



*Town of St. Matthews*  
*Post Office Box 172, 606 F. R. Huff Drive*  
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**Town Council Meeting**  
**Tuesday September 3<sup>rd</sup>, 2024 at 6:00 p.m.**  
**1313 Bridge Street (St. Matthews Municipal Court), St. Matthews, SC 29135**

**Call to Order – Mayor Helen Glover-Carson**

**Agenda**

1. Prayer and Pledge of Allegiance
2. Approval of prior Meeting Minutes
3. Approval of the Agenda
4. Acceptance of Police, Fire and Animal Reports

**Public Hearing – Open/Close** – 2<sup>nd</sup> and Final Reading – Amendments to Nuisance Abatement Ordinance.

**Citizens Input**

1. Each citizen must sign in and has up to **3 minutes to speak** to matters on the agenda or matters related to the Town of St. Matthews.
2. Rizen Gazelle – Amber Lewis and Ashby Ocain
3. Mohammed Hloubi – Town and Country Restaurant

**Mayor and Council News**

1. Recognition of Town Employees
2. Town Council News

**Motions Period (Town Council)** – None Distributed to Administration

**Old Business**

1. Town Events – Update
2. Code Enforcement
3. Budget Work Session – September 10<sup>th</sup> at 6:00 p.m.

**New Business**

1. Calhoun County Lease Agreement – Police Department
2. Calhoun County use of Municipal Court
3. Maintenance Department Request
4. South Carolina State Guard
5. NAACP – 2024 Annual Freedom Fund Banquet
6. SCRWA – Voting Delegate
7. St. Matthews Farmer's Market

**Report of the Town Administrator**

1. Fire Department Report
2. Police Department Report
3. Maintenance Department Report

**Executive Session**

1. Personnel Matter - Administration

**Adjournment**

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**Town of St. Matthews**

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**Town Council Meeting Minutes**

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**Tuesday, August 13, 2024, at 6:00 p.m.**

**1313 Bridge Street, St. Matthews, SC 29135**

**Council Members Present:**

Mayor Helen Glover-Carson

Virgil Jacobs

William "Webb" Carroll

Deidre Prickett

Marla Riley

Eloise Shuler- Guinyard

Sharon Bennett

**Also Present:**

Rosyl Warren, Town Administrator

Rosalind Johnson, Town Clerk

Gregory Sandlin, Fire Chief

Gregory Wilson, Maintenance Supervisor

Willie Britt, Assistant Chief of Police

Mayor Glover-Carson called the meeting to order at 6:00 p.m. Mr. Jacobs opened the Meeting in prayer, followed by the Pledge of Allegiance.

Mayor Glover-Carson entertained a motion to accept the prior Meeting Minutes. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Riley. The motion was carried unanimously.

Mayor Glover-Carson entertained a motion to approve the Meeting Agenda. The Mayor requested to add an item under Executive Session to discuss Mr. Whetstone vs. the Town of St. Matthews. The Mayor entertained a motion to accept the request to add an item under Executive Session to discuss Mr. Whetstone vs. the Town of St. Matthews. It was moved by Ms. Prickett and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

The Mayor entertained a motion to accept the Police, Fire, and Animal Control Reports. It was moved by Ms. Shuler-Guinyard and seconded by Ms. Riley. The motion was carried unanimously.

The Mayor acknowledged and welcomed those persons attending the Meeting.

**Citizens Input** – There were no citizens present wishing to speak.

### **Mayor and Council News**

Recognition of Town Employees – The Mayor acknowledged the birthdays of Town Employees for August: Mr. Owens on August 25<sup>th</sup> and Ms. Shuler-Guinyard on August 26<sup>th</sup>.

Mr. Carroll expressed satisfaction with the positive developments in the Town.

Ms. Shuler-Guinyard shared her excitement about seeing the Town of St. Matthews featured in a booklet at the MASC Conference in Greenville, South Carolina. She noted the need for bush maintenance on Bridge Street near Huff Drive.

Mr. Jacobs raised concerns about overhanging trees on Calhoun Road and a sidewalk obstruction on Agnes Street. On Calhoun Road, there is a water leak near Ms. Billingslea's house.

The Mayor commended the Fire Department for the successful grand opening of the new fire station. She also mentioned an upcoming discussion on Facebook Live on September 5th, 2024, with Ms. Richburg from the Lower Savannah Council of Governments about senior citizens' benefits. For each month after that, she would like to provide seniors with valuable information.

Ms. Prickett praised the Fire Department for the grand opening celebration and reflected positively on the MASC Conference, particularly a discussion on civility led by a youth counselor.

Ms. Bennett congratulated the Fire Department on a job well done on the grand opening celebration. She also reported a pothole on Lower Muller Street that needs repair and

appreciated the quick response to a fallen tree in the same area. Ms. Bennett thanked everyone for the calls and prayers as she recovered from knee surgery.

**Motions Period (Town Council):** None Distributed to Administration

**Old Business**

Town Events — Updates

National Night Out—The Police Department is scheduled to hold the National Night Out on August 15, 2024.

Western Dance – The Western Dance is scheduled for August 30, 2024, at 7:00 pm.

Softball Game – On September 20, 2024, there will be a softball game between the Town of St. Matthews vs. Calhoun County Sheriff's Department. The event will be located at 103 South Richland Ave., St. Matthews, S.C., starting at 6:00 p.m.

Fire Prevention Week – The fire prevention is scheduled for the week of October 7<sup>th</sup>, 2024.

Halloween Movie Night—The Police Department is scheduled to have a “Movie Night” on October 11<sup>th</sup>, 2024.

Veteran’s Dinner - The Veteran’s dinner will be held on November 08, 2024, at 5:00 p.m.

Christmas Parade – The Town Christmas Parade is scheduled for December 7<sup>th</sup>, 2024.

Town Christmas Party – The Town Christmas Party is tentatively planned for December 13<sup>th</sup>, 2024.

Fire Department Update—The Fire Chief reported that the certificate of occupancy is expected to be issued by August 14, 2024. He expressed gratitude to the Council for their support in acquiring the new Fire Department and noted that the department has received nearly a million

dollars in grants.

**New Business**

2024-2025 Budget Ordinance – 1<sup>st</sup> Reading by Title Only: Ms. Warren informed the Council that she needed a vote on the 1<sup>st</sup> Reading by Title only, and there would be two budget work sessions. The Mayor entertained a motion to accept the 2024-2025 Budget Ordinance – 1<sup>st</sup> Reading by Title Only. It was moved by Ms. Prickett and seconded by Ms. Bennett. The motion was carried unanimously.

Mr. Jacobs informed Ms. Warren of a twenty-four-hour notice for Council members meetings, and he, along with Ms. Shuler-Guinyard, would like to be present when she meets with Dominion Energy.

Amendment to Nuisance Abatement Ordinance—1<sup>st</sup> Reading by Title Only—Ms. Warren informed the Council that she needs them to review the amendment on the last page, section 1244 item B, to determine the amount of the fine. The Mayor entertained a motion to accept the Amendment to the Nuisance Abatement Ordinance – 1<sup>st</sup> Reading by Title Only. It was moved by Mr. Jacobs and seconded by Ms. Prickett. The motion was carried unanimously.

**Report of the Town Administrator**

Police Department – Captain Britt reported that Cadet Darby will return to the academy on August 18, 2024, while Cadet Daye is scheduled to attend in thirty days. Cadet Ott will soon begin his four-week training.

Maintenance Department Report: Mr. Wilson reported that the Capital City Projects are near completion and that his department is behind in picking up yard debris.

**Executive Session**

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The Mayor entertained a motion to go into Executive Session to discuss Mr. Whetstone vs. the Town of St. Matthews. It was moved by Ms. Prickett and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously.

Council reconvened its Public Session at approximately 7:14 p.m. without further discussion or vote.

The Mayor entertained a motion to adjourn the Meeting. It was moved by Mr. Jacobs and seconded by Ms. Shuler-Guinyard. The motion was carried unanimously. The meeting was adjourned at approximately 7:15 p.m.

Minutes submitted by



Rosalind Johnson, Town Clerk

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**Town of St. Matthews**

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**Special Called Town Council Meeting Minutes**

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**August 28<sup>th</sup>, 2024, at 6:00 p.m.**

**Council Members present:**

Mayor Helen Glover-Carson  
William 'Webb' Carroll  
Deidre Prickett  
Sharon Bennett  
Virgil Jacobs  
Eloise Shuler-Guinyard

**Also Present:**

Rosyl Warren, Town Administrator  
Rosalind Johnson, Town Clerk  
Gregory Sandlin, Fire Chief  
Gregory Wilson, Maintenance Supervisor  
Michael Smalls, Chief of Police

**Absent**

Marla Riley

The meeting was called to order by Mayor Glover-Carson at 6:07 p.m., and Mr. Jacobs began with a prayer. During the Special Called Meeting, the Town Administrator presented her budget recommendations for the 2024-2025 fiscal year, followed by the Police Chief's budget requests for the same period. The Council reviewed and discussed the information presented during the budget work session. Another work session has been scheduled for Sept. 10, 2024 at 6:00 p.m.

Minutes submitted by:



Rosalind Johnson, Town Clerk