



Town of St. Matthews
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Town Council Meeting
Wednesday, August 5th-2026 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Carson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the agenda or matters related to the Town of St. Matthews.
2. Ms. Jeanette Brown & Ms. Shanika Aiken – SAFE (Self Esteem, Advocacy, Faith and Education)

Mayor and Council News

1. Recognition of Town Employees
2. Town Council News

Old Business

1. Town Events – Update
2. SCIP Grant – Update
3. CDBG Demolition Grant - Update
4. Municipal Court System Upgrades – Update
5. Springbrook Software Utility Upgrade – Update
6. SCDES – Proposed Consent Order - Update
7. MASC Annual Meeting – July 15th – 19th (Update)
8. Vision Plan Draft Meeting (6/30) – Update
9. Budget Work Sessions – Schedule
10. Utility Accounts – Update
11. Code Enforcement

New Business

1. Lake Inspiration Project
2. Center for Heir's Property – Information
3. Rural Development Initiative Funding - Information

Report of the Town Administrator

1. Police Department Report
2. Fire Department Report
3. Maintenance Department Report

Executive Session

1. Potential Legal Matter – Maintenance Department (Update)
2. Potential Legal Matter (2) - Administration

Adjournment

Town of St. Matthews
Town Council Meeting Minutes
Tuesday, July 07, 2026, at 6:00 p.m.
1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Mayor Helen Glover-Carson
Virgil Jacobs
Eloise Shuler-Guinyard
William "Webb" Carroll
Deidre Prickett
Marla Riley
Sharon Bennett

Also, Present

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk
Gregory Sandlin, Fire Chief
Gregory Wilson, Maintenance Supervisor
Michael Smalls, Chief of Police

The Mayor called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

The Mayor entertained a motion to approve the minutes from the prior meeting. The motion was made by Ms. Riley and seconded by Ms. Prickett. The motion was carried unanimously. The Mayor entertained a motion to approve the agenda with the addition of Employee of the Quarter under Mayor Council News. The motion was made by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously.

The Mayor accepted the Police, Fire, and Animal Control Reports for informational purposes.

Citizens' Input –

Ms. Connie Hart-Jamison addressed the Council regarding concerns related to the 2026 Gala. She stated that she had concerns about comments made by Councilwoman Eloise Shuler-Guinyard regarding the Gala and her business.

Mayor and Council News

Employee of the Quarter - The Town Administrator informed the Council that Officer Isgett was selected as Employee of the Quarter. He was presented an award and congratulated by the Chief of Police and the Council.

Recognition of Town Employees: No birthdays for the month of July.

Town Council News:

Mr. Carroll thanked the Maintenance Department for its continued hard work in responding to storm damage, clearing debris, and maintaining the Town.

Ms. Shuler-Guinyard thanked Mr. Wilson for following up on her concerns and clearing the trash on Fair Street.

Mr. Jacobs thanked the Maintenance Department for the work completed on Carr and Agnes Streets and commended the department for its continued hard work. He also inquired about the overgrown sidewalk past Mr. Richard Wise's home. Mr. Wilson stated that the Maintenance Department would address the overgrown sidewalk on Agnes Street. He further reported that

the Town had contacted the South Carolina Department of Transportation (SCDOT) regarding tree limbs on Carr Street and Pou Street. Mr. Wilson also stated that the trash on Agnes Street would be removed on July 15, 2026.

The Mayor commended the NAACP, volunteers, and Town staff for their efforts in making the Juneteenth celebration a success.

Ms. Prickett reported attending the Independence Day service at Calvary Baptist Church with her husband and Councilwoman Bennett and commended everyone involved in the successful celebration. She also noted that the Calhoun County Fireworks Show was a great success. Ms. Prickett highlighted Dominion Energy's Home Energy Efficiency Program and encouraged residents to participate. She also commented on the Storm Preparedness event she attended with the Town Administrator, Councilwoman Bennett, and Councilwoman Riley. Additionally, she announced a community project in partnership with the Calhoun 250 Committee to paint commemorative "America 250" rocks that will be hidden throughout the Town for children to find and redeem for prize bags during National Night Out.

Ms. Bennett reported attending the Independence Day celebration at Calvary Baptist Church and commended the speaker and the event. She also requested that grass on Upper Muller Street be cut due to safety concerns and asked that a trash receptacle be placed near the basketball court on Milligan Circle.

Ms. Riley requested to accompany Mr. Wilson on a tour of the Town to identify areas needing tree trimming and cleanup. She also noted that the Town is awaiting Dominion Energy to complete repairs to the gas leaks and the stump hole on Bynum Street.

Old Business

Town Events Update:

July 4th – Farmers Market

August 4th – National Night Out

August 5th – Council Meeting

September 5th – Western Dance

SCIIP Grant Update – The Town Administrator reported that the SCIIP Project is nearing completion, with the installation of the lagoon liner remaining as the final major component. Mr. Wilson explained that recent rainfall has delayed installation due to groundwater infiltration and the need to remove additional sludge. He noted that once the liner is installed, only minor punch-list items will remain, and the project will be substantially complete.

CDBG Demolition Grant Update – The Town Administrator reported that the CDBG Demolition Grant continues to progress, with the Town Attorney working with LSCOG to complete title searches and required documentation.

Municipal Court System Upgrades Update – The Chief of Police reported that the go-live date has been postponed until August 1, 2026, due to issues with Patrol Logic.

Springbrook Software / Utility Upgrade – The Town Administrator reported that the anticipated go-live date for the Springbrook Utility Software remains July 27, 2026. Deputy Town Clerk Ms. Rivers advised that during the system transition, online payments may be temporarily unavailable for several days. In-person payments will continue to be accepted, and handwritten receipts will be issued as needed. She added that the public will be notified once the transition schedule has been finalized.

SCDES – Proposed Consent Order Update – The Town Administrator reported that the SCDES Consent Order remains on schedule and that the Town continues to work with DHEC to complete the remaining requirements.

MASC Annual Meeting July 15th – 19th (Greenville, SC) – The Town Administrator announced that four Council members will attend the MASC Annual Meeting; she also reminded them to complete the required travel forms and wished everyone safe travels.

Capital Projects – Penny Sales Tax – Update - The Town Administrator announced that a Capital Penny Sales Tax meeting regarding the Lake Inspiration Project will be held on July 22, 2026, at 11:00 a.m. at the St. Matthews Fire Department. The meeting will include the project consultants, Representative Jerry Govan, and county representatives to receive a project update.

Dominion Energy NEEP Update - The Town Administrator also commended Dominion Energy's Neighborhood Energy Efficiency Program (NEED), noting its positive impact on Town residents. Council members shared favorable experiences with the program, and the Town Administrator stated that a letter of appreciation would be sent to Dominion Energy in recognition of its

support.

Vision Plan Draft Meeting (6/30) – Update - The Town Administrator reported that the Vision Plan Draft is available for public review and encouraged Council members and residents to provide feedback before the final plan is completed. She also announced that the Town is now eligible for Tier II funding through the South Carolina Department of Commerce, which may provide opportunities for future projects.

New Business

Budget Work Sessions – The Town Administrator announced plans to schedule budget work sessions in August with the goal of adopting the FY 2026–2027 budget by September 1, 2026.

Utility Accounts – The Town Administrator discussed the need to update the utility accounts that remain in the names of deceased individuals as part of the Springbrook Utility Software implementation. The Council discussed options for transferring the accounts to current occupants and addressing existing security deposits under the Town's current utility policies.

Hate Intimidation Ordinance (Discussion) – The Council continued its discussion regarding the proposed Hate Intimidation Ordinance. The Town Administrator explained that the proposed ordinance was included in the Council packet as an example for discussion and noted that it reflects similar ordinances adopted by other municipalities. Following the discussion, the Council agreed to continue holding the matter until further action is taken at the state level.

Engagement Letter – Audit (Council Approval) - The Town Administrator presented an

engagement letter for audit services from Mr. Reginald McConnell, who will conduct the Town's required single audit and assist with the completion of the FY 2023–2024 and FY 2024–2025 audits. She explained that a \$5,000 deposit is required and will be applied toward the audit fees. The Mayor entertained a motion to approve the engagement letter for the audit services from Mr. Reginald McConnell. It was moved by Ms. Bennett and seconded by Ms. Prickett. The motion was carried unanimously.

Report of the Town Administrator

Police Department – The Chief of Police reported that department operations are running smoothly and announced that Cadet Tullock has two weeks remaining at the Police Academy before graduation.

Fire Department – The Fire Chief reported that department operations continue to run smoothly. He announced the successful completion of a 141-hour Firefighter I course, with four graduates, including three members of the St. Matthews Fire Department. He added that the department has experienced strong recruitment this year, and training new recruits will help strengthen fire services throughout the community. He also noted that the new Red Rock Fire Station is operational and serves as Calhoun County's only county-operated fire station.

Maintenance Department – Maintenance Supervisor Wilson reported that the department continues to prioritize work based on need and weather conditions due to the extreme heat. Despite equipment challenges, the department remains committed to maintaining the Town and serving its residents. He encouraged Council members to report maintenance concerns so they

can be addressed promptly or referred to the appropriate agency when necessary.

Mr. Wilson also reported that code enforcement efforts have increased, with numerous warning letters being issued to property owners for ordinance violations. He noted that these efforts are producing positive results, with several property owners taking corrective action. Council discussed issuing a public reminder encouraging residents to maintain their properties and inquired about measures to ensure Maintenance employees have access to water and sports drinks while working in extreme heat.

Executive Session

The Mayor entertained a motion to go into Executive Session to discuss a Potential Legal Matter, Maintenance Department (Update), Potential Economic Development Matter, and Potential Legal Matter - Administration. It was moved by Mr. Jacobs and seconded by Mr. Carroll. The motion was carried unanimously.

The Council reconvened its Public Session at approximately 7:42 p.m. without further discussion or vote. The Mayor entertained a motion to adjourn the meeting. It was moved by Mr. Jacobs and seconded by Mr. Carroll. The motion was carried unanimously. The meeting was adjourned at approximately 7:45 p.m.

Minutes submitted by

A handwritten signature in blue ink that reads "Rosalind Johnson". The signature is fluid and cursive, with a large loop at the beginning.

Rosalind Johnson, Town Clerk