



Town of St. Matthews
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Town Council Meeting
Tuesday, February 3rd 2026 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Carson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the agenda or matters related to the Town of St. Matthews.

Mayor and Council News

1. Recognition of Town Employees
2. Employee of the Quarter – Mr. Herbert Owens, Maintenance Department
3. The Capital Project Sales Tax – Mr. Richard Hall, Calhoun County Administrator
4. Town Council News

Motions Period (Town Council) – None Distributed to Administration

Old Business

1. Town Events – Update
2. Hate Intimidation Ordinance – 1st Reading by Title Only
3. SCIIIP Grant – Update
4. CDBG Demolition Grant - Update
5. Municipal Court System Upgrades – Update
6. Springbrook Software Utility Upgrade – Update
7. SC Department of Commerce – Town of St. Matthews Vision Plan (Update)
8. SCDES – Proposed Consent Order – Update
9. Board Vacancies (3)
10. Request from St. Matthews K-8 - Update

New Business

1. Freedom Fighters of Calhoun County – Information
2. Work Session – Tuesday, February 10th

Report of the Town Administrator

1. Police Department Report
2. Fire Department Report
3. Maintenance Department Report

Executive Session

Adjournment

Town of St. Matthews

Town Council Meeting Minutes

Tuesday, January 06, 2026, at 6:00 p.m.

1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Mayor Helen Glover-Carson

Virgil Jacobs

Eloise Shuler-Guinyard

William "Webb" Carroll

Deidre Prickett

Sharon Bennett

Marla Riley

Also Present

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Gregory Wilson, Maintenance Supervisor

Wille Britt, Assistant Chief of Police

The Mayor called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

The Mayor entertained a motion to approve the minutes from the prior meeting. Ms. Prickett requested that the wording in her statement under Council News be revised by changing "requested" to "appreciated" in reference to the thank-you note to Mr. Bob Boyd.

The Mayor then entertained a motion to approve the minutes with the requested revision. The motion was made by Ms. Prickett and seconded by Mr. Carroll. The Mayor also requested agenda updates under New Business by adding number (3) Post Office Parking and number (4) Water Cut-Off. In addition, the Mayor requested that Executive Session include the following items:

Personnel Matter and a Contractual Matter pertaining to the audits.

A motion to approve the agenda updates and Executive Session additions was made by Mr. Jacobs and seconded by Ms. Prickett. The motion was carried unanimously.

The Mayor entertained a motion to accept the Police, Fire, and Animal Control Reports for informational purposes.

Public Hearing – Open/Close Ordinance No. 2026-3 – An Ordinance to change the Zoning Designation of TMS# 118-15-01-011 and TMS#118-15-01-010 from industrial to Residential 2.

The Mayor entertained a motion to approve the change of the Zoning Designation of TMS# 118-15-01-011 and TMS#118-15-01-010 from industrial to Residential 2. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.

Citizens Input

There were no citizens wishing to speak.

Mayor and Council News

Recognition of Town Employees: The Mayor acknowledged the Town employees celebrating birthdays in January: Officer Lewis (January 4th), Councilman Mr. Carroll (January 29th), and the Fire Chief, Mr. Sandlin (January 30th).

Mr. Carroll said that he was pleased to see everything progressing well and glad the holidays were over.

Ms. Shuler-Guinyard said Happy New Year to everyone, and she was concerned about the trash

being picked up on Fair Street.

Mr. Jacobs thanked Mr. Wilson for addressing the matter on Agnes and Carr streets. He would like a workshop to discuss policy and procedures with Council and Department Heads. The meeting is scheduled for Monday, January 12, 2026, at 6:00 p.m.

The Mayor welcomed those present at the meeting.

Ms. Prickett expressed concerns regarding communication and transparency between Town departments, Council, and the Mayor and requested improved communication moving forward. She further stated that Council should be informed of all departmental events, employee recognitions, and activities involving Town funding. Ms. Prickett expressed appreciation for employees who assisted with a fundraiser for a resident in need. She also thanked the Maintenance Supervisor for assisting the Garden Club, noting positive feedback received from the community regarding his support.

Ms. Bennett said Happy New Year to all present at the meeting. Ms. Bennett stated that she had received concerns from constituents similar to the previously discussed concerns stemming from the Christmas party. She emphasized the importance of professionalism and being mindful of activities conducted during Town work hours, as well as the responsibility to be good stewards of Town funds. Ms. Bennett also reported maintenance concerns, including potholes and surface issues in the parking lot located in front of the FoodShare building, as well as a pothole on Meeting Street that requires attention. She expressed appreciation to the Fire Chief

for assisting her mother following knee surgery and thanked Animal Control for addressing issues related to stray dogs.

Motions Period (Town Council) None Distributed to Administration

Old Business

Town Events Update:

Christmas Bus Trip Update: The Town Administrator stated the Christmas Bus Trip was a success with about 100 participants. There will be a Gala meeting on January 07, 2026, at 4:00 p.m.

Dominion Energy Land Donation 1st Reading by Title Only - The Council Members decided not to entertain the land Donation.

SCIIP Grant Update: Mr. Wilson reported that the SCIIP Grant is progressing well, and major work has been completed.

CDBG Demolition Grant Update - The Town was awarded \$380,990 from the Community Development Block Grant funding thru the Community Enrichment Program. The funds will be used to demolish thirty-one (31) dilapidated vacant homes. A meeting will be held on January 14, 2026, at 10:00 a.m. to discuss the grant process.

Municipal Court System Upgrades: The Town Administrator informed Council that the server has been ordered for the Municipal Court.

Springbrook Software / Utility Upgrade: The Town Administrator informed the Council that she

has a meeting on Friday, January 09, 2026, to go over the general ledger.

SC Department of Commerce: The Town Administrator Informed Council of the Vision Plan meeting scheduled for January 21, 2026. The community meeting will begin at 5:30 p.m. at the Fire Department. The meeting will include discussion and advocacy regarding facility needs, the Downtown Master Plan, downtown appearance, and cleanup efforts around the new Fire Station.

SCDES - Proposed Consent Order Update - The Town Administrator Informed Council that a compliance letter has been drafted and prepared.

MASC Hometown Legislative Action Day - 01/20/2026 - The Council was informed that the last day to register for the upcoming Hometown Legislative Action Day is January 07, 2026.

Board vacancies (2) - The Town Administrator Informed Council that one seat is available on the Board of Zoning Appeals, and one seat is vacant on the Planning Commission.

The Mayor entertained a motion to nominate William Duckson to serve on the Planning Commission. The motion was made by Mr. Jacobs and seconded by Ms. Riley. The motion was carried unanimously.

New Business

SCDOT Pre-Construction Meeting (New Traffic Signals) - The Town Administrator informed Council that the anticipated completion date for the traffic signal is August 2026.

Ag and Art Tour of Calhoun County - The Town Administrator informed Council of the sponsorship levels for the Ag and Art Tour of Calhoun County. No action was taken by the Council

on the request.

Post Office Parking - The Town Administrator informed Council that citizens have expressed concerns regarding the lack of available parking, and she contacted SCDOT regarding the limited parking situation. She also contacted upper management with the United States Postal Service to address concerns about postal workers refusing to relocate their vehicles.

Water Bill Cut-Off - The Town Administrator informed Council that the water cut-off dates were included in this month's water bills to notify citizens of the scheduled cut-off dates.

Report of the Town Administrator

Police Department - The Chief of Police informed Council that Officer James Lewis's last day with the Police Department will be January 15, 2026. He also reported that a potential new officer will be joining the Police Department.

Fire Department - The Fire Chief reported that the Fire Department is currently performing maintenance on the trucks. He also stated that he is awaiting a response regarding the V-SAFE and Forestry Grant applications to purchase additional equipment.

Maintenance Department - The Maintenance Supervisor reported that the Lead and Copper results are in compliance through July 2026.

Executive Session

The Mayor entertained a motion to go into Executive Session to discuss a Personnel Matter and a Contractual Matter pertaining to the Audits. It was moved by Ms. Shuler-Guinyard and

seconded by Mr. Jacobs. The motion was carried unanimously.

The Council reconvened its Public Session at approximately 7:50 p.m. without further discussion or vote. The meeting was adjourned at approximately 8:00 p.m.

Minutes submitted by

A handwritten signature in blue ink that reads "Rosalind Johnson". The signature is written in a cursive style with a large initial "R".

Rosalind Johnson, Town Clerk

Town of St. Matthews

Special Called Town Council Meeting Minutes

Monday, January 12, 2026 at 6:00 p.m.

Council Members present:

Mayor Helen Glover-Carson

Virgil Jacobs

Deidre Prickett

Sharon Bennett

Eloise Shuler-Guinyard

William "Webb" Carroll

Marla Riley

Also Present:

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Wilson, Maintenance Supervisor

Gregory Sandlin, Fire Chief

Micheal Smalls, Chief of Police

The Mayor called the meeting to order at 6:00 p.m. Mr. Jacobs opened the meeting in prayer, followed by the Pledge of Allegiance.

The Mayor entertained a motion to go into Executive Session to discuss policies and procedures with the Town Administrator and the Department Heads. It was moved by Mr. Jacobs and seconded by Ms. Prickett. The motion was carried unanimously.

The Council reconvened its Public Session at approximately 7:55 p.m. without further discussion or vote. The meeting was adjourned at approximately 8:00 p.m.

Minutes submitted by:



Rosalind Johnson, Town Clerk