



Town of St. Matthews
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Town Council Meeting
Tuesday, June 2nd 2026 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Carson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the agenda or matters related to the Town of St. Matthews.

Mayor and Council News

1. Recognition of Town Employees
2. Town Council News

Old Business

1. Town Events – Update
2. SCIIP Grant – Update
3. CDBG Demolition Grant - Update
4. Municipal Court System Upgrades – Update
5. Springbrook Software Utility Upgrade – Update
6. SCDES – Proposed Consent Order - Update
7. MASC Annual Meeting – July 15th – 19th (Greenville, SC)
8. RFP – Residential Curbside of MSW
9. Citizens Concerns Mack Hill – Update
10. Capital Projects Penny Sales Tax - Update

New Business

1. Calhoun County Request – 4th of July Fireworks
2. Dominion Energy NEEP – Kick-off Meeting (June 4th 2026, 6:30 p.m. John Ford Community Ctr.)
3. Vision Plan Draft – Follow-up Meetings
4. WLTX Hometown Hero – Ms. Terri Parker

Report of the Town Administrator

1. Police Department Report
2. Fire Department Report
3. Maintenance Department Report

Executive Session

1. Potential Legal Matter – Maintenance Department

Adjournment

Town of St. Matthews
Town Council Meeting Minutes
Tuesday, May 05, 2026, at 6:00 p.m.
1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Mayor Helen Glover-Carson
Virgil Jacobs
Eloise Shuler-Guinyard
William "Webb" Carroll
Deidre Prickett
Marla Riley
Sharon Bennett

Also, Present

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk
Gregory Sandlin, Fire Chief
Gregory Wilson, Maintenance Supervisor
Michael Smalls, Chief of Police

The Mayor called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

The Mayor entertained a motion to approve the minutes from the prior meeting. The motion was made by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously. The Mayor entertained a motion to approve the agenda with the addition of Employee of the Quarter under Recognition of Town Employees and Executive Session, adding three Contractual Matters. The motion was made by Ms. Shuler-Guinyard and seconded by Ms. Prickett. The motion was carried unanimously.

The Mayor entertained a motion to accept the Police, Fire, and Animal Control Reports for

informational purposes.

Citizens' Input - There were no citizens wishing to speak.

Mayor and Council News

Recognition of Town Employees: The Mayor acknowledged Town employees celebrating birthdays in May, Chief Smalls (May 5).

Employee of the Quarter: Ms. Warren and Chief Smalls presented Ms. Vibudulu with an award in recognition of being selected as Employee of the Quarter.

Town Council News:

Mr. Carroll stated that everything is going well within the Town.

Ms. Shuler-Guinyard addressed Mr. Wilson regarding an issue within her area.

Mr. Jacobs suggested that Ms. Terri Parker be nominated for the Hometown Hero Award at WLTX, in recognition of her dedication to the community by implementing the FoodShare Program and other initiatives that benefit the community. The Town Administrator will submit the application to WLTX.

The Mayor thanked Ms. Terri Parker for her efforts concerning the grand opening of FoodShare and stated she did an excellent job. The Mayor also expressed that she thoroughly enjoyed the Shades of Purple Gala and noted that everyone in attendance appeared to have a wonderful time.

Ms. Prickett commented on the success of this year's Shades of Purple Gala and expressed how well the event was received.

Ms. Riley stated that Mr. Wilson addressed a concern within her district.

Faithful Home Care Services – Ms. Yoronica Benjamin - Ms. Yoronica Benjamin and Ms. Natalie Benjamin-Blanchard addressed the Council regarding Faithful Home Care Service, located at 811 Harry C. Raysor Drive. They informed the Council that the business was founded in 2007 by their mother, Ms. Betty Benjamin, and has continued operating following her passing in 2023. The Council was informed that the business provides non-medical home care services, including assistance with daily living activities, companion care, veteran care, and private care services. The representatives also noted that the company provides employment opportunities and staff training within the community.

The family announced the establishment of the Faithful Care Foundation Scholarship in honor of their mother, Ms. Betty Ravenell, which will provide two \$500 scholarships to students pursuing careers in healthcare and higher education.

CCRI (Calhoun County Resources Inc.) Ms. Marilyn Amaker, representing Calhoun County Resources Incorporated, addressed Council regarding the organization's annual golf tournament fundraiser scheduled for Saturday, May 16th, and provided a brief history of the organization and how it was established. Council was informed that sponsorship information had previously been distributed, and the organization requested the Town's consideration for participation and sponsorship support.

Dominion Energy (NEEP - Neighborhood Energy Efficiency Program) - Mr. McDaniel with

Dominion Energy addressed Council regarding the company's energy efficiency program available to Dominion Energy customers in the St. Matthews area. He informed the Council that the program provides free energy-saving items and services, including smart strips, digital thermostats, HVAC filters, faucet aerators, low-flow showerheads, and weather stripping for doors and windows.

The Council was informed that a kickoff event will be held on June 4th from 6:30 p.m. to 8:00 p.m. at the John Ford Community Center. Information packets and flyers have been distributed, and eligible customers will receive mailed notifications regarding participation. Mr. McDaniel stated the program is free to Dominion Energy customers and includes educational information on reducing energy and utility costs.

Old Business

Town Events Update:

2026 Shades of Purple Gala – The Town Administrator commented that the Gala was a huge success, with some positive and negative feedback. She stated that each sponsor will receive a note of appreciation.

May 10-16 – National Police Week

May 29 – Movie Night at Town Hall Pocket Park

June 5 - Donuts and Coffee - 9:00 a.m. to 10:30 a.m.

August 4 – National Night Out

September 4 – Western Event (returning to calendar)

October 4-10 – Fire Prevention Week

November 6 – Veterans Day Appreciation Luncheon

December 5 – Town Christmas Parade

SCIIP Grant Update – The Town Administrator informed Council that the SCIIP Grant Project is progressing well.

CDBG Demolition Grant Update – The Town Administrator commented that the SCIIP Grant is progressing well, and it will be approximately a year before anything takes place.

Municipal Court System Upgrades Update – The Town Administrator mentioned the new system will go live in July and is waiting for software training to take place.

Springbrook Software / Utility Upgrade – The Town Administrator commented that they are attending weekly Zoom meetings and will go live in July.

SCDES – Proposed Consent Order Update – The Town Administrator informed the Council that she submitted a letter of inability to pay along with the last audit completed to SCDES.

New Business

RFP – Residential Curbside of MSW – The Town Administrator informed Council that the current waste management contract is set to expire in July. She explained that trash disposal fees are increasing and noted that the Town currently has more than ninety medical customers. She requested the Council's directions on whether to remain with the current request for

proposals (RFP) process or to solicit new bids for Waste Management Services. Following the discussion, the Council unanimously agreed to continue using Waste Management for solid waste services and await their new fee schedule.

MASC Annual Meeting – July 15th – July 19th (Greenville, SC) – The Town Administrator informed the Council that the dates of the annual conference and more information will be forthcoming.

Citizen Concerns – Mack Hill - On May 15, 2026, a meeting will be held at 6:00 p.m. at the St. Matthews Fire Department to hear citizens' concerns in that area.

Golf Cart Safety – Officer Dukes Isgett – Officer Isgett gave an overview of the laws and regulations for operating a golf cart.

Capital Projects – Penny Sales Tax – The Town Administrator informed Council that the projects selected by the Town for the Penny Sales Tax Program must be finalized and agreed upon prior to the upcoming meeting with the Commission. A Special Called Meeting is scheduled for Monday, May 18th, 2026 to adopt the Resolution for the new projects.

Report of the Town Administrator

Police Department – Chief Smalls reported that Cadet Tullock will attend the Police Academy to complete his comprehensive examination.

Fire Department – The Fire Chief reported that operations within the department are continuing as normal and that personnel are actively participating in ongoing training activities.

Maintenance Department – The Maintenance Supervisor reported that yard debris collection

has slowed due to the South Carolina Department of Transportation enforcing stricter regulations regarding load sizes. He also informed Council that the equipment purchased through the Southeastern Grant for the base stations has arrived. In addition, he stated that the family on Agnes Street has been fined and is scheduled to appear in court.

Executive Session

The Mayor entertained a motion to go into Executive Session to discuss three Contractual Matters. It was moved by Mr. Jacobs and seconded by Ms. Bennett. The motion was carried unanimously.

The Council reconvened its Public Session at approximately 8:00 p.m. without further discussion or vote. The Mayor entertained a motion to adjourn the meeting. It was moved by Mr. Jacobs and seconded by Ms. Riley. The motion was carried unanimously. The meeting was adjourned at approximately 8:09 p.m.

Minutes submitted by


Rosalind Johnson, Town Clerk

Town of St. Matthews

Special Called Town Council Meeting Minutes

Monday, May 18, 2026, at 6:00 p.m.

1313 Bridge Street, St. Matthews, SC 29135

Council Members present:

Mayor Helen Glover-Carson
Virgil Jacobs
Deidre Prickett
Sharon Bennett
William "Webb" Carroll
Eloise Shuler-Guinyard
Marla Riley

Also Present:

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk
Michael Smalls, Police Chief

The Mayor called the meeting to order at 6:00 p.m. Mr. Jacobs opened the meeting with prayer, followed by the Pledge of Allegiance.

The Mayor entertained a motion to approve the agenda with the addition of SCDES regarding a Consent Order, audit information, and Calhoun Baptist Church for informational purposes only. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Prickett. The motion was carried unanimously.

Resolution – Authorizing Submission of Projects for 2026 Capital Projects Sales Tax Penny

The Mayor entertained a motion to adopt the resolution authorizing the submission of projects for the 2026 Capital Projects Sales Tax Penny. It was moved by Mr. Jacobs and seconded by Ms. Prickett. The motion was carried unanimously. The three projects included in the Resolution were the demolition and construction of a new Town Hall, the renovation of 1313 Bridge Street to house the Police Department and Lake Inspiration upgrades/beautification.

SCDES – Update

The Town Administrator Informed Council that the State determined the Town would still be required to repay the fine; however, the amount of the fine was reduced with stipulations, if the corrective actions were not completed, then remaining fine will be due. She further stated

that the final project needed to satisfy the requirements is the replacement of the lagoon liners.

Audit – Update

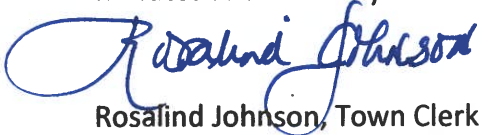
The Town Administrator informed the Council that she received the audit and forwarded it to the Town accountant.

Calhoun Baptist Church – Informational

The Town Administrator Informed Council that this year, letters regarding the church's annual program will be mailed directly to their homes.

The Mayor entertained a motion to adjourn the meeting at approximately 6:30 p.m. It was moved by Ms. Prickett and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

Minutes submitted by:

A handwritten signature in blue ink, appearing to read "Rosalind Johnson", is written over the printed name.

Rosalind Johnson, Town Clerk