing Person/Runaway	1			
Motor Vehicle Accidents	3			
Other	14			
Noise				
PDC/Public Drunk/DUI				
Prisoner Transport	3			
Property Check	13			
Public Service/Welfare Check	10			
Sexual Assaults/Activity	2			
Shoplifting	1			
Simple Possessions				
Suicide Threats				
Suspicious Activity/Vehicles	19			
Traffic Stops	67			
Trespass	5			
Unknown	12			
Vandalism				
Warrant	4			
911 Hangups	16			
Assist Other Agencies	EMS	CCSO	Fire Dept	DSS
3	5			
Total for the Month	248			

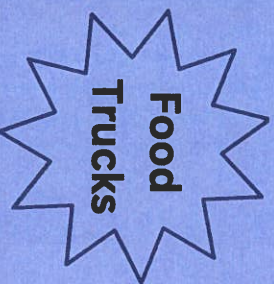
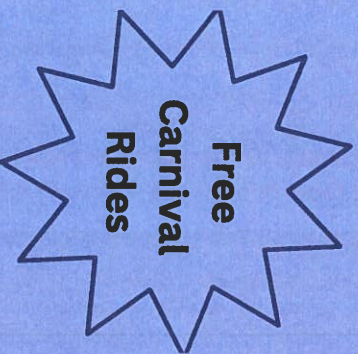


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REDISTRICTING
PUBLIC FORUM
WILL BE HELD
ON
TUESDAY, MARCH 7TH
2023 AT 6:00 P.M.
PRIOR TO THE
MONTHLY TOWN
COUNCIL MEETING
The Public is invited to attend this
important Public Forum.

PURPLE MARTIN FESTIVAL 2023

ST. MATTHEWS, SC



APRIL 21ST

COMMUNITY
BINGO &

STREET DANCE:

7PM-10PM

TOWN HALL PARKING LOT

APRIL 22ND

PARADE: 10AM
BRIDGE STREET

FESTIVAL:

11AM-7PM

CALHOUN COUNTY COURTHOUSE
GROUNDS



Town of St. Matthews

Post Office Box 172, 606 F. R. Huff Drive
St. Matthews, SC 29135

Phone: 803-874-2405 Fax: 803-874-4000

Email: townofstmatthews@windstream.net

February 28, 2023

Accepting Bids/Quotes for Landscaping Services

The Town of St. Matthews is accepting bids/quotes for the following areas:

1. Downtown (Depot Rd. to Wannamaker Gin, FR Huff and 601 sides). Every 2-weeks (unless conditions do not warrant).
2. Water Tank and Park, Pou Street (Bi-monthly).
3. Town Park Near the Retirement Home (School House Rd.) Bi-monthly.
4. Lake Inspiration/Hut (Park, Playground and Dam Area). Every 2-weeks).

Services would include weed eating, trimming, removing paper/trash prior to grass cutting.

Bids should comprise of individual quotes and joint quotes (multiple areas in one quote) including backup plans for non-performance.

All submissions are due by **March 17th 2023**.

The Town of St. Matthews reserves the right to decline bids that are not consistent with Town requirements including but not limited to cost, reliable equipment or personnel deficiencies (must also have a back-up plan and ability to perform). Additional consideration given to in-Town companies (**1st priority**) and companies located in Calhoun County.

Bids/Quotes Mailed/delivered to:

Town Administration
P.O. Box 172
St. Matthews, SC 29135
Attention: Landscaping Bid/Quote



Town of Santee

Spring Community Yard Sale

Saturday, April 1, 2023

8 a.m. - 1 p.m.



Great Bargains, Vendors, Family Friendly,

Lots of Fun!

Spaces are \$10.00 each.

Location:

Town Hall Complex

194 Municipal Way, Santee, S.C. 29142

Application Now Available

Questions - Call

803-854-2152, ext. 221