



*Town of St. Matthews*  
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**Town Council Meeting**  
**Tuesday January 6<sup>th</sup> 2026 at 6:00 p.m.**  
**1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135**

**Call to Order – Mayor Helen Carson**

**Agenda**

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

**Public Hearing – Open/Close - Ordinance No. 2026-3** – An Ordinance to change the Zoning Designation of TMS# 118-15-01-011 and TMS# 118-15-01-010 from Industrial to Residential 2.

**Citizens Input**

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the agenda or matters related to the Town of St. Matthews.

**Mayor and Council News**

1. Recognition of Town Employees
2. Town Council News

**Motions Period (Town Council)** – None Distributed to Administration

**Old Business**

1. Town Events – Update
2. Dominion Energy Land Donation – 1<sup>st</sup> Reading by Title Only
3. SCIP Grant – Update
4. CDBG Demolition Grant - Update
5. Municipal Court System Upgrades – Update
6. Springbrook Software Utility Upgrade – Update
7. SC Department of Commerce – Town of St. Matthews Vision Plan (January 21<sup>st</sup> 2026)
8. SCDES – Proposed Consent Order – Update
9. MASC – Hometown Legislative Action Day – 01/20/2026
10. Board Vacancies (2)

**New Business**

1. SCDOT – Pre-Construction Meeting (New Traffic Signals)
2. Ag and Art Tour of Calhoun County

**Report of the Town Administrator**

1. Police Department Report
2. Fire Department Report
3. Maintenance Department Report

**Executive Session**

**Adjournment**

**Town of St. Matthews**

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**Town Council Meeting Minutes**

**Tuesday, December 02, 2025, at 6:00 p.m.**

**1313 Bridge Street, St. Matthews, SC 29135**

**Council Members Present:**

Mayor Helen Glover-Carson

Virgil Jacobs

Sharon Bennett

William “Webb” Carroll

Deidre Prickett

Marla Riley

**Also Present**

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Gregory Wilson, Maintenance Supervisor

Wille Britt, Assistant Chief of Police

**Absent**

Eloise Shuler-Guinyard

The Mayor called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

The Mayor entertained a motion to accept the prior Meeting Minutes. It was moved by Mr. Jacobs and seconded by Ms. Prickett. The motion was carried unanimously. The Mayor entertained a motion to approve the Meeting Agenda. It was moved by Mr. Prickett and seconded by Mr. Jacobs. The motion was carried unanimously.

The Police, Fire, and Animal Control Reports were accepted as information.

## **Public Hearing – Open/Close Ordinance No. 2026-2 – An Ordinance Amending the Business**

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License Ordinance of the Town of St. Matthews to update the Class Schedules as required by Act 176 of 2020. Council Action Needed. The Mayor opened the Public Hearing at approximately 6:02 p.m. and closed it at 6:04 p.m. The Mayor entertained a motion to approve Ordinance No. 2026-2. It was moved by Ms. Prickett and seconded by Mr. Carroll. The motion was carried unanimously.

### **Citizens Input**

Mr. Jacob Hair thanked Council members for completing the paving on Pou Street.

### **Mayor and Council News**

Recognition of Town Employees: The Mayor acknowledged the Town employees celebrating birthdays in December: Captain Britt (December 4th), Councilwoman Ms. Bennett (December 10th), and Officer Shultz (December 27th).

The Town Administrator reported that the Town has two residents, Ms. Louise Sackiel and Ms. Pernell “Mud” Lawrence, who recently celebrated their 100th birthday. She also stated that the Town received the Southeastern Grant.

Mr. Carroll said that he was pleased to see everything progressing well and ready for the holidays.

Mr. Jacobs noted that repairs on Belleville Road have been completed and requested that the Department of Transportation trim the overgrown vines at the corner of Carr and Agnes Streets.

The Mayor expressed her appreciation that the government has released the funds for EBT

recipients.

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Ms. Prickett expressed hope that everyone took the opportunity to participate in the potato giveaway and requested that a thank-you note be sent to Mr. Bob Boyd.

Ms. Bennett reported that she attended the National Legislative Women's Conference, where key topics included human trafficking, fraud, and maternal care. She also expressed concern regarding stray animals in her neighborhood on Lower Muller Street.

Ms. Riley thanked everyone who assisted during the gas leak incident that occurred in the town.

Ms. Corey Clark of Jessamine Market stated that she established her business to create a welcoming space for community gatherings. She announced that the hours of operation are Monday through Friday, from 7:00 a.m. to 6:00 p.m., and noted that Jessamine Supper Club will be held once a month.

**Motions Period (Town Council)** None Distributed to Administration

**Old Business**

**Town Events Update:**

**Toys for Tots:** December 4, 2025, is the donation deadline.

**Christmas Bus Trip Update:** The annual Christmas Bus Trip is scheduled for Saturday, December 20, 2025. The itinerary includes: a visit to Concord Mills Mall, lunch at Golden Corral Buffet, and an evening tour of the Saluda Shoals "Holiday Lights on the River" attraction.

**Christmas Parade:** The Town of St. Matthews Christmas Parade is tentatively scheduled for

December 13, 2025. This year's Grand Marshal will be John McLauchlin, the Director of

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Economic Development for Calhoun County. Participants will be allowed to distribute candy.

**Dominion Energy Land Donation Project Update:** The Town Administrator informed the Council that she spoke with Morgan Harrell and Parcel (1) on Church Street is unrestricted. The other parcel will keep the same restrictions as before. In January, there will be 1<sup>st</sup> Reading by Title Only.

**SCIIP Grant Update:** Mr. Wilson reported that the SCIIP Grant is progressing well. The Mag meters and other items will be repaired by the end of December.

**St. Matthews K-8 Career Exploration:** The Town Administrator informed the Council that each department had a representative to participate in Career Day to speak with the students. The Town received a certificate of participation in the Annual Career Exploration Event.

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**Municipal Court System Upgrades:** The Town Administrator informed Council that she received a quote from NTiNet in the amount of \$10,420.25 to upgrade the Town's server, with funds to be allocated from the Police Department budget. The Mayor entertained a motion to approve the server upgrade. The motion was made by Mr. Carroll and seconded by Ms. Bennett. The motion was carried unanimously.

**Springbrook Software / Utility Upgrade:** The Town Administrator informed the Council that everything is running on schedule.

**Meeting with Downtown Property Owners Update:** The Town Administrator stated Anita Pound and Ken Westbury were the only two property owners present.

**SCDES Proposed Consent Order:** The Town Administrator informed the Council that she contacted the local legislators concerning a Consent Order from the South Carolina Department

of Environmental Services and a meeting is scheduled for December 4, 2025, at 10:00 a.m.

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**MASC Hometown Legislative Action Day - 01/20/2026** - The Town Clerk informed Council of the upcoming Hometown Legislative Action Day and requested that any Council members interested in attending notify her before January 08, 2026.

### **New Business**

**Ordinance to change the Zoning Designation of TMS# 118-15-01-011, 1st Reading by Title Only**

The Town Administrator informed Council that the Planning Commission met and recommended approval of Cullenbay Construction's request to rezone the property located at the corner of Independence Street and Liberty Street from Industrial to Residential 2. The Mayor entertained a motion to accept the zoning change for Cullenbay Construction by 1<sup>st</sup> Reading By Title Only. It was moved by Ms. Bennett and seconded by Ms. Riley. The motion was carried unanimously.

**2026 Holiday Calendar Council Approval Needed** - The Mayor entertained a motion approving the 2026 Holiday Calendar. It was moved by Ms. Bennett and seconded by Ms. Prickett. The motion was carried unanimously.

**2026 Council Meeting Calendar:** The 2026 Council Meeting Calendar was provided for informational purposes.

**Board Vacancies (2):** The Town Administrator informed the Council that there is one vacant seat on the Planning Commission and one on the Board of Zoning Appeals.

### **Report of the Town Administrator**

**Police Department** - Officer Isgett has graduated from the Police Academy and is now patrolling

independently.

**Fire Department** - The Fire Department is working on the Forestry Grant and the V-SAFE Grant.

**Maintenance Department** - The Maintenance Department reported being very busy this month. Mr. Wilson reported on the twenty (20) automatic shut-off meters, which will assist with identifying habitual offenders.

Mr. Jacobs inquired about the Town's Christmas Dinner and the possibility of inviting the committee members. The Mayor entertained a motion to cancel the Town's Christmas Dinner and give the Committee Members a gift card. It was moved by Ms. Bennett and seconded by Ms. Prickett. The motion was carried unanimously.

#### **Executive Session**

The Mayor entertained a motion to go into Executive Session to discuss Contractual Matter Administration. It was moved by Mr. Jacobs and seconded by Ms. Prickett. The motion was carried unanimously.

The Council reconvened its Public Session at approximately 7:35 p.m. without further discussion or vote. The meeting was adjourned at approximately 7:40 p.m.

Minutes submitted by



Rosalind Johnson, Town Clerk