



# Town Council Meeting

Tuesday, April 4, 2023 at 6:00 pm

## MEETING LOCATION

1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

### 1. Call to Order

Mayor Helen Glover-Carson

### 2. Agenda

- a. Prayer and Pledge of Allegiance
- b. Approval of Prior Meeting Minutes
- c. Approval of the Agenda
- d. Acceptance of the Police and Fire Reports

### 3. Citizen Input

Each Citizen must sign in and has up to 3 minutes to speak to matters on the Agenda or matters related to the Town of St. Matthews.

### 4. Mayor and Council News

- a. Recognition of Town Employees
- b. Town Council News
- c. Resolution to Proclaim April as Fair Housing Month

### 5. Motions Period (Town Council)

### 6. Ordinance

1st Reading (By Title Only) - Authorizing and Directing the Town St. Matthews, St. Matthews SC to enter into an intergovernmental agreement relating to South Carolina Local Revenue services; to participate in one or more Local Revenue Service Programs; to Execute and Deliver one or more participant program supplements; and other matters relating thereto.

### 7. Old Business

- a. Capital Projects - Update
- b. Demolition Projects - Update
- c. Redistricting - Update
- d. Purple Martin Festival - Update
- e. Playground Equipment Update
- f. Ethics Commission Filing Deadline
- g. New Police Vehicles - Update
- h. Landscaping Bids - Update
- i. New Town Signage Update

### 8. New Business

- a. WMC Steel Project - Jay Cates, Water Systems, Inc.
- b. Utility Update and Upgrade - Rob Watson, Ferguson Waterworks
- c. Waste Management Contract Renewal
- d. Dominion Energy - Land Donation
- e. Yard Sale - Use of Town Hall Parking Lot



# Easter At Town Hall

BRING THE KIDS TO TOWN HALL  
**FOR AN EASTER TREAT**

**Wednesday April 5<sup>th</sup> and Thursday April 6<sup>th</sup>**

**From 9:00 a.m. – 12 noon and  
1:00 p.m. to 4:00 p.m.**



*Town of St. Matthews*  
*Post Office Box 172, 606 F.R. Huff Drive*  
*St. Matthews, SC 29135*  
*Phone: 803-874-2405 Fax: 803-874-4000*  
*Email: townofstmatthews@windstream.net*

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**Public Forum**  
**Town of St. Matthews Redistricting**  
**Tuesday, February 7, 2023, at 6:00 p.m.**

The Mayor opened the Public Forum on the Redistricting Process. Ms. Warren introduced the SC Revenue and Fiscal Affairs Officers, also who explained the 2020 Redistricting Benchmark Report in detail. Also in attendance was the Calhoun County Director of Voter Registration. Questions were entertained from Town Council Members and the Public. He also explained the redistricting process moving forward.

**Town of St. Matthews**  
**Town Council Meeting Minutes**  
**Tuesday, March 07, 2023, at 6:00 p.m.**  
**1313 Bridge Street, St. Matthews, SC 29135**

**Council Members Present:**

Mayor Helen Glover-Carson  
 Virgil Jacobs  
 William "Webb" Carroll  
 Eloise Shuler-Guinyard  
 Sharon Bennett  
 Marla Riley  
 Deidre Prickett

**Also Present:**

Rosyl Warren, Town Administrator  
 Rosalind Johnson, Town Clerk/Treasurer  
 Gregory Sandlin, Fire Chief  
 Michael Smalls, Police Chief  
 Gregory Wilson, Maint. Supervisor

The Mayor called the meeting to order at 6:00 pm. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

The Mayor, Council Members, Town Employees and the Public received information from the S.C. Fiscal Affairs Manager concerning the Redistricting Process Via Zoom. Immediately following the Public Forum, the Mayor continued with the Regular Town Council Meeting.

Mayor Glover-Carson entertained a motion to accept the prior the Meeting Minutes. It was moved by Mr. Jacobs and seconded by Ms. Prickett. The motion was carried unanimously.

The Mayor entertained a motion to approve the Meeting Agenda. It was moved by Mr. Jacobs and seconded by Ms. Bennett. The motion was carried unanimously.

The Police, Fire and Animal Control Reports were accepted as information.

The Mayor acknowledged and welcomed those persons attending the Meeting.

**Citizens Input**

Mr. Marvin Pinckney posed a question about a rumor circulating that the Fire Department would be moving to the old National Guard Armory. The Mayor asked if there were some oppositions to the move to the new location. Ms. Prickett gave her thoughts on the move and how it would

benefit their neighborhood. The Mayor informed Mr. Pinckney and the Public that the Fire Department location was up for discussion.

### **Mayor and Council News**

1. Recognition of Town Employees: The Mayor acknowledged the birthdays of Town Employees for the month of March: Mr. Wilson on March 4<sup>th</sup> and Ms. Fordham on March 24<sup>th</sup>.

#### **2. Town Council News:**

Mayor Carson-Peterson: She spoke about her observation riding through Town and seeing all the improvements around Lake Inspiration.

Ms. Bennett: She expressed her concerns that Lake Inspiration's water level is low, causing the trash to rise. She wanted to know if it was possible to have it cleaned up.

Mr. Carroll: Stated it was rewarding to see the Town moving in the right direction.

Ms. Riley: She would like to have the trees trimmed in District One. Ms. Riley also expressed concerns about the ribbon cutting for new Businesses.

Ms. Shuler-Guinyard: She asked about getting the Town sprayed for mosquitos. She also expressed her concerns about having the railing along FR Huff Drive painted.

Ms. Prickett: Expressed that The Tour and Taste of Fort Motte, SC, was interesting and enlightening.

**Motions Period (Town Council):** None Distributed to Administration

### **Old Business**

Capital Projects Update: Mr. Wilson gave an update on the Penny Sales Tax Projects that are currently going on at Lake Inspiration, the Town Hall, and the Municipal Court building.

Redistricting Process: Ms. Warren will contact S.C. Revenue and Fiscal Affairs Office to devise a resolution for completing the redistricting process.

Purple Martin Festival Update: The Town will host Purple Martin on Friday, April 21, 2023, and Calhoun County will host on Saturday, April 22, 2023. On that Friday Night, the street will be

closed from Agnes to Meeting Street. In addition, there will be food trucks, street dancing, and community bingo inside Word of Faith- Upper Room.

**Demolition Projects Update:** The thirteen structures that applied for demolition are in the process of being tested for asbestos and lead paint. Therefore, the structures that test positive for asbestos and or lead paint must be abated before they can be demolished.

**Utility Issues:** Ms. Warren stated that Modems were upgraded from 3G to 5G which should clear up errors in meter readings. However, she would bring recommendations for system upgrades at the next meeting.

**Winter Trim of Crepe Myrtles Update:** The process has been completed and waiting on an invoice from S.C. Lawn and Landscaping.

**Update on On-going Litigation:** Will be discussed in the Executive Session.

**Potential Economic Development:** Will be discussed in the Executive Session.

### **New Business**

**Ethics Commission Filing deadline:** All Council Members need to file by the deadline of March 30<sup>th</sup>, 2023.

**Playground Equipment Update:** Ms. Warren contacted the County with regards to their vendor. She also met with a representative from Gametime Playground Equipment to see where to position the new playground equipment. The Town is looking to purchase picnic benches and barbecue grills as well. Ms. Warren is waiting on a proposal for all equipment.

**The Employee Handbook:** The Town last updated the employee handbook in 1998. Ms. Warren stated she is working on updating a new Employee Handbook.

**New Police Vehicles:** The Police Chief stated that it had been over three years since new police vehicles were purchased. He explained that the Dodge Chargers do not hold up. The Department is looking to purchase the Chevrolet Tahoe, but it will not be available until 2024. In addition, the Police Chief is also considering purchasing the Ford Police Interceptor Utility SUV.

The Mayor entertained a motion to allow the Police Department to purchase two (2) new vehicles using ARP Funds. It was moved by Ms. Prickett and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

**Landscaping Bids:** The Bids are due by March 17, 2023.

**New Town Signage:** Ms. Warren and Mr. Wilson talked with Mike Holbert, the owner of Signs Plus, about purchasing a LED message sign for the front of the Town Hall. Also, the lighted wall sign for Town Hall building. It will be a 3'x7' computerized sign installed on a brick wall, and the estimated delivery time is 8-10 weeks.

The Mayor entertained a motion to use ARP funds to purchase the new LED Sign for the front of the Town Hall. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Carroll. Mr. Jacobs opposed the motion. The motion was carried.

**Town of Santee Annual Yard Sale:** The Town of Santee Spring Community Yard Sale will be held on Saturday, April 1, 2023, from 8:00 a.m. until 1:00 p.m. The event will take place at the Town Hall Complex, 194 Municipal Way, Santee, S.C. 29142.

**Lake Inspiration Dam Inspection:** The South Carolina Department of Health and Environmental Control (SCDHEC) stated that the inspection went well, and the inspector commented that it was the first time it had ever looked that good.

**Contractual Matter:** Will be discussed in the Executive Session.

### **Report of the Town Administrator**

**Chief of Police:** Officer Darby will leave for the Police Academy on March 19, 2023. Officer Lewis has four (4) more weeks of training before he completes the Academy. There is another potential Cadet to start, pending the psychological evaluation and polygraph results. The South Carolina Criminal Justice Academy's evaluation of the Police Department received excellent reviews.

**Fire Chief Report:** The Fire Department is currently taking Emergency Medical Response classes. The Fire Dept will participate in Calhoun County High School career day in April.

**Maintenance Supervisor Report:** Ms. Shuler-Guinyard commented about seeing a resident retrieving water from one of the hydrants. Mr. Wilson replied that someone from the Water System could have filled up tanks at the hydrant to flush out a line.

Representative Russell Ott will feed the Department of Transportation on Monday, March 13, 2023, and invited the Maintenance Department.



Mayor Helen Glover-Carson entertained a motion to go into Executive Session to discuss the update concerning the ongoing litigation, potential economic development, and a contractual matter. It was moved by Ms. Bennett and seconded by Ms. Prickett. The motion was carried unanimously.

Council reconvened its Public Session at approximately 7:45 pm. Mayor Carson-Peterson entertained a motion to adjourn the Meeting. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously. The Meeting was adjourned at approximately 8:10 p.m.

Minutes submitted by:



Rosalind Johnson, Town Clerk/Treasurer



*Town of St. Matthews*  
*Post Office Box 172, 606 F.R. Huff Drive*  
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**Call to Order – Mayor Helen Glover-Carson**

**Agenda**

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3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

**Citizens Input**

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**Mayor and Council News**

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3. Resolution to Proclaim April as Fair Housing Month

**Motions Period (Town Council)** – None Distributed to Administration

**Ordinance** – *1<sup>st</sup> Reading (By Title Only) – Authorizing and Directing the Town St. Matthews, St. Matthews SC to enter into an intergovernmental agreement relating to South Carolina Local Revenue services; to participate in one or more Local Revenue Service Programs; to Execute and Deliver one or more participant program supplements; and other matters relating thereto.*

**Old Business**

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5. Playground Equipment Update
6. Ethics Commission Filing Deadline
7. New Police Vehicles – Update
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**New Business**

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2. Utility Update and Upgrade – Rob Watson, Ferguson Waterworks
3. Waste Management Contract Renewal
4. Dominion Energy – Land Donation
5. Yard Sale – Use of Town Hall Parking Lot
6. Employee of the Quarter
7. John Ford High School Association Reunion - Invitation
8. Personnel Matter – Police Department **ES**

**Report of the Town Administrator**

1. Chief of Police Report
2. Fire Chief Report
3. Maintenance Supervisor Report

**Executive Session**

1. Personnel Matter – Police Department

**Note: ES indicates Executive Session**

**Adjourn**

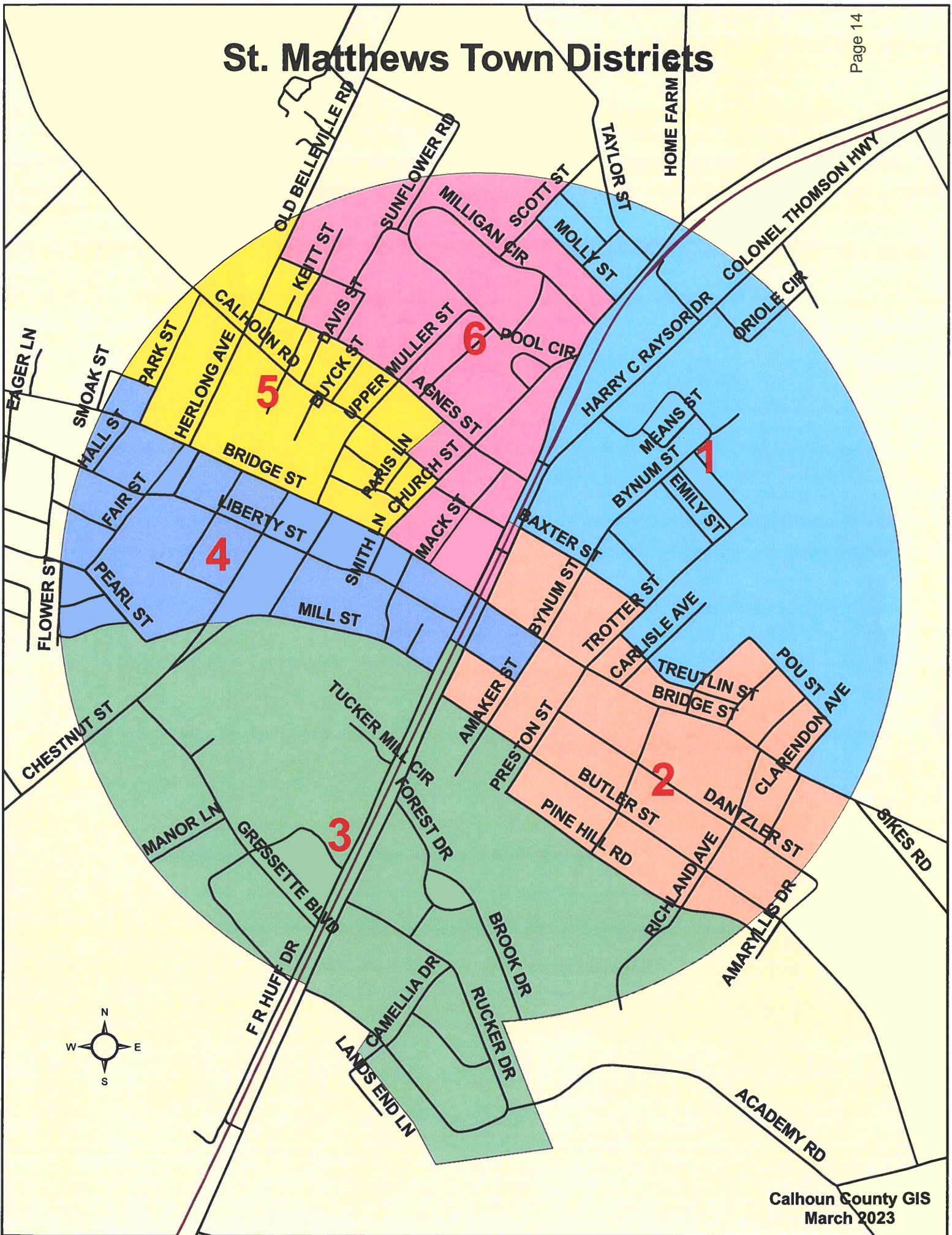


<b>CALL TYPE</b>	<b>March 2023</b>	<b>Year-to-Date</b>
<b>Alarm - False</b>	<b>4</b>	<b>17</b>
<b>FIRE - Structure</b>	<b>7</b>	<b>14</b>
<b>FIRE - Vehicle</b>	<b>0</b>	<b>6</b>
<b>FIRE - Woods/Grass</b>	<b>7</b>	<b>21</b>
<b>MVA</b>	<b>5</b>	<b>13</b>
<b>Medical</b>	<b>5</b>	<b>18</b>
<b>Other</b>	<b>1</b>	<b>6</b>
<b>Inside Town Limits</b>	<b>9</b>	<b>37</b>
<b>Outside Town Limits</b>	<b>20</b>	<b>59</b>
<b>Illegal Burns (info only)</b>	<b>0</b>	<b>2</b>
<b>Total Calls</b>	<b>29</b>	<b>96</b>

**St. Matthews Police Department**  
**Activity Summary**  
**March 2023**

Activity	# of calls	Arrest		
Alarms	19			
Animal Complaint	6			
Assaults	1			
Assist Motorist	1			
Breach of Trust/Stolen Vehicle/Property	3			
Burglary				
CDV				
Civil Disturbance	13			
Domestic Disturbance	2			
DUS				
Escorts/Roadblocks	7			
Follow Up	13			
Gunshots Fired in Town Limits				
Harrassments	4			
Hit and Run	1			
Identity Theft				
Juvenile				
Larceny	2			
Malicious Injury to Property				
Mental	2			
Missing Person/Runaway	1			
Motor Vehicle Accidents	2			
Other	6			
Noise	3			
PDC/Public Drunk/DUI				
Prisoner Transport	3			
Property Check (Code 6)	29			
Public Service/Welfare Check	8			
Sexual Assaults				
Shoplifting	2			
Simple Possessions				
Suicide Threats				
Suspicious Activity/Vehicles	11			
Traffic Stops	69			
Trespass				
Unknown				
Vandalism	2			
Warrant	2			
911 Hangups	27			
Assist Other Agencies	EMS	CCSO	Fire Dept	DSS
2	2		3	
<b>Total for the Month</b>	246			

# St. Matthews Town Districts





P R E S E N T S

A P R I L 2 1 S T

7 P M - 1 0 P M



# FRIDAY NIGHT

LIVE MUSIC FEATURING  
DJ GREEN



Vendors



Food Trucks



Bingo



Line Dancing

Get ready the "Purple Martin Festival" is coming to town, bringing together the best street food vendors, great prizes for bingo, and line dancing with music provided by DJ Green. **\*\* Bring Your Own Lawn Chairs\*\***



THE UPPER ROOM  
610 F R HUFF DR, ST MATTHEWS, SC 29135