



Town of St. Matthews
Post Office Box 172, 606 F. R. Huff Drive
St. Matthews, SC 29135
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Town Council Meeting
Tuesday October 1st, 2024 at 6:00 p.m.
1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135

Call to Order – Mayor Helen Carson

Agenda

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

Citizens Input

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the agenda or matters related to the Town of St. Matthews.
2. Pastor James Lewis – East Bethel, West Bethel and Mt. Zion United Methodist Church
3. Presentation To Town Council – Mr. Joe Bates (Purple Martin Bird House)
4. Food Share – Ms. Terri Williams, Calhoun County Library
5. New Perspective Media – Mr. Harvey Elwood

Mayor and Council News

1. Recognition of Town Employees
2. Town Council News

Motions Period (Town Council) – None Distributed to Administration

Old Business

1. Town Events – Update
2. Code Enforcement - Update
3. Calhoun County Lease Agreement – Police Department
4. Calhoun County Use of Municipal Court
5. South Carolina State Guard
6. NAACP – 2024 Annual Freedom Fund Banquet
7. St. Matthews Farmer's Market

New Business

1. Dominion Energy – Meeting Update
2. SC Department of Commerce Grant
3. Convalescent Center Lift Station Repair
4. Calhoun County Schools Homecoming Parade – Town Participation

Report of the Town Administrator

1. Fire Department Report
2. Police Department Report
3. Maintenance Department Report

Executive Session

1. Audit Status
2. Potential Economic Development Matters

Adjournment

Town of St. Matthews

Special Called Town Council Meeting Minutes

September 10th, 2024, at 6:00 p.m.

Council Members present:

Mayor Helen Glover-Carson
William 'Webb' Carroll
Deidre Prickett
Sharon Bennett
Virgil Jacobs
Eloise Shuler-Guinyard
Marla Riley

Also Present:

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk
Gregory Sandlin, Fire Chief
Gregory Wilson, Maintenance Supervisor
Willie Britt, Assistant Chief of Police

The meeting was called to order by Mayor Glover-Carson at approximately 6:07 p.m., and Mr. Jacobs began with a prayer. During the Special Called Meeting, the Town Administrator presented her budget recommendations for the 2024-2025 fiscal year. The Council reviewed and discussed the information presented during the budget work session. The Council made some changes to Town Administrator budget recommendations and another work session has been scheduled for September 19, 2024 at 6:00 p.m. The 2nd and Final Reading has been scheduled for September 26, 2024 at 6:00 p.m.

Minutes submitted by:



Rosalind Johnson, Town Clerk

Town of St. Matthews

Special Called Town Council Meeting Minutes

September 19th, 2024, at 6:00 p.m.

Council Members present:

Mayor Helen Glover-Carson
William 'Webb' Carroll
Deidre Prickett
Sharon Bennett
Virgil Jacobs
Eloise Shuler-Guinyard
Marla Riley

Also Present:

Rosyl Warren, Town Administrator
Rosalind Johnson, Town Clerk
Gregory Sandlin, Fire Chief
Gregory Wilson, Maintenance Supervisor
Michael Smalls, Chief of Police

The meeting was called to order by Mayor Glover-Carson at 6:00 p.m., and Mr. Jacobs began with a prayer. During the Special Called Meeting, the Town Administrator presented her updated budget recommendations for the 2024-2025 fiscal year. The Council reviewed and discussed the information presented during the budget work session. The 2nd and Final Reading have been scheduled for September 26, 2024 at 6:00 p.m. The Mayor entertained a motion to adjourn the Meeting. It was moved by Ms. Bennett and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously. The meeting adjourned at approximately 7:50 p.m.

Minutes submitted by:


Rosalind Johnson, Town Clerk

Town of St. Matthews

Town Council Meeting Minutes

Tuesday, September 03, 2024, at 6:00 p.m.

1313 Bridge Street, St. Matthews, SC 29135

Council Members Present:

Mayor Helen Glover-Carson

Virgil Jacobs

William "Webb" Carroll

Deidre Prickett

Sharon Bennett

Also Present:

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Gregory Wilson, Maintenance Supervisor

Willie Britt, Assistant Chief of Police

Absent

Eloise Shuler- Guinyard

Marla Riley

Mayor Glover-Carson called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Glover-Carson entertained a motion to accept the prior Meeting Minutes. It was moved by Mr. Jacobs and seconded by Ms. Prickett. The motion was carried unanimously.

Mayor Glover-Carson entertained a motion to approve the Meeting Agenda. The Mayor requested to add an item under Executive Session to discuss a legal matter concerning the Fire Department. The Mayor entertained a motion to accept the request to add an item under Executive Session to discuss a legal matter concerning the Fire Department. It was moved by Mr.

Jacobs and seconded by Ms. Prickett. The motion was carried unanimously.

Public Hearing – Open/Close - 2nd and Final Reading – Amendments to Nuisance Abatement Ordinance. The Mayor opened the Public Hearing at 6:08 p.m. Ms. Warren read Article III, Section 12-42, and proposed amendments to Sections 12-43 and 12-44 section (B). The Mayor closed the Public Hearing at 6:15 p.m. Mr. Jacobs entertained a motion to assess property owners a penalty of \$500.00 for violating the Nuisance Abatement Ordinance. Ms. Prickett seconded the motion. The motion was carried unanimously.

Citizens Input – There were no citizens present wishing to speak.

Rizen Gazelle—Amber Lewis and Ashby Ocain—Ms. Ashby Ocain from Rizen Gazelle, a nonprofit organization that started in March, is looking at ways to give back to the community. The organization has partnered with the Department of Social Services to help families in need. The Rizen Gazelle organization accepts donations for monetary items, clothes, and furniture. It is a 501(C)3 organization and will provide a receipt for all donations.

Mohammed Hloubi, Town and Country Restaurant - Mr. Mohammed Hloubi expressed interest in purchasing the Town and Country Restaurant parking lot from the Town of Saint Matthews.

The Mayor acknowledged and welcomed those persons attending the Meeting.

Mayor and Council News

Recognition of Town Employees – The Mayor acknowledged the birthdays of Town Employees for September: Mr. Jacobs on September 12th and Ms. Glover-Carson on September 23rd.

Mr. Carroll expressed satisfaction with how things are coming together in Town.

Mr. Jacobs inquired about Flagler and Paris Lane.

The Mayor expressed that she enjoyed the Western Night. She also mentioned an upcoming discussion on Facebook Live on September 5th, 2024, with Ms. Richburg from the Lower Savannah Council of Governments about senior citizens' benefits. Each month following that, she plans to provide seniors with valuable information.

Ms. Prickett stated she enjoyed the Western Night.

Motions Period (Town Council): None Distributed to Administration

Old Business

Town Events — Updates

Softball Game – On September 20, 2024, there will be a softball game between the Town of St. Matthews (Warriors) vs. Calhoun County Sheriff's Department (Sheepdogs). The event will be located at 103 South Richland Ave., St. Matthews, S.C., starting at 6:00 p.m.

Fire Prevention Week – Scheduled for the week of October 7, 2024.

Halloween Movie Night—The Police Department is scheduled to have a “Movie Night” on October 12, 2024, at the Town Pocket-it Park at approximately 6:00 p.m.

Veteran’s Dinner - The Veteran’s dinner will be held on November 08, 2024, at 6:00 p.m.

Christmas Parade – The Town Christmas Parade is scheduled for December 7, 2024, at 4:30 p.m.

Town Christmas Party – The Town Christmas Party is tentatively planned for December 13, 2024, at the Fire Department.

Code Enforcement—Ms. Warren informed the Council that the ticket books and code enforcement visit door hangers have been ordered. Once received, Mr. Wilson can begin visiting

properties that are not in compliance with the Ordinance.

Budget Work Session—A Budget Work Session is scheduled for September 10, 2024, at 6:00 p.m.

The second and Final Reading will be held on September 26, 2024, at 6:00 p.m.

New Business

Calhoun County Lease agreement – Police Department – Ms. Warren asked for permission to discuss renewing the Police Department lease at the John Ford Community Center with the County. Ms. Bennett entertained a motion to grant Ms. Warren permission to speak with the County. Ms. Prickett seconded the motion. The motion was carried unanimously.

Calhoun County Use of Municipal Court – Ms. Warren will meet with the County Administrator to discuss the utilization of the Municipal Court. Ms. Warren asked for permission from the Council to speak with the County regarding the use of the Municipal Court. Ms. Bennett entertained a motion granting Ms. Warren permission to talk with the County, and Ms. Prickett seconded the motion. The motion was carried unanimously.

Maintenance Department Request – Ms. Warren will discuss the request at a later date.

South Carolina State Guard—The Council decided to hold the Resolution until the Local Government Affairs Officer, CW4 Angela Stringer, could explain the South Carolina State Guard's purpose.

NAACP—2024 Annual Freedom Fund Banquet—Ms. Warren requested the Council's permission to purchase a table at the NAACP 31st Annual Freedom Fund Banquet, which will be held on October 05, 2024, at 5:00 p.m.

SCRWA – Voting Delegate – Ms. Warren requested that Mr. Wilson be the voting delegate for the

South Carolina Rural Water Association and that she be the alternate voting delegate. The Mayor entertained a motion to allow Mr. Wilson to be the voting delegate and Ms. Warren to be the alternate delegate for the South Carolina Rural Water Association. It was moved by Ms. Bennett and seconded by Mr. Jacobs. The motion was carried unanimously.

St. Matthews Farmer's Market—Ms. Parker, along with students from South Carolina State University and the Department of Agriculture, would like to use the Town Pocket-it-Park to sell farmers' fruits and vegetables. The event will take place every second Saturday of the month.

Ms. Warren informed the Council that a mask must be worn in Town Hall due to recent COVID incidents. She stated she would meet with Dominion Energy on September 05, 2024, at 2:00 p.m. to discuss programs to assist the elderly.

Report of the Town Administrator

Fire Department—The Fire Chief stated that everything is coming together, and he will set a date for an open house. The Fire Department will conduct training on September 09, 2024, to practice vehicle extraction.

Police Department – Captain Britt reported that Cadet Darby is still attending the Police Academy. On Sunday, September 08, 2024, Cadets Daye and Ott will also leave for the Academy.

Maintenance Department Report – Mr. Wilson informed the Council that the tractor is out of the shop, and the Maintenance Department is working diligently to handle yard debris.

Executive Session

The Mayor entertained a motion to go into Executive Session to discuss a legal matter concerning the Fire Department. It was moved by Mr. Jacobs and seconded by Mr. Carroll. The motion was

carried unanimously.

Council reconvened its Public Session at approximately 7:35 p.m. without further discussion or vote.

The Mayor entertained a motion to adjourn the Meeting. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously. The meeting was adjourned at approximately 7:39 p.m.

Minutes submitted by

A handwritten signature in cursive script that reads "Rosalind Johnson". The signature is written in black ink and is positioned to the right of the typed name.

Rosalind Johnson, Town Clerk