



Town of St. Matthews
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Town Council Meeting
Tuesday December 3rd, 2024 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Carson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the agenda or matters related to the Town of St. Matthews.

Mayor and Council News

1. Recognition of Town Employees
2. Town Council News
3. Christopher Green – South Carolina State University

Motions Period (Town Council) – None Distributed to Administration

Old Business

1. Town Events – Update
2. Calhoun County Lease Agreement - Update
3. Calhoun County Use of Municipal Court – Update
4. Foodshare – Use of Training Building
5. Final IRS Payment
6. Town Christmas Parade
7. Town and Country Request

New Business

1. Luther Wannamaker Request
2. Dominion Energy – Tree Trimming
3. Board Vacancies
4. MASC – Hometown Legislative Action Day
5. SCRWA – Annual Meeting
6. Approval of 2025 Holiday Calendar

Report of the Town Administrator

1. Fire Department Report
2. Police Department Report
3. Maintenance Department Report

Executive Session

1. Dick Whetstone vs The Town of St. Matthews

Adjournment

Town of St. Matthews

Town Council Meeting Minutes

Monday, November 04, 2024, at 6:00 p.m.

1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Virgil Jacobs

William "Webb" Carroll

Sharon Bennet

Deidre Prickett

Marla Riley

Absent

Mayor Helen Glover-Carson

Eloise Shuler- Guinyard

Also Present:

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Michael Smalls, Chief of Police

Mr. Jacobs called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mr. Jacobs entertained a motion to accept the prior Meeting Minutes. It was moved by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously.

Mr. Jacobs entertained a motion to approve the Meeting Agenda. Ms. Warren requested that an item be added, Planning Commission Training under New Business and item seven moved to the Executive Session. Mr. Jacobs entertained a motion to accept the changes to the agenda. It was moved by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously.

Mr. Jacobs accepted the Police, Fire, and Animal Control Reports as information.

Mr. Jacobs acknowledged and welcomed those people who were attending the meeting.

Citizens Input: There were no citizens present to speak.

Mayor and Council News

Recognition of Town Employees – Mr. Jacobs acknowledged the birthdays of Town Employees for November: Ms. Johnson on November 15th and Ms. Darby on November 19th.

Mr. Carroll stated that everything in town is progressing smoothly.

Mr. Jacobs noted that the trees on Church Street and Paris Lane need to be removed to improve visibility passage.

Ms. Prickett noted the sidewalks on Pine Hill are impassable and that SCDOT needs to be contacted. She also mentioned that a piece of tin debris from a nearby warehouse landed in her neighbor's yard, and the storm drains were filled with debris. On Mill Street, there has been excessive speeding.

Motions Period (Town Council): None Distributed to Administration

Old Business

Town Events — Updates

Veterans Dinner — The Veteran's dinner will be held on November 07, 2024, from 5:00 p.m. to 7:00 p.m.

The Risen and Gazelle: A representative spoke at the Department Head meeting to discuss ways town employees can better support citizens.

Shoe Box for Seniors – The Calhoun County Council on Aging is leading this initiative. Each town department will fill two boxes with useful items like shampoo, socks, towels, and puzzle books,

and the boxes will be decorated with cheerful stickers. The boxes will be donated on December 06, 2024.

Town Christmas Parade — The Town Christmas Parade will be held on December 7, 2024, at 4:30 p.m., with Town employees serving as the Grand Marshal. After the parade, hot chocolate and cookies will be served, along with a performance by the Calhoun County High School Marching Band at Town Hall.

Town Christmas Party – The Town Christmas party is tentatively scheduled for December 13, 2024, it will be held at the New Fire Department.

Code Enforcement – Ms. Warren reported that all preparations have been made to enforce the Nuisance Abatement Ordinance.

Calhoun County Lease Agreement – Ms. Warren informed the Council that she is waiting on the County to remove the \$2,600.00 revision of the lease.

Calhoun County Use of Municipal Court – Mr. Warren stated she is waiting on the Town Attorney to finalize the lease agreement.

Demolition Projects Update – Plans are in place to remove the asbestos and proceed with the demolition.

Lead and Copper Update – Ms. Warren stated the Maintenance Department successfully completed testing and is within compliance with DHEC. The Maintenance Department sent out letters to residents suspected of having Lead and Copper pipes.

New Business

Margaret Larrymore Family Request – Ms. Larrymore's family has requested that her birthday be

declared Margaret Larrymore Day. Mr. Jacobs entertained a motion to present Ms. Larrymore with a certificate on her birthday and place her picture on the Town Digital Sign. It was moved by Ms. Bennett and seconded by Ms. Prickett. The motion was carried unanimously.

RIA – SCIIP Grant Contract Awards - There were two lowest bids for town improvement projects. The bids were reviewed and preapproved by RIA; Town Council approval is needed to proceed. The Treatment Plant improvements were awarded to AAA Utility and Construction in the amount of \$1,099,000, and the AC water Line Replacement was awarded to G. H. Smith Construction, Inc. for \$934,549. Ms. Warren stated that both bids are significantly below the grant amount, which will allow for additional street improvements to be included in the project scope. Mr. Jacobs entertained a motion to accept the bids granted to the Treatment Plant Improvements and AAA utility and Construction. It was moved by Ms. Prickett and seconded by Mr. Carroll. The motion was carried unanimously.

LSCOG Housing Consortium – Ms. Warren will attend the Lower Savannah Regional Housing Consortium on Thursday, November 14, 2024, from 10:00 a.m. to 11:30 a.m.

FoodShare Use of Training Room – Ms. Parker requested to use the training room to pass out boxes for FoodShare. Mr. Jacob entertained a motion to allow Food Share to use the training room. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.

2025 Royal Gala “Honoring Our Own” – The tickets go on sale on November 05, 2024. The ticket price is \$50.00 per person, and the first \$1,000.00 sponsorship was received. The deadline for all sponsorships is December 31, 2024.

Final IRS Payment – Ms. Warren contacted the attorney's office, and he advised her to make the final payment to pay off the IRS. Mr. Jacobs entertained the motion allowing Ms. Warren to make the final payment to the IRS. It was moved by Ms. Bennett and seconded by Ms. Riley. The motion was carried unanimously.

Water Bill Due Date for November – The water bill due date has been updated to November 18, 2024, to accommodate the early closure at noon on Fridays.

Planning Commission Training – Calhoun County Deputy Administrator Richard Hall will be conducting the class on November 19, 2024.

Report of the Town Administrator

Fire Department—The Fire Chief mentioned he will be meeting with Judge Bloom to discuss the Burn Ordinance.

Police Department – Chief Smalls is considering hiring Mr. Cartwright, a 40-year police veteran, as a part-time officer. He also expressed his gratitude for the approved \$90,000 to purchase two new vehicles.

Maintenance Department Report – The tractor is in the shop, and the Maintenance Department is looking to purchase a new one.

Executive Session

Mr. Jacobs entertained a motion to go into an Executive Session to discuss a Legal Matter with the Town Administrator, Personnel Matter-Police Department, and the Travel Policy. It was moved by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously.

The council reconvened its Public Session at approximately 7:25 p.m. without further discussion

or vote.

Mr. Jacobs entertained a motion to adjourn the Meeting. It was moved by Ms. Bennett and seconded by Ms. Riley. The motion was carried unanimously. The meeting was adjourned at approximately 7:30 p.m.

Minutes submitted by



Rosalind Johnson, Town Clerk