



*Town of St. Matthews*  
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*St. Matthews, SC 29135*

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**Town Council Meeting**  
**Monday November 10<sup>th</sup>, 2025 at 6:00 p.m.**  
**1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135**

**Call to Order – Mayor Helen Carson**

**Agenda**

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

**Public Hearing – Ordinance No. 2026-2 – An Ordinance increasing Utility Bills by 3% Annually beginning October 1<sup>st</sup> 2026.**

**Citizens Input**

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the agenda or matters related to the Town of St. Matthews.
2. Mr. McKinley Till – Smoke ‘Em Joint Barbeque Restaurant
3. Tara Burton – Once Was Restorations and Creations

**Mayor and Council News**

1. Mayor Pro Tempore – Council Action Needed
2. Recognition of Town Employees/Promotion of Officer Darby
3. Town Council News

**Motions Period (Town Council)** – None Distributed to Administration

**Old Business**

1. Town Events – Update
2. LSCOG – Demolition Project – Update
3. Dominion Energy Land Donation - Update
4. Southeast Crescent Regional Commission Grant – Update
5. Meeting with the SC Department of Commerce – Update
6. SCIIIP Grant – Update
7. St. Matthews K-8 – Career Exploration
8. MASC – Problem Solver Grant - Update

**New Business**

1. Hate Intimidation Ordinance – 1<sup>st</sup> Reading by Title Only
2. Business License Ordinance (Update Class Schedules) – 1<sup>st</sup> Reading by Title Only
3. Municipal Court System Upgrades and Request
4. Springbrook Software – Utility Billing Upgrades
5. LSRHC – All Members Meeting 11/13/2025
6. Meeting with Downtown/Mainstreet Property Owners – 11/20/2025 at 2:00 p.m.

**Report of the Town Administrator**

1. Police Department
2. Fire Department
3. Maintenance Department
4. Re-Zoning Request

**Executive Session**

1. Contractual Matter - Administration

**Adjournment**

**Town of St. Matthews**

**Town Council Meeting Minutes**

**Tuesday, October 07, 2025, at 6:00 p.m.**

**1313 Bridge Street, St. Matthews, SC 29135**

**Council Members Present:**

Mayor Helen Glover-Carson

Virgil Jacobs

Sharon Bennett

William "Webb" Carroll

Deidre Prickett

Marla Riley

Eloise Shuler-Guinyard

**Also Present**

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Gregory Wilson, Maintenance Supervisor

Wille Britt, Assistant Chief of Police

The Mayor called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

The Mayor entertained a motion to accept the prior Meeting Minutes. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Prickett. The motion was carried unanimously. The Mayor entertained a motion to approve the Meeting Agenda with the addition of an Executive Session item regarding a Personnel Matter concerning the Police Department, and to amend number seven under New Business to state Introduction of Hate Intimidation Ordinance-Discussion. It was moved by Ms. Bennett and seconded by Mr. Jacobs. The motion was carried unanimously.

The Mayor entertained a motion to accept the Police, Fire, and Animal Control Reports for

informational purposes. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Riley. The motion was carried unanimously.

### **Citizens Input**

Ms. Warren introduced Mr. George Council, Community Liaison Manager for Waste Management. She explained that he was invited due to ongoing concerns about service issues experienced by the Town. He assured the town that steps would be taken to resolve these concerns and provided direct contact information to council members.

**Mr. McKinley Till, Smoke'Em Joint Barbecue Restaurant** - Council Member Prickett provided an update on Mr. McKinley. She explained that his absence was due to an unexpected staffing issue at his restaurant. Mr. Till sent his apologies and asked that council members be informed that the new facility is scheduled to open in mid-November.

**New Business - Once was Restorations and Creations** - Ms. Warren spoke on behalf of the business owner and reported that they plan to attend the November meeting.

### **Mayor and Council News**

Recognition of Town Employees: There were no birthdays in October.

The Town Administrator reported that during the Town's quarterly staff meeting, conducted by Mr. Charlie Barrineau of the Municipal Association, employees received training on civility, customer service, and ethics. As part of the meeting, the staff participated in selecting the Employee of the Quarter. Ms. Flora Fordham, Clerk of Court and one of the town's longest-serving employees, was chosen for this honor. She was recognized for her outstanding dedication and years of service to the Town. In appreciation of her contributions, she was

presented with a certificate and a card.

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Mr. Carroll noted that everything appears to be running smoothly with no major issues to report.

Ms. Shuler-Guinyard inquired whether the residents on Fair Street had been contacted regarding their trash being improperly placed. Mr. Wilson responded that the property owner has been notified and given 7 days to comply; after that, a fine will be issued if the issue is not resolved. He further reported that street cleaning and vegetation removal were completed last week, and any remaining concerns will be reviewed on site.

Mr. Jacobs requested an update from Ms. Warren on the Belleville Road sidewalk project. The Mayor announced that the next podcast guest will be Sterling Howell from the Lower Savannah Council of Governments. He oversees the housing department and will be discussing available housing programs and resources. The Mayor also noted that Congressman Ro Khanna will be in St. Matthews at John Ford on Saturday, October 11, 2025 from 3:00 p.m. to 4:00 p.m. for a listening session. Residents are encouraged to attend and share any concerns or questions.

Ms. Prickett requested prayers for South Carolina State University alumni, students, and families affected by recent events. She acknowledged that October is recognized as Breast Cancer Awareness Month and emphasized that it is also observed in support of all cancer survivors. Councilwoman Prickett announced the upcoming Veterans and First Responders Program, titled *"Honoring the Brave Knight,"* to be held on November 11, 2025, at 6:30 p.m. at the Pounderosa. The program will focus on support services for veterans and first responders, including PTSD and suicide awareness. The Risen Gazelle Group hosts the event, and she noted that an RSVP is required due to limited seating.

Ms. Bennett announced that New Bethany Baptist Church will hold a Breast Cancer Awareness service on October 26, 2025, at 10:30 a.m., during their regular worship service.

**Motions Period (Town Council)** None Distributed to Administration

**Old Business**

**Town Events Update:**

The Risen Gazelle will be hosting a Winter Coat Drive from October 6, 2025, through November 3, 2025. Donations may be dropped off at Town Hall during regular business hours.

Christmas Bus Trip Update: It was announced that the annual Christmas Bus Trip is scheduled for Saturday, December 20, 2025. The planned itinerary includes: A visit to Concord Mills Mall, lunch at Golden Corral Buffet, and an evening tour of the Saluda Shoals "Holiday Lights on the River" attraction.

Softball Game: It was announced that the Sheriff's Department won the softball game with a final score of 16 - 13.

Cancer Walk – The annual Cancer Walk is scheduled for Saturday, October 11, 2025. Golf carts are welcome this year, and participants are encouraged to decorate their carts in pink. Carts will line up behind the walkers. A light breakfast follows at Town Hall.

Veterans Day Appreciation Dinner: Friday, November 7, 2025, 12:00 to 2:30 PM at the Town Hall Pocket Park. Hosted by the Maintenance Department. The event is open to veterans and surviving spouses. RSVP by Friday, October 31, 2025.

Christmas Parade: The Town of St. Matthews Christmas Parade is tentatively scheduled for December 13, 2025.

**LSCOG Demolition Project Update** – Ms. Warren reported that the demolition project application has been successfully submitted, and the Town is currently awaiting a response.

**Dominion Energy Land Donation Project Update** - Ms. Prickett suggested tabling a response to the donation until further clarity can be established. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Bennett. The motion was carried unanimously.

**Southeast Crescent Regional Commission Grant Update** - Ms. Warren reported that she is awaiting results from the application.

**Meeting with South Carolina Department of Commerce Update** - Ms. Warren reported that the meeting with the South Carolina Department of Commerce was very productive and included participation from key community stakeholders. Mr. Carroll also commented on the success of the meeting, noting the positive discussions on collaborative efforts to improve the Town.

**SCIIP Grant Update** - Mr. Wilson reported that all water lines in the Lewisville Heights area have been completed. The road plates are scheduled to be repaired. For safety improvements, the Town will transition from using gas chlorine to liquid bleach in its water treatment process.

#### **New Business**

**Resolution, Adopting Town Council Goals for 2026** - The Mayor entertained a motion adopting the Town Council Goals for 2026. It was moved by Ms. Prickett and seconded by Mr. Jacobs. The motion was carried unanimously.

**Ordinance Increasing Water/Sewer Rates By 3% Annually, 1st Reading by Title Only** -The Mayor

entertained a motion to accept the first reading by title only of an ordinance to increase water and sewer rates by 3% annually, effective October 1, 2026. It was moved by Ms. Prickett and seconded by Ms. Riley. The motion was carried unanimously.

**Town of St. Matthews Municipal Elections Districts 1, 3, and 5** - Due to the municipal elections, the regular Town Council meeting has been rescheduled to November 10, 2025, at 6:00 p.m. During this meeting, a new Mayor Pro Tempore will be selected.

**Young Saints Football Request** - The Mayor entertained a motion approving a \$500.00 donation to the Young Saints Football. It was moved by Ms. Bennett and seconded by Mr. Jacobs. The motion was carried unanimously.

**St. Matthews K-8 Career Explorations** - Ms. Warren announced that the Career Exploration event will be held on Friday, November 14, 2025, from 9:00 a.m. to 1:00 p.m. She will meet with department heads to coordinate their participation in the event.

**Calhoun CommuniT Farmer's Market One Year Anniversary** - The first anniversary of the Calhoun Community Farmer's Market will be held on Saturday, October 11, 2025, from 9:00 a.m. to 2:00 p.m. The celebration will feature local vendors and food trucks. Ms. Parker has partnered with a company that will donate free diapers and wipes for distribution to families in need. Additionally, Narcan will be distributed as part of ongoing efforts to support public health and safety.

**Introduction of Hate Intimidation Ordinance - Discussion** - Ms. Bennett informed the Council that South Carolina is one of only two states without a Hate Crime Ordinance. She noted that nineteen cities within the state have already adopted such an ordinance. Ms. Bennett expressed

interest in the Town considering the adoption of this ordinance to ensure protection and promote inclusiveness within the community.

#### **Report of the Town Administrator**

**Police Department** - Captain Britt reported that Cadet Isgett remains at the Police Academy and is performing well.

**Fire Department** - The Fire Chief reported that operations are running smoothly. He also noted that this week is Fire Prevention Week, with activities focused on promoting fire safety and public awareness.

**Maintenance Department** - Mr. Wilson reported that the SCIP Grant is progressing well, and he is wrapping up the Penny Sales Tax projects. He also shared that he is exploring installing hanging floral baskets as part of efforts to beautify the Town.

#### **Executive Session**

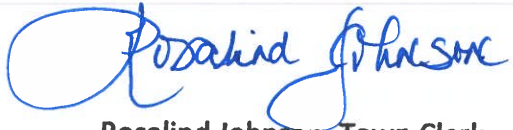
The Mayor entertained a motion to go into Executive Session to discuss a Contractual Administration Matter, and a Personal Matter concerning the Police Department. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.

The Council reconvened its Public Session at approximately 8:35 p.m. without further discussion or vote. The meeting was adjourned at approximately 8:36 p.m.



Minutes submitted by

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Rosalind Johnson, Town Clerk