



Town of St. Matthews
Post Office Box 172, 606 F. R. Huff Drive
St. Matthews, SC 29135
Phone: 803-874-2405 Fax: 803-874-4000
Email: townofstmatthews@windstream.net

Town Council Meeting
Tuesday, March 3rd 2026 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Carson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police and Fire Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the agenda or matters related to the Town of St. Matthews.

Mayor and Council News

1. Recognition of Town Employees
2. The Capital Project Sales Tax Act– A Resolution Appointing Two Commissioners
3. Town Council News

Motions Period (Town Council) – None Distributed to Administration

Old Business

1. Town Events – Update
2. SCIIP Grant – Update
3. CDBG Demolition Grant - Update
4. Municipal Court System Upgrades – Update
5. Springbrook Software Utility Upgrade – Update
6. SC Department of Commerce – Town of St. Matthews Vision Plan (Update)
7. SCDES – Proposed Consent Order – Update
8. Board Vacancies (1)

New Business

1. New Businesses
2. Amendment – Traffic and Vehicles Ordinance; Sec 34-30 – 1st Reading by Title Only

Report of the Town Administrator

1. Police Department Report
2. Fire Department Report
3. Maintenance Department Report

Executive Session

1. Personnel Matter - Administration

Adjournment

Town of St. Matthews

Town Council Meeting Minutes

Tuesday, February 03, 2026, at 6:00 p.m.

1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Mayor Helen Glover-Carson

Virgil Jacobs

Eloise Shuler-Guinyard

William "Webb" Carroll

Deidre Prickett

Sharon Bennett

Marla Riley

Also, Present

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Gregory Wilson, Maintenance Supervisor

Wille Britt, Assistant Chief of Police

The Mayor Pro Tempore, Mr. Jacobs, called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

The Mayor Pro Tempore entertained a motion to approve the minutes from the prior meeting.

The motion was made by Ms. Shuler-Guinyard and seconded by Mr. Carroll. The motion was carried unanimously. The Mayor Pro Tempore entertained a motion to revise the present agenda to remove number ten under Old Business, a Request from St. Matthews K-8, and add an item under Executive Session regarding a Personnel Matter. A motion to approve the removal of item number ten under Old Business and add an item under Executive Session regarding a Personnel Matter was made by Ms. Bennett and seconded by Ms. Prickett. The motion was carried

unanimously.

The Mayor Pro Tempore entertained a motion to accept the Police, Fire, and Animal Control Reports for informational purposes.

Citizens Input

There were no citizens wishing to speak.

Mayor and Council News

Recognition of Town Employees: The Mayor acknowledged the Town employees celebrating birthdays in February: Nathan Young (February 1st), Adrian Johnson (February 6th), Marion “Ross” Binsley (February 10th), and Shakkia Vibudulu (February 27th).

Mr. Carroll said that he is pleased the snow has come and gone.

Ms. Shuler-Guinyard reported on the numerous buzzards in her area. She also had concerns about a pothole in her area and about trash on Pearl Street.

The Mayor reported meeting with Terry Parker regarding the continuation of the food bank. She stated that families in the community continue to need food assistance and plans to increase outreach to encourage continued donations. It was noted that Ms. Parker needed a freezer and has since received one. Mr. Jacobs suggested that Ms. Parker be considered as a Hometown Hero because of her efforts and dedication implementing the Calhoun CommuniT Food Bank.

Ms. Prickett commented that Russell Ott has his own Senate Page. She also reported that she attended Coffee and Commerce held at Jessamine Market, where business owners received

instructions on how to promote their businesses using AI and ChatGPT.

Ms. Bennett reported that she attended Hometown Legislative Action Day at the South Carolina State House and stated that the information presented was highly informative. She also attended the South Carolina Women's Caucus Luncheon with Councilwoman Prickett, noting that the luncheon was an excellent and encouraging event. Ms. Bennett thanked Russell Ott for inviting the Council to attend.

Employee of the Quarter: The Town Administrator Presented Mr. Herbert Owens with a certificate of appreciation from his supervisor, Mr. Wilson.

The Capital Project Sales Tax - Mr. Richard Hall, Calhoun County Administrator - Mr. Hall informed Council regarding the proposed second Penny Sales Tax referendum anticipated for November.

The County Council will appoint three commission members. St. Matthews Town Council will appoint two residents of St. Matthews and one resident of Cameron (recommended by Cameron). The County Council will consider its resolution on February 23rd, which will begin a 30-day period for municipal appointments. Calhoun County has retained a lawyer to assist with ordinance preparation, ballot language, and bond issuance. Revenue projections from the South Carolina Department of Revenue are pending, with preliminary estimates between \$12-\$14 million. Council was advised to identify its appointees within 45 days and begin prioritizing eligible capital projects.

Town Council News -

Motions Period (Town Council) None Distributed to Administration

Old Business

Town Events Update:

The Town Administrator reported on the 2026 event calendar discussed during the staff meeting.

April 10 – Purple Martin Gala, kickoff to Festival Week; sponsorships ongoing; ticket sales increasing.

April 17–18 – Purple Martin Festival, including golf tournament and related activities

May 10–16 – National Police Week

May 29 – Movie Night at Town Hall Pocket Park

August 4 – National Night Out

September 4 – Western Event (returning to calendar)

October 4–10 – Fire Prevention Week

November 6 – Veterans Day Appreciation Luncheon

December 5 – Town Christmas Parade

Hate Intimidation Ordinance, 1st Reading by Title Only - The Town Administrator informed the Council that she spoke with the Town Attorney, and he stated that municipalities may not be able to enforce a hate crime ordinance unless the State enacts corresponding legislation. The South

Carolina Attorney General has indicated that enforcement authority may be limited without State law. Mayor Pro Tempore entertained a motion to adopt the Hate Intimidation Ordinance - 1st Reading by Title Only. It was moved by Ms. Prickett and seconded by Ms. Riley. The motion was carried with one opposed vote by Ms. Shuler-Guinyard.

SCIIP Grant Update: Mr. Wilson reported that the project is progressing well and is expected to be completed within the next 3 to 4 months. One pending change order remains for repairs to the lagoon liner in the lower pond, which was damaged during sludge and debris removal. Approval from SCIIP is pending. Once approved, AAA Utilities will redirect wastewater to the upper pond, allowing the lower pond to be drained, relined, and restored. Mr. Wilson also reported that both wells and the wastewater treatment plant are transitioning from gas chlorine to liquid bleach disinfection. This change improves operational safety and eliminates risks associated with gas chlorine.

CDBG Demolition Grant Update - The Town Administrator reported that all paperwork for the demolition grant is being finalized. A kickoff meeting was held to review the project process, which was attended by the Mayor, Councilwoman Shuler-Guinyard, and the Mayor Pro Tempore, Mr. Jacobs. The Town will proceed with the thirty homes identified for demolition. Environmental assessments are currently underway, and the required documentation is being completed.

Municipal Court System Upgrades: The Town Administrator reported that equipment for the Municipal Court system upgrade has been received. The Town is awaiting NTi Net to complete installation and setup.

Springbrook Software / Utility Upgrade: The Town Administrator continues to work with Springbrook on the utility software upgrade. Several Zoom meetings have been held with the Town's accountant to reconcile and organize accounts. A go-live date has not yet been established.

SC Department of Commerce: The Town's Vision Plan meeting was held on January 21st in partnership with the South Carolina Department of Commerce. Approximately twelve high school students and several community members participated, providing meaningful input on the Town's future growth and development. Follow-up meetings are scheduled for March 2nd at Jessamine Market with selected focus group participants. Overall, the Vision Plan process was highly successful.

SCDES Proposed Consent Order Update – The Town Administrator reported that the requested letter has been submitted to the South Carolina Department of Environmental Services (SCDES). The Town will provide photographs and documentation of completed wastewater treatment plant improvements for SCDES review. Clarification is sought on whether completing the required items will eliminate or reduce the associated fine. An update will be provided once a final determination is received.

Board vacancies (2) - The Town Administrator reported one vacancy on the Planning Commission and two vacancies on the Zoning Board. It was noted that Mr. William Duckson, who was previously approved at the last meeting for appointment to the Planning Commission, has declined to serve. Therefore, the Planning Commission vacancy remains open. The Mayor Pro Tempore entertained a motion nominating Mr. Wade Biltoft for the Planning Commission

Committee. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously. The Mayor Pro Tempore entertained a motion nominating Ms. Tina Thompson for the Zoning Committee. It was moved by Ms. Riley and seconded by Bennett. The motion was carried unanimously. There is one more vacancy for the Zoning Board to be filled.

New Business

Freedom Fighters of Calhoun County Information - The Town Administrator informed the Council of the Freedom Fighters of Calhoun County event scheduled for February 8, 2026, from 3:00 p.m. to 4:00 p.m.

Work Session Tuesday, February 10th - The Town Administrator informed Council of the upcoming work session.

Report of the Town Administrator

Police Department - The Police Chief reported that operations remain stable with no major emergencies. The department anticipates hiring one of two officer replacements next week. Cadet Tullock has successfully completed all the required screenings. An additional candidate is expected to report within the next two weeks.

Fire Department - The Fire Department reported continued training and routine truck maintenance. Engine NO. 22 is currently out of service and undergoing repairs in Rock Hill. Grant applications are in progress, including the anticipated AFG grant. CPR class registration remains open, and additional participants are needed. A sign-up sheet is available at Town Hall.

Maintenance Department - The Maintenance Supervisor reported that recent cold weather has allowed time to catch up on maintenance and pending projects. Crews are working to stay

ahead of scheduled tasks

Executive Session

The Mayor Pro Tempore entertained a motion to go into Executive Session to discuss a Personnel Matter. It was moved by Ms. Bennett and seconded by Mr. Carroll. The motion was carried unanimously.

The Council reconvened its Public Session at approximately 7:12 p.m. without further discussion or vote. The meeting was adjourned at approximately 7:18 p.m.

Minutes submitted by



Rosalind Johnson, Town Clerk

Town of St. Matthews

Special Called Town Council Meeting Minutes

1313 Bridge Street (Municipal Court) St. Matthews, SC 29135

Tuesday, February 10th 2026 at 6:00 p.m.

Council Members Present:

Mayor Helen Carson

Virgil Jacobs

Eloise Shuler-Guinyard

Deidre Prickett

Sharon Bennett

Webb Carroll

Marla Riley

Also Present

Rosyl Warren, Town Administrator

Mayor Carson called the Special Called Meeting to order at 6:00 p.m. Mr. Jacobs opened the meeting with a prayer followed by the Pledge of Allegiance. The mayor entertained a motion to go into Executive Session to review the Employee Handbook. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

Council reconvened its public session at approximately 8:45 p.m. with no further discussion.

Mayor Carson entertained a motion to adjourn the meeting. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously. The meeting was adjourned at approximately 8:45 p.m.

Minutes submitted by:



Rosyl Warren, Town Administrator

Town of St. Matthews

Special Called Town Council Meeting Minutes

1313 Bridge Street (Municipal Court) St. Matthews, SC 29135

Tuesday, February 17th 2026 at 6:00 p.m.

Council Members Present:

Mayor Helen Carson

Virgil Jacobs

Eloise Shuler-Guinyard

Deidre Prickett

Sharon Bennett

Webb Carroll

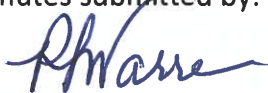
Marla Riley

Also Present

Rosyl Warren, Town Administrator

Mayor Carson called the Special Called Meeting to order at 6:00 p.m. Mr. Jacobs opened the meeting with a prayer followed by the Pledge of Allegiance. The mayor entertained a motion to go into Executive Session to review discuss a personnel matter regarding Administration. It was moved by Mr. Jacobs and seconded by Ms. Bennett. The motion was carried unanimously. Council reconvened its public session at approximately 7:30 p.m. with no further discussion. Mayor Carson entertained a motion to adjourn the meeting. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously. The meeting was adjourned at approximately 7:30 p.m.

Minutes submitted by:



Rosyl Warren, Town Administrator