



Town of St. Matthews
Post Office Box 172, 606 F.R. Huff Drive
St. Matthews, SC 29135
Phone: 803-874-2405 Fax: 803-874-4000
Email: townofstmatthews@windstream.net

Town Council Meeting
Tuesday January 7th, 2025 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Carson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the agenda or matters related to the Town of St. Matthews.

Mayor and Council News

1. Recognition of Town Employees
2. Town Council News
3. Chris Swygert, Special Agent – South Carolina Law Enforcement Division
4. Tammie Wideman – Samaritan House, Orangeburg

Motions Period (Town Council) – None Distributed to Administration

Old Business

1. Town Events – Update
2. Town and Country Request
3. Luther Wannamaker Request
4. MASC Hometown Legislative Action Day
5. Burn Ordinance – Update
6. New Tractor
7. Lift Station at Convalescent Center – Update
8. Code Enforcement Update
9. IRS Final Payment

New Business

1. Tower Clock Repair
2. Radar Signs
3. Insurance Reserve Fund – Rate Increase
4. Historical Marker – St. Matthews Railroad Cut

Report of the Town Administrator

1. Fire Department Report
2. Police Department Report & Team Building Coordinator
3. Maintenance Department Report

Executive Session

1. Dick Whetstone vs The Town of St. Matthews
2. Personnel Matter - Administration

Adjournment

Town of St. Matthews

Town Council Meeting Minutes

Monday, December 03, 2024, at 6:00 p.m.

1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Mayor Helen Glover-Carson

Virgil Jacobs

William "Webb" Carroll

Deidre Prickett

Marla Riley

Eloise Shuler-Guinyard

Sharon Bennett

Also Present

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Gregory Wilson, Maintenance Supervisor

Willie Britt, Assistant Chief of Police

Mayor Glover-Carson called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Glover-Carson entertained a motion to accept the prior Meeting Minutes. It was moved by Ms. Prickett and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

The Mayor entertained a motion to approve the Meeting Agenda. Ms. Warren requested two items be added number seven, a Request from the Young Saints, and number eight, Promotion of Police Officer Shultz, under New Business. Also, adding a Personnel Matter under Executive session. The Mayor entertained a motion to accept the changes to the agenda. It was moved by Mr. Jacobs and seconded by Ms. Riley. The motion was carried unanimously.

The Mayor accepted the Police, Fire, and Animal Control Reports as information.

The Mayor acknowledged and welcomed those people who were attending the meeting.

Citizens Input: There were no citizens present to speak.

The Mayor and Council News

Recognition of Town Employees—The Mayor acknowledged the birthdays of Town Employees for December: Officer Britt on December 4th, Ms. Bennett on December 10th, and Officer Shultz on December 27th.

Mr. Carroll stated that everything in town is progressing smoothly.

Ms. Shuler-Guinyard stated a constituent inquired about paying for a ticket at a different building from the court location. Ms. Warren informed the Council that payments are currently centralized at Town Hall to keep funds in one location. Online payment options are also available.

Ms. Shuler-Guinyard thanked the Department of Transportation for cleaning the area around the graveyard.

Mr. Jacobs asked Ms. Warren if the identified properties they discussed had been given a warning by the Code Enforcement Officer.

Ms. Prickett reminded everyone of the blood drive on December 17, 2024, from 4:00 p.m. to 6:30 p.m. Ms. Prickett thanked everyone for the donations made to Risen Gazelle for the coat and pajamas drive.

Ms. Bennett attended the National Foundation of Women Legislators Conference in Atlanta, GA.

Ms. Bennett mentioned she learned valuable information and that the town is doing well compared to other towns.

Christopher Green, South Carolina State University – Mr. Green is the Regional Director for South

Carolina State University 1890 Research and Extension. Mr. Green discussed summer camp programs for youth (ages 8–15) focused on education, agriculture, nutrition, and life skills. The camp will cost \$25–\$50 per person, with sponsorships available for low-income families. Efforts are being made to arrange transportation and community-based venues for the camps.

Motions Period (Town Council): None Distributed to Administration

Old Business

Town Events — Updates

Town Christmas Parade – The Town Christmas Parade will be held on December 7, 2024, at 4:30 p.m., with Town Employees serving as the Grand Marshals. After the parade, hot chocolate and cookies will be served, along with a performance by the Calhoun County High School Marching Band at Town Hall Pocket Park.

Town Christmas Party – The Town Christmas party is tentatively scheduled for December 13, 2024, at the New Fire Department from 7:00 p.m. to 11:00 p.m.

2025 Royal Gala “Honoring Our Own” – The Gala is scheduled for April 11, 2025. Tickets are \$50 per person. Sponsors for the event are being sought.

Code Enforcement: Ms. Warren reported that all preparations have been made to enforce the Nuisance Abatement Ordinance.

Calhoun County Lease Agreement — Ms. Warren informed the Council that the lease is ready to be signed with the updated changes.

Calhoun County Use of Municipal Court – Mr. Warren informed the Council that the lease is ready for review.

Foodshare — The Food Share Program wants to use the old Fire Department training building for its operations. The library requested a Memorandum of Understanding (MOU), which was drafted by the town's attorney and reviewed by the library director. A few revisions were suggested, and updates are currently being made to finalize the agreement.

Final IRS Payment — Ms. Warren informed the Council that the town has paid off approximately \$475,000 in IRS debt accrued due to unpaid payroll taxes by the previous administration. The final payment of approximately \$37,000 was made and verified via certified mail. Current payroll taxes are automatically managed weekly through ADP.

Town and Country Request – Mr. Mohammad Haloubi asked if the town would reconsider selling the parking lot. The Mayor entertained a motion to discuss selling the Town and Country parking lot in the Executive Session. It was moved by Ms. Prickett and seconded by Mr. Jacobs. The motion was carried with one opposing vote by Ms. Shuler-Guinyard.

New Business

Luther Wannamaker Request—Ms. Warren requested that Mr. Wannamaker's requests be tabled until she can gather more information. The Mayor entertained a motion to table Mr. Wannamaker's proposal to buy a small, unused portion of town property near the spray field. The motion was moved by Ms. Bennett and seconded by Mr. Jacobs. The motion was carried unanimously.

Dominion Energy tree trimming – Ms. Warren informed the Council that if their constituents ask questions, Dominion Energy is out in the community cutting tree limbs off the power lines.

Board Vacancies- Ms. Warren informed the Council there are two vacant seats available on the

Planning Commission Board. There were three names given: Harold Carson Jr., Donald White, and Angela Coulter Haigler to fill the vacant seats. The Mayor entertained a motion to accept Harold Carson Jr. and Donald White on the Planning Commission Board and Ms. Coulter-Haigler will assist the Event Committee. It was moved by Ms. Bennett and seconded by Ms. Riley. The motion was carried unanimously.

MASC, Hometown Legislative Action Day—The Town Clerk informed the Council of the upcoming Hometown Legislative Action Day. If anyone would like to attend, please inform her.

SCRWA – Annual Meeting – Ms. Warren and the Town Clerk attended the South Carolina Rural Water Association in Myrtle Beach, South Carolina. Ms. Warren was nominated and elected to the board.

Approval of 2025 Holiday Calendar – The Mayor entertained a motion to approve the 2025 Holiday calendar. It was moved by Ms. Shuler-Guinyard and seconded by Mr. Carroll. The motion was carried unanimously. The Council Meeting Calendar for 2025 was also presented to Council.

Request Young Saints—Ms. Warren informed the Council of The Young Saints' \$500.00 request. The Mayor entertained a motion to approve the donation. It was moved by Mr. Jacobs and seconded by Ms. Bennett. The motion was carried with one opposing vote by Ms. Shuler-Guinyard.

Report of the Town Administrator

Ms. Warren informed the Council that Town Employees sponsored two families from the Department of Social Services, and each Department participated in the Shoe Box for Seniors held by the Calhoun Council of Aging.

Fire Department - The Fire Chief mentioned that he applied for the AFG Grant to purchase a new fire truck and stated that he would communicate with Judge Bloom to rewrite the Burn Ordinance.

Police Department – Captain Britt promoted Officer Shultz to Lieutenant. Cadet Ott is scheduled to depart on Sunday, December 8, 2024, to attend the Academy.

Maintenance Department Report—Mr. Wilson stated that the lead and copper requirements have been successfully completed. Mr. Wilson, along with the Fire Chief, will enforce the Code. The Maintenance Department is in the process of purchasing a new tractor.

Executive Session

The Mayor entertained a motion to go into Executive Session to discuss Dick Whetstone vs. The Town of St. Matthews, a Personnel Matter, and the Town and Country Parking Lot. It was moved by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously.

The council reconvened its Public Session at approximately 7:55 p.m. without further discussion or vote.

The Mayor entertained a motion to adjourn the Meeting. It was moved by Ms. Bennett and seconded by Ms. Riley. The motion was carried unanimously. The meeting was adjourned at approximately 8:00 p.m.

Minutes submitted by



Rosalind Johnson, Town Clerk